

## Application Form

## Form CA16

**Application Form for deposits under section 31(6) of the Highways Act 1980 and section 15A(1) of the Commons Act 2006****Please read the following guidance carefully before completing this form**

1. Guidance relating to completion of this form is available from <https://www.gov.uk/town-and-village-greens-how-to-register>. Please refer to these separate notes when completing this form.
2. Parts A and F must be completed in all cases.
3. The form must be signed and dated by, or by a duly authorised representative of, every owner of land to which the application relates who is an individual, and by the secretary or some other duly authorised officer of every owner of land to which the application relates which is a body corporate or an unincorporated association.
4. In the case of land in joint ownership all the joint owners must complete paragraphs 2 and 3 of Part A and complete and sign the application in Part F, unless a duly authorised representative completes and signs the form on behalf of all of the owners of the land. Paragraph 3 should be completed in full to clearly explain the capacity of each applicant e.g. trustee, landowner's managing agent, executor.
5. 'Owner' is defined in section 61(3) of the Commons Act 2006 and section 31(7) of the Highways Act 1980 and means, broadly, a legal owner of the freehold interest in the land.
6. Where the application relates to more than one parcel of land, a description of each parcel should be included in Paragraph 4 of Part A and the remainder of the form should be completed to clearly identify which statement and/or declaration relates to which parcel of land. This may require the insertion of additional wording. See separate notes for further guidance. Multiple parcels of land should be clearly identified by coloured edging on any accompanying map.
7. Where a statement or declaration requires reference to colouring shown on an accompanying map or previously lodged map, the colouring must be clearly specified and must match that shown on the relevant map. For example, if a footpath is specified in a Part C declaration as shown coloured brown, the accompanying map or previously deposited map referred to must reflect that colouring.
8. An application must be accompanied by an ordnance map, or (in respect of declarations under Part C or statements under Part D of this form) refer to a map previously deposited in accordance with the Commons (Registration of Town or Village Greens) and Dedicated Highways (Landowner Statements and Declaration) (England) Regulations 2013 or (if deposited before 1st October 2013) in accordance with section 31(6) of the Highways Act 1980. Any accompanying map must be an ordnance map at a scale of not less than 1:10,560 showing the boundary of the land to which the application relates in coloured edging.
9. An application must be accompanied by the requisite fee – please ask the appropriate authority for details.
10. 'Appropriate authority' means (a) in relation to a map or statement deposited or declaration lodged under section 31(6) of that Act, an appropriate council (as defined in section 31(7) of the Highways Act 1980); and (b) in relation to a statement and map deposited under section 15A(1) of the 2006 Act, a commons registration authority (defined in section 4 of the Commons Act 2006 and section 2 of the Commons Registration Act 1965). In practice, the appropriate council and commons registration authority will usually be the same body.

**PART A: Information relating to the applicant and land to which the application relates**  
*(all applicants must complete this Part)*

1. Name of appropriate authority to which the application is addressed:  
**Northumberland County Council**

2. Name and full address (including postcode) of applicant:  
**Rory Charles St. John Wilson of The Estates Office, Alnwick Castle, Alnwick, Northumberland, NE66 1NQ**

3. Status of applicant (tick relevant box or boxes):

I am

(a)  the owner of the land(s) described in paragraph 4.

(b)  making this application and the statements/declarations it contains on behalf of **The Most Noble Ralph George Algernon Twelfth Duke of Northumberland** who is the owner of the land(s) described in paragraph 4 and in my capacity as the owners' land agent.

4. Insert description of the land(s) to which the application relates (including full address and postcode):

**Land forming part of the Northumberland Estates in the county of Northumberland shown edged red on the map accompanying this application.**

5. Ordnance Survey six-figure grid reference(s) of a point within the area of land(s) to which the application relates (if known):

6. This deposit comprises the following statement(s) and/or declarations (*delete Parts B, C, or D where not applicable*):

**PART B: Statement under section 31(6) of the Highways Act 1980**

The Most Noble Ralph George Algernon Twelfth Duke of Northumberland is the owner of the land described in paragraph 4 of Part A of this form and shown edged red on the map accompanying this statement.

Ways shown coloured yellow on the accompanying map are public footpaths.

No other ways over the land shown edged red on the accompanying map have been dedicated as highways.

### **PART C: Declaration under section 31(6) of the Highways Act 1980**

1. [I am/*insert name of owner*] is] the owner of the land described in paragraph 4 of Part A of this form and shown [*insert colouring*] on the map [accompanying this declaration/lodged with [*insert name*] Council on [*insert day, month, year*]].

*(delete wording in square brackets as appropriate and/or insert information as required)*

2. On the [*insert day*] day of [*insert month, year*] [I/my/*insert name of owner's*] predecessor in title [*insert name*] deposited with [*insert name*] Council, being the appropriate council, a statement accompanied by a map showing [my/*insert name of owner's*] property [*insert colouring*] which stated that:

[the ways shown [*insert colouring*] on that map [and on the map accompanying this declaration] had been dedicated as byways open to all traffic]

[the ways shown [*insert colouring*] on that map [and on the map accompanying this declaration] had been dedicated as restricted byways]

[the ways shown [*insert colouring*] on that map [and on the map accompanying this declaration] had been dedicated as bridleways]

[the ways shown [*insert colouring*] on that map [and on the map accompanying this declaration] had been dedicated as footpaths]

[no [other] ways had been dedicated as highways over [my/*insert name of owner's*] property]. *(delete wording in square brackets as appropriate and/or insert information as required)*

[3. On the [*insert day*] day of [*insert month, year*] [I/my/*insert name of owner's*] predecessor in title [*insert name*] deposited with [*insert name*] Council, being the appropriate council, a declaration dated [*insert day, month, year*], stating that no additional ways [other than those marked in the appropriate colour on the map accompanying that declaration] had been dedicated as [byways open to all traffic] [restricted byways] [bridleways] [footpaths] since the deposit of the statement referred to in paragraph 2 above.] *(delete if not applicable and delete wording in square brackets as appropriate and/or insert information as required)*

4. No additional ways have been dedicated over the land [*insert colouring*] on the map [accompanying this declaration/referenced in paragraph 1 above] since the statement dated [*insert day, month, year*] referred to in paragraph 2 above [since the date of the declaration referred to in paragraph 3 above] [other than those [byways open to all traffic] [restricted byways] [bridleways] [footpaths] marked in the appropriate colour on the map accompanying this declaration] and at the present time [I/*insert name of owner*] [have/has] no intention of dedicating any more public rights of way over [my/the] property.

*(delete wording in square brackets as appropriate and/or insert information as required)*

### **PART D: Statement under section 15A(1) of the Commons Act 2006**

[I am/*insert name of owner*] is] the owner of the land described in paragraph 4 of Part A of this form and shown [*insert colouring*] on the map [accompanying this statement/deposited with [*insert name*] Council on [*insert day, month, year*]].

[I/*insert name of owner*] [wish/wishes] to bring to an end any period during which persons may have indulged as of right in lawful sports and pastimes on the whole or any part of the land shown [*insert colouring*] on the [accompanying map/map referenced above].

*(delete wording in square brackets as appropriate and/or insert information as required)*

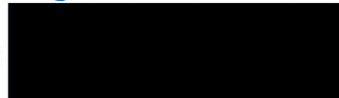
**PART E: Additional information relevant to the application**  
*(insert any additional information relevant to the application)*

**PART F: Statement of Truth**  
*(all applicants must complete this Part)*

**WARNING:** If you dishonestly enter information or make a statement that you know is, or might be, untrue or misleading, and intend by doing so to make a gain for yourself or another person, or to cause loss or the risk of loss to another person, you may commit the offence of fraud under section 1 of the Fraud Act 2006, the maximum penalty for which is 10 years' imprisonment or an unlimited fine, or both.

**I BELIEVE THAT THE FACTS AND MATTERS CONTAINED IN THIS FORM ARE TRUE**

**Signature (of the person making the statement of truth):**



**Print full name:** Rory Charles St. John Wilson

**Date:** 11<sup>th</sup> May 2023

**You should keep a copy of the completed form**

**Data Protection Act 1998 - Fair Processing Notice**

The purpose of this Fair Processing Notice is to inform you of the use that will be made of your personal data, as required by the Data Protection Act 1998.

The appropriate authority (see explanation of definition in above guidance notes) in England is the data controller in respect of any personal data that you provide when you complete this form.

The information that you provide will be used by the appropriate authority in its duties to process applications to deposit statements, maps and declarations under section 31(6) the Highways Act 1980 and statements under section 15A(1) of the Commons Act 2006. The information you provide will also be used by the appropriate authority in its duty to update the registers in which details of such deposits are recorded under the Dedicated Highways (Registers under Section 31A of the Highways Act 1980) (England) Regulations 2007 and the Commons (Registration of Town or Village Greens) and Dedicated Highways (Landowner Statements and Declarations) (England) Regulations 2013.

The appropriate authority is required by the legislation above to maintain a register which holds information provided in this form, which can be inspected online or in person by members of the public on request. It may also be required to release information, including personal data and commercial information, on request under the Environmental Information Regulations 2004 or the Freedom of Information Act 2000. However, the appropriate authority will not permit any unwarranted breach of confidentiality nor will they act in contravention of their obligations under the Data Protection Act 1998.



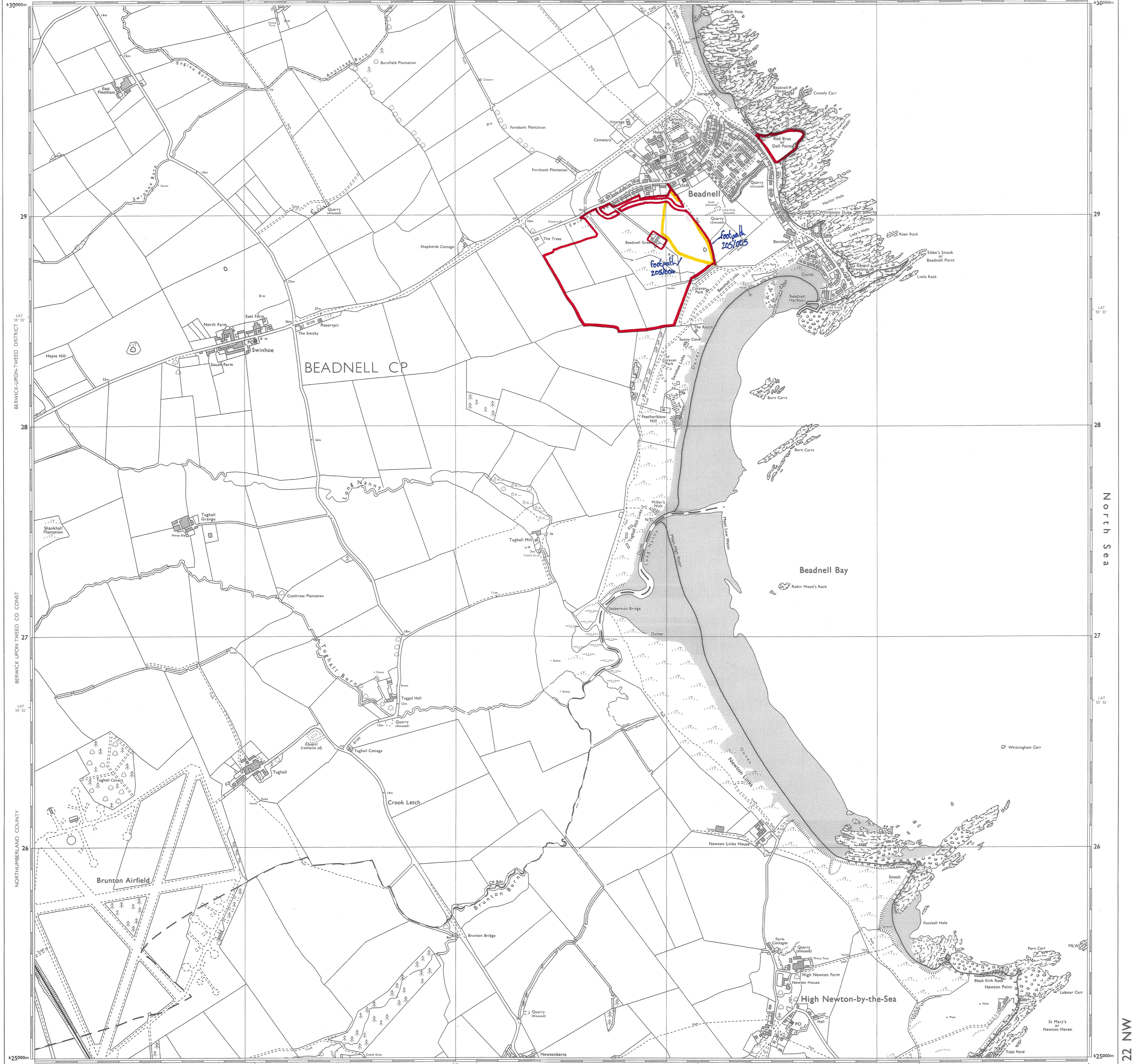
NORTH SUNDERLAND CP  
LONG 1° 40' W  
21

