



Northumberland County Council

Building Control

Your Right to Cancel

You have the right to cancel this contract within 14 days without giving any reason.

The cancellation period will expire after 14 days from the date of your acknowledgment letter.

To exercise the right to cancel, you must inform us of your decision to cancel, by telephone, email or by using the attached form.

Effects of Cancellation

If you cancel this contract, we will reimburse all payment received from you, without undue delay. We will make the reimbursement using the same means of payment for the initial transaction, unless you have expressly agreed otherwise.

If you have requested us to commence the service during the cancellation period, you shall pay us an amount which is in proportion to the work that has been carried out to that date.

Cancellation Form

To: Northumberland County Council Building Control, Alnwick Community Fire Station, Blackthorn Close, Lionheart Enterprise Park, Alnwick NE66 2ER, or by emailing us at buildingcontrol@northumberland.gov.uk or by ringing us on 01670 623838 or 01670 623820

I/We give notice that I/We cancel my/our application for a Building Regulations service:

Please provide application reference or address to which the works relates to

.....

Name:

Address:

.....

.....

Signature:

Date: