

# NORTHUMBERLAND

## Northumberland County Council

### Pre Application Enquiry Form

Development Services  
County Hall  
Morpeth  
NE61 2EF

This form must be completed in full and submitted alongside the required supporting documents and relevant fee in order for us to process your pre-application enquiry.

Please choose the level of advice you require

- |   |  |
|---|--|
| <input type="checkbox"/> Do I need permission | <input type="checkbox"/> Large Scale Minor     |
| <input type="checkbox"/> Householder          | <input type="checkbox"/> Major Development     |
| <input type="checkbox"/> Small Scale Minor    | <input type="checkbox"/> Strategic Development |

See the schedule of fees for pre-application advice

#### Part A - Personal Details

Applicant Details	
Name:	<input type="text"/>
Company/ Address:	<input type="text"/>
Telephone:	<input type="text"/>
Email:	<input type="text"/>

Agent Details (If Applicable)	
Contact:	<input type="text"/>
Company/ Address:	<input type="text"/>
Telephone:	<input type="text"/>
Email:	<input type="text"/>

## Part B - Site Details

Site Address:

Site Area  
Hectares/ m<sup>2</sup>

Present Use  
of Building/  
Land:

## Part C - Proposals

Please give a full description of the proposal - include the number and types of units if residential and site area if a change of use is required

## Part D - Attachments

- Site Location Plan (Scale: 1:1250) This is required for all enquiries.
- Drawings/ Plans of Proposal
- Photographs of Site and Surroundings

## Part E - Declaration

I (undersigned) confirm that I have read the 'Pre-Application Advice Protocol' document and request the views of the Council on the pre-application proposal\*.

Please tick how you wish to pay

Online

Cheque

Signed:

Date:

## Part F - Confidentiality

- Please tick this box if you would like your pre-application to remain confidential. You must provide a reason for doing so:

## Part G - Payment and Submission

This form can be filled in and submitted electronically. Please email the form alongside all the supporting information to [planning@northumberland.gov.uk](mailto:planning@northumberland.gov.uk). Alternatively, you could post them to us.

Secure credit and debit card payments can be made over the phone to Customer Services on 0345 600 6400, alternatively use the Council's [online payment service](#) under "Pre-planning application fee".

\* Please note that the advice provided does not constitute a formal determination regarding the lawfulness of the proposed development under Section 191(1) or 192(1) of the Town and Country Planning Act 1990.