



Karen Ledger  
Head of Development Services  
Northumberland County Council  
County hall  
Morpeth  
Northumberland  
NE61 2EF

4 May 2012

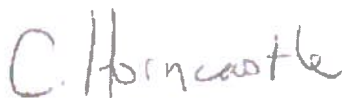
Dear Mrs Ledger,

**Application to designate a neighbourhood area for Allendale**

Please find enclosed an application from Allendale Parish Council to designate the boundaries of a neighbourhood planning area to meet the requirements of new regulations and legislation set out in the Localism Act 2011.

The Parish Council has resolved to lead the process of preparing a neighbourhood plan and would ask that this application is considered and determined as soon as practicable to allow progress to be made on preparing the plan. We look forward to receiving confirmation that this application has been advertised and confirmation, in due course, that the county council support the proposal as an appropriate area for neighbourhood planning purposes.

Yours sincerely



**Colin Horncastle**  
Northumberland County Councillor  
Chair – Project Steering Group  
[Colin.horncastle@northumberland.gov.uk](mailto:Colin.horncastle@northumberland.gov.uk)



**Jan Simmonds**  
Chair – Parish Council  
Vice Chair – Project Steering Group  
[jan.simmonds@gmail.com](mailto:jan.simmonds@gmail.com)



## The Neighbourhood Planning (General) Regulations 2012

### Application form for the designation of a neighbourhood area

This application must be made by the relevant parish or town council wishing to apply to Northumberland County Council for the designation of a neighbourhood area. The submission of an application to the local planning authority is a requirement under The Neighbourhood Planning (General) Regulations 2012 as a pre-requisite to preparing a neighbourhood development plan or order.

**A map indicating the boundary of the proposed neighbourhood area must accompany this form.**



Please give a brief statement in the space below telling us why the proposed area shown on the map has been chosen as being appropriate for the purpose of neighbourhood planning.

Allendale Parish Council has been appointed as the lead organisation to develop a neighbourhood plan as part of the government's neighbourhood planning pilot programme – the 'Front Runners'. Application for entry into that programme defined the local administrative boundaries of Allendale Parish as the area proposed for neighbourhood planning purposes. As part of this project a steering group was set up to manage the preparation of a plan. Consideration has been given by the steering group to the need to confirm the extent of the plan area. This included discussion with the adjoining West Allen Parish Council. That parish council confirmed that it did not wish to join with Allendale Parish Council in the preparation of a neighbourhood plan, but would remain engaged in the plan preparation process as a consultee.

Allendale Parish Council led community engagement events including an open invitation to residents and businesses in the parish to raise issues that could be addressed in preparing a spatial plan for the parish along with any other matters of concern to them. It is clear from the responses to that programme of engagement that there are spatial planning issues of specific concern within the parish. For that reason, the parish council propose to prepare a plan covering the administrative area of the parish. Having considered the current development plan framework for the area, Allendale Parish Council considers it appropriate to prepare up-to-date locally relevant planning policies to deal with applications for development within the parish. It is intended to cover matters regarding housing delivery, including affordable housing; meeting employment needs in the context of environmental and built heritage constraints; meeting sustainable and renewable energy expectations; dealing positively with opportunities to reuse redundant buildings in the parish; and the need for continued protection for the environment including protection to built and cultural heritage. A neighbourhood development plan will present local policies to guide decision making on development opportunities as they arise on each of these matters within Allendale Parish.

I can confirm that **ALLENDALE PARISH COUNCIL** is a relevant body for the purpose of neighbourhood planning in accordance with section 61G of the Town and Country Planning Act 1990.

Signed .....  ..... (Chair of parish or town council)

Date: 4 May 2012

(Please find additional information overleaf).





## Publicising your application

As soon as possible after receiving an application for the designation of a neighbourhood area, the county council will publicise the application on our website and in such other manner considered likely to bring the application to the attention of people who live, work or carry on business in the area. This publicity will include:

- a copy of the application for designation of the area;
- details of how to make representation; and
- the date by which representations must be received by the county council, being no less than 6 weeks from the date on which the application is first publicised.

## Publicising the decision

As soon as possible after designating a neighbourhood area, the county council will publish the following information on our website and in such other manner considered likely to bring the designation to the attention of people who live, work or carry on business in the neighbourhood area. This publicity will include:

- the name of the neighbourhood area;
- a map that identifies the area; and
- the name of the relevant body who applied for the designation.

If a decision is made to refuse to designate a neighbourhood area, the county council will publish that decision in a similar manner as if the designation was accepted. This will include:

- a document setting out the decision and a statement of the reasons for making that decision; and
- details of where and when the decision document may be inspected.

### Please return application form to:

Karen Ledger  
Head of Development Services  
Northumberland County Council  
County Hall  
Morpeth  
Northumberland  
NE61 2EF

Email: [Karen.ledger@northumberland.gov.uk](mailto:Karen.ledger@northumberland.gov.uk)

If you would like to discuss your application please contact David English by phone or email:

Email: [david.english@northumberland.gov.uk](mailto:david.english@northumberland.gov.uk)

Tel: 01670 623619