

Application for a Private Hire Operator's Licence (new or renewal)

Local Government (Miscellaneous Provisions) Act 1976

Licence Number

Details of (proposed) private hire operator

Please complete all that is relevant to you (e.g. if you do not have email, leave that box blank).

Business name

Business trading address

Business telephone

Business fax

Business email address

For the use of Northumberland County Council only

If the applicant or any of the applicants is not currently licensed by the Council as a hackney carriage driver or a private hire driver, a disclosure of convictions form, CRB Enhanced Disclosure form, identification documents and CRB fee is required for each proprietor of the business, including each director and secretary of a limited company.

Item	Date	Officer
Application form		
Application fee		

For the use of Northumberland County Council only

(only complete if disclosure of convictions and CRB Enhanced Disclosure required)

Disclosure of convictions required for	Date	Officer

I / We apply for a licence authorising me / us to operate private hire vehicles, licensed by Northumberland County Council (the Council), from premises within the Northumberland County and to be driven only by a person holding a licence issued by the Council permitting them to drive private hire vehicles licensed by the Council.

Details of limited company

Only complete this section if the application is being made by a limited company.
Please complete all that is relevant to you (e.g. if you do not have email, leave that box blank).

Company name	
Registered number	
Registered address	
Telephone	
Mobile phone	
Fax	
Email address	

First or only applicant (or director of limited company)

Please complete all that is relevant to you (e.g. if you do not have email, leave that box blank).

Surname			
Forename(s)			
Title		Date of Birth	
Address			
Position in business (e.g. proprietor / director / secretary)			
Home telephone			
Work / business telephone			
Mobile phone			
Fax			
Email address			

Second applicant (or director / secretary of limited company) (if applicable)			
Please complete all that is relevant to you (e.g. if you do not have email, leave that box blank).			
Surname			
Forename(s)			
Title		Date of Birth	
Address			
Position in business (e.g. proprietor / director / secretary)			
Home telephone			
Work / business telephone			
Mobile phone			
Fax			
Email address			

Third or subsequent applicant (or director / secretary of limited company) (if applicable)
Please provide all the above information on a separate sheet(s) of paper, as necessary.

Particulars of (proposed) operation of private hire vehicles	
Please complete all that is relevant to your circumstances (e.g. if you do not intend to have a waiting room at your base, leave that box blank).	
How many private hire vehicles do you intend to operate from your base?	
Is there adequate parking for the number of vehicles you intend to operate at your base?	
Do you have, or intend to have, a room at your base in which members of the public may wait for a private hire vehicle?	
Will the vehicles operated by you be fitted with two-way radio equipment?	
Will the vehicles operated by you be fitted with hands-free telephone equipment?	
Will the vehicles operated by you be fitted with taximeters?	

Declaration

I declare that to the best of my knowledge and belief, the answers given in this application for a licence to operate private hire vehicles are true and that the documents submitted in support of it are genuine and have not been altered.

I understand that if I have provided any information in this application or the supporting documents that I know to be false or do not believe to be true that I shall be liable to prosecution and / or any licence issued to me may be suspended or revoked.

I consent to the information provided in this application and the supporting documents being used by Northumberland County Council for the purposes of undertaking its statutory licensing functions in relation to operators of private hire vehicles and understand that it may disclose any information to any third party, as may be required by law.

If a licence is granted, I undertake to comply with the conditions attached on the grant of the licence.

Signed:		Date:
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Equal opportunities

All applicants will be treated equally, regardless of ethnic or national origin, gender, religion, age and sexual orientation.

Please return the application form and payment to:

The Licensing Department
Stakeford Depot
East View
Stakeford
NE62 5TR

Fees:

Annual Licence: £106.00
5 Year Licence: £502.00

Dated 28 July 2016