22

23

24  
LONG 1° 37' W

Scale 1: 10,000



Vertical scale markings: 1500 feet, 2000 feet, 2500 feet

Vertical scale markings: 100 feet, 200 feet, 300 feet, 400 feet, 500 feet, 600 feet, 700 feet, 800 feet, 900 feet, 1000 feet, 1100 feet, 1200 feet, 1300 feet, 1400 feet, 1500 feet, 1600 feet, 1700 feet, 1800 feet, 1900 feet, 2000 feet, 2100 feet, 2200 feet, 2300 feet, 2400 feet, 2500 feet

Vertical scale markings: 25000m, 26000m, 27000m, 28000m, 29000m, 30000m

North Sea

LAT 55° 32'

25000m

NU 22 NW

ALNWICK DISTRICT

NEWTON-BY-THE-SEA CP

LONG 1° 37' W

24

**SYMBOLS**

**ROADS**

— Road — Track — Path

Where unfenced shown by pecked lines.

**RAILWAYS**

Cutting, Embankment, Multiple track, Single track, Siding, tramway or mineral line, Narrow gauge

**VEGETATION**

Bracken, Marsh, Coppice, Rough grassland, Saltings, Orchard, Reeds, Coniferous trees, Heath, Scrub, Non-coniferous trees

**MISCELLANEOUS**

Antiquity, site of, Boulders, Building, Electricity transmission line, Glasshouse, Refuse or slag heap, Lake, loch or pond, Sloping masonry, Chalk pit, clay pit or quarry, Gravel pit, Sand pit, Disused pit or quarry, Triangulation station, Direction of flow of water, Shingle, Sand

**BOUNDARIES** As notified to I-2-77.

County (England and Wales), Region or Islands Area (Scotland), District, London Borough, Civil Parish (England), Community (Wales), Constituency (Co, Boro or Burgh), Electoral Division or Ward, Example of change of merings, Imperial equivalents for metric boundary measurements: 0.91m = 36, 1.22m = 4ft, Coincident boundaries are shown by the first appropriate symbol above, eg. Boro Const & ED Bdy. For Ordnance Survey purposes County Boundary is deemed to be the limit of the parish structure whether or not a parish area adjoins.

**HEIGHTS (METRES)**

Values are given in metres above mean sea level at Newlyn.

Surface heights determined by ground survey, air survey

Bench marks and their values are shown on large scale maps, and bench mark lines containing fuller and possibly later levelling information are obtainable from the Director General, Ordnance Survey.

Contours are at 5 metres vertical interval.

