

Application for Sole to Joint Tenancy

Name of Current Tenant						
Address						
Telephone Number						
Property Type and Size						
1. Proposed Joint Tenant Details						
Proposed joint tenant's name						
Date of Birth						
Previous Address (if different)						
How long have you lived there						
Relationship to current tenant						
Y N Do you hold a tenancy of any oth	or housing under Immigration procedures? er property? Yes No					
If Yes, where?						
Dates tenancy commenced						
Do you own, or are you buying, a	ny property? Yes No					
If Yes, where?						

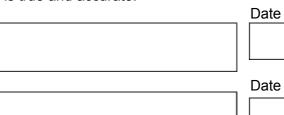
2. Other occupants

Family Name	First Name	Date of Birth	Relationship to Applicant		

3. Declaration

I declare that the above information is true and accurate.

Current Tenant's signature



Date

Proposed Joint Tenant Signature

4. Office Checks

Current Rent Arrears		Yes		No			
Amount of Arrears / FTA							
ASB / tenancy breach history							
Referred former tenant debt to Rents Team		Yes		No			
Secure tenancy elsewhere		Yes		No			
Property owned elsewhere		Yes		No			
Age Restrictions		Yes		No			
Is the property adapted?		Yes		No			
Council Tax Check Completed		Yes		No			
5.Sole to Joint Tenancy Decision							
Agreed							
Tenancy acceptance signed							
Joint Tenancy refused because:							
Reason:							

NHM / AHM Signature

Date