

Notice of termination of tenancy

Name of tenant(s)
Address:
Garage address (if any)

Office use only
A/C no.
HB
HB ref.

I/we give 28 days notice of my/our intention to terminate my/our tenancy and give up possession of the above property ending on Sunday

The keys for all locks will be handed in to Homes for Northumberland **before 12.00 p.m.** the Monday after termination. Where keys are handed in late, the Council reserves the right to extend the tenancy end date.

I/we understand that I/we will be charged for any repairs/damage that were my responsibility. I/we will leave the property free of furniture and effects and in a clean condition. I/we understand that should furniture and effects be left or the property be dirty, that I/we shall be responsible for the cost of clearance, cleaning and any lost rent which occurs during the time taken to clear and clean the property.

In the event of any furniture and effects being left in the property after the tenancy has been terminated, I/we authorise Homes for Northumberland to dispose of them as it sees fit.

Sign and Date:	

My home can be inspected before I leave on the following days
or

	at
	at

My/our forwarding address will be
Contact Number

Complete **either** part **A** or part **B**.

A. The tenant is deceased	The tenant has been evicted	The tenant is in prison	Abandoned
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B1. Tenure of move (please tick ☐ ONE box)

Moving to another HFN property <input type="checkbox"/>	I am moving into a private rental	Housing Association	I am moving in with relatives. <input type="checkbox"/>
I am buying a property	I am moving into care	Other (please state) <div style="border: 1px solid black; width: 100px; height: 20px; margin: 5px 0;"></div>	

B2. Why? please choose the **most relevant** reason.

I need less bedrooms <input type="checkbox"/>	I need more bedrooms	Anti-social behaviour	I am becoming a carer. <input type="checkbox"/>
My relationship has broken down	I am moving in with my partner	Relocating for work or schools	Other. <input type="checkbox"/>

I am ending this tenancy due to under-occupation housing benefit reduction: Yes ☐ No ☐

I would like help to keep this tenancy: Yes ☐ No ☐

Office Use only:	Property ref:		Type/size		
Net Rent	£	Support Charge	£	Rent arrears	£
Gross rent	£	HB Overpayment	£	Court costs	£
Water rates	£	Support Charge	£	Rech/repairs	£
Service Charges	£	Debts	£		