**ROCK FEATURES**

Loose rock, Boulders, Vertical face, Outcrop, Scree

**CONVERSION SCALE**

Metres - Feet

2000 Metres 6500 Feet

**ABBREVIATIONS**

BP, BS Boundary Post or Stone, Ch Church, CH Club House, FE Sta Fire Engine Station, FB Foot Bridge, Fn Fountain, GP Guide Post, MP Mile Post, MS Mile Stone, Pol Sta Police Station, PO Post Office, PC Public Convenience, PH Public House, SB Signal Box, Spr Spring, TCB Telephone Call Box, TCP Telephone Call Post, W Well

**THE NATIONAL GRID REFERENCE SYSTEM**

TO GIVE A GRID REFERENCE CORRECT TO 100 METRES

EXAMPLE Swarlandean The grid letters on this sheet are NU

**EASTING**

Take west edge of kilometre square in which point lies and read the large figures printed opposite this line on north and south margins. Estimate tenths eastwards.

**NORTHING**

Take south edge of kilometre square in which point lies and read the large figures printed opposite this line on east and west margins. Estimate tenths northwards.

Full 100 metre reference NU 171013

The full reference, above, is unique. If grid letters are omitted, the resulting reference 171013 recurs at intervals of 100 kilometres. When the area concerned is sufficiently restricted, as will usually be the case with maps on scales of one inch to one mile and larger, the grid letters are normally omitted.

At the eastern edge of this sheet True North is 0° 14' West of Grid North and at the western edge 0° 12' West of Grid North. Magnetic North was about 8½° West of North in 1977 decreasing by about ½° in four years.

**SURVEY DIAGRAM**

**ADJOINING SHEETS**

NU 10 NW	NU 10 NE	NU 20 NW
NU 10 SW	NU 10 SE	NU 20 SW
NZ 19 NW	NZ 19 NE	NZ 29 NW

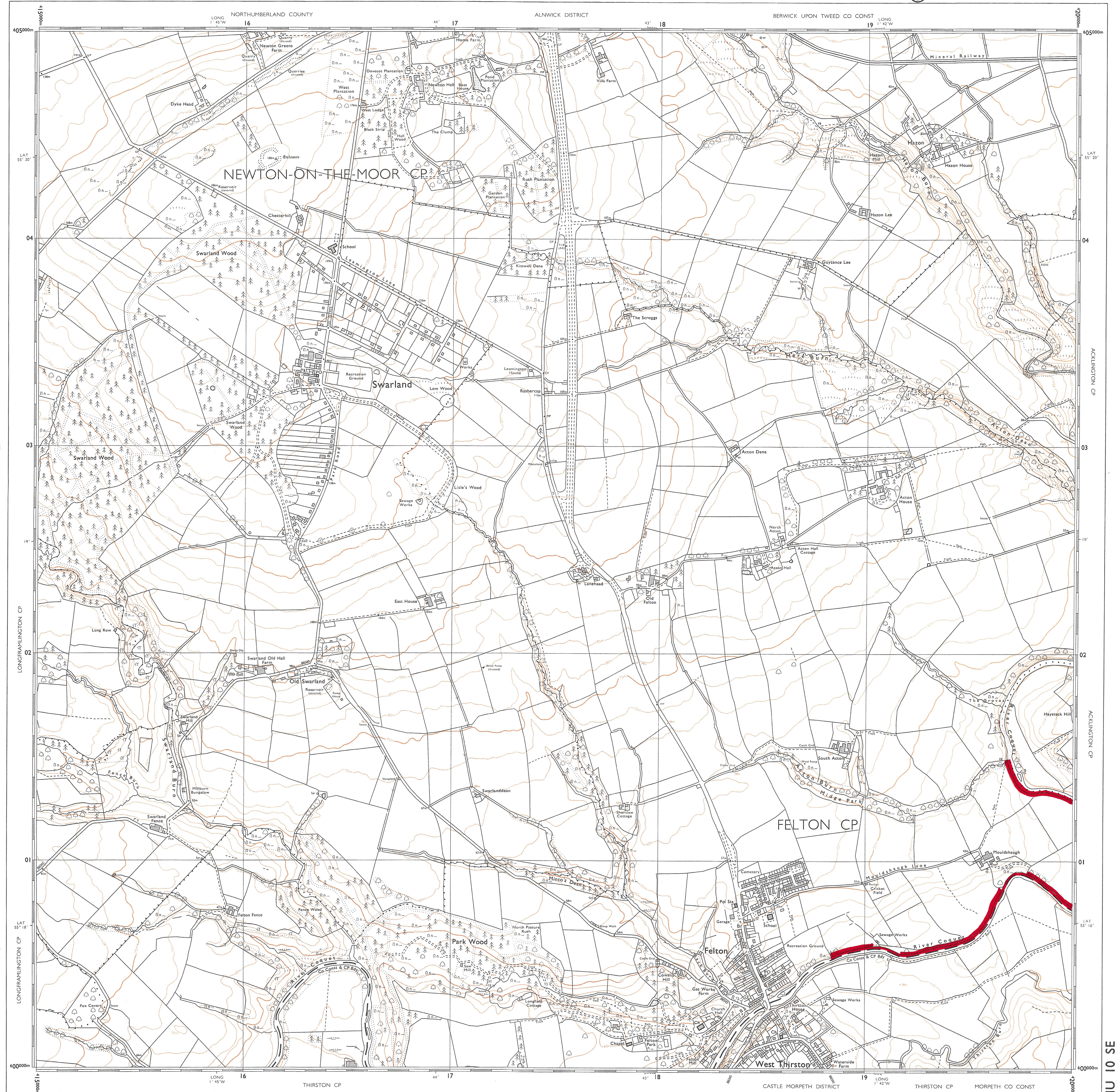
Surveyed at 1:2500 scale 1959-73. Revised for significant changes 1975. Contours surveyed 1972.

1 square centimetre on this map represents 1 hectare (2.471 acres) on the ground. 1 metre = 3.2808 feet, 1 foot = 0.3048 metre

A booklet, Place names on maps of Scotland and Wales, is published by the Ordnance Survey, and includes a glossary of the most common Gaelic, Scandinavian and Welsh elements used on Ordnance Survey maps of Scotland and Wales.

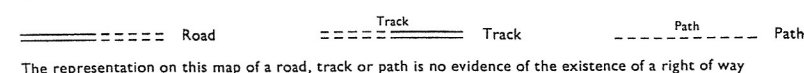
The representation on this map of a road, track or path is no evidence of the existence of a right of way. Made and published by the Director General of the Ordnance Survey, Southampton.

© Crown copyright 1977

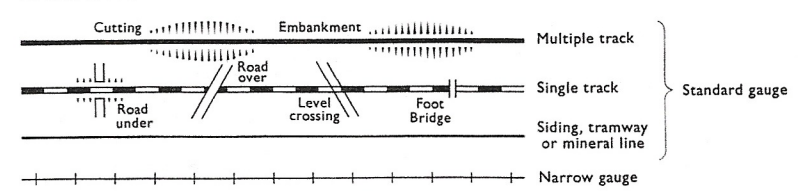


SCALE 1:10 000

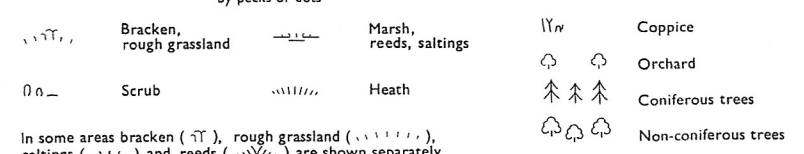
ROADS



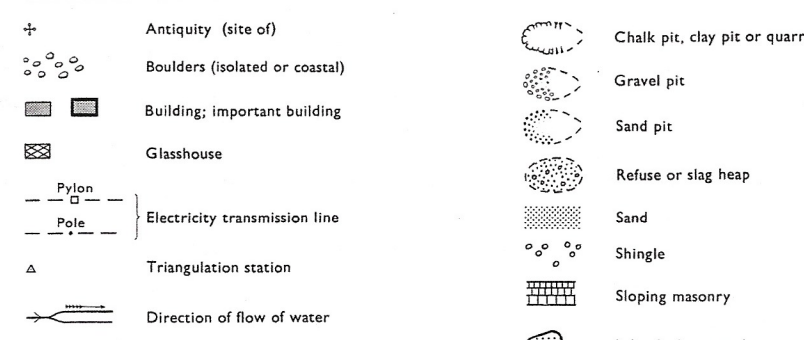
RAILWAYS



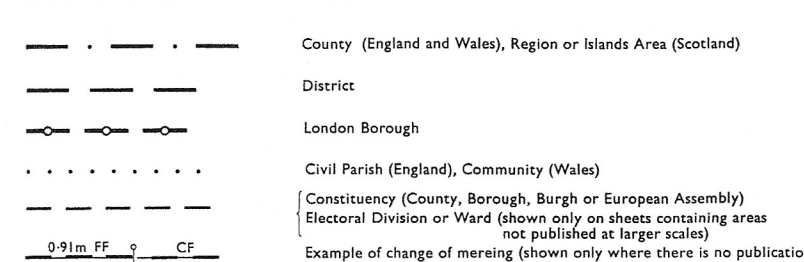
VEGETATION



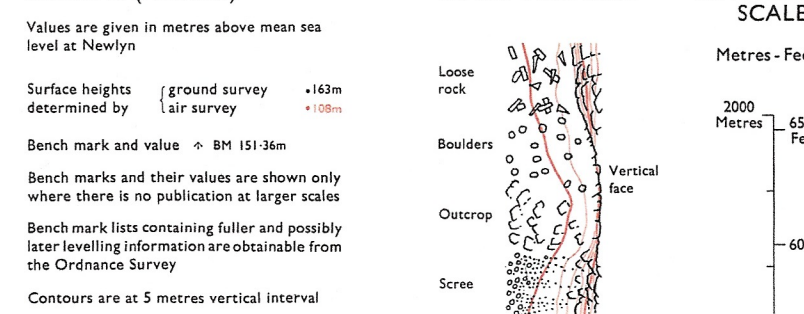
GENERAL FEATURES



BOUNDARIES

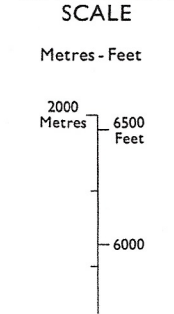


HEIGHTS (METRES)



ROCK FEATURES

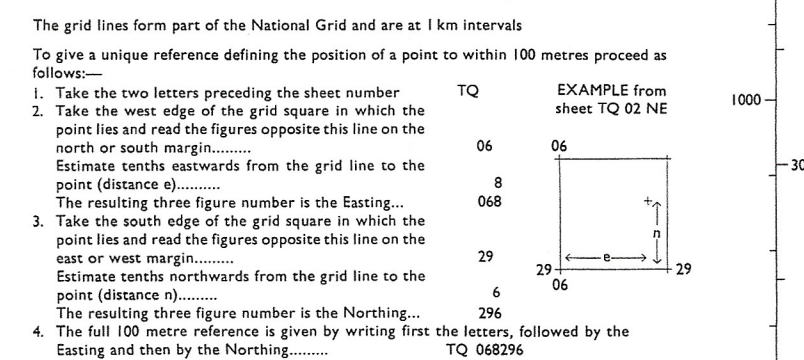
CONVERSION SCALE



ABBREVIATIONS

Table of abbreviations for various features like Boundary Post, Club House, Fire Station, etc.

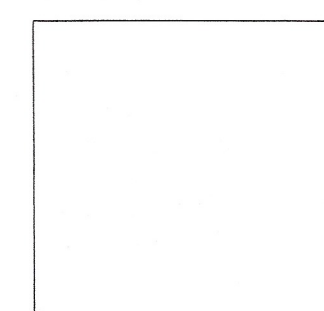
THE NATIONAL GRID REFERENCE SYSTEM



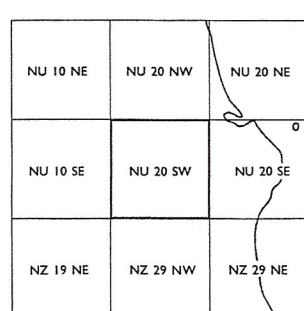
NORTH POINTS

Text explaining magnetic north and grid north differences.

SURVEY DIAGRAM



ADJOINING SHEETS



Text about the map's scale and survey dates.

Text about digital data availability and publication information.

Copyright notice for 1991.

