
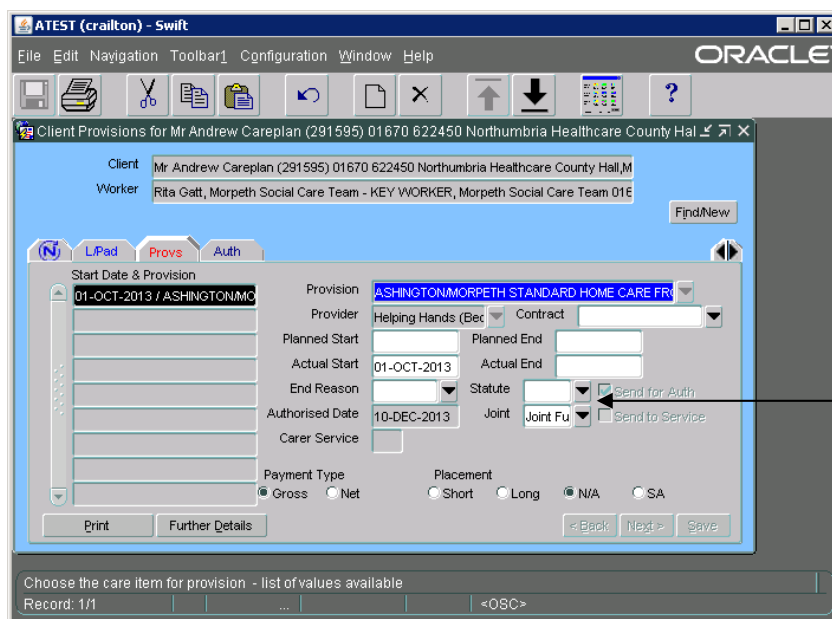


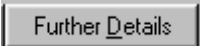
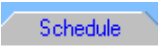
CRIB SHEET – VIEWING SHARED CARE PROVISIONS

- Where a client has been awarded Shared Care then part of the provision cost will be paid by Social Care budget and part by Continuing Health Care (CHC) budget.
- On Swift there will be one Social Care provision recorded with the provision appropriately marked as ‘Joint Funded’ with the details of the shared care split recorded within further details.
- This crib sheet gives guidance on how you can view the Shared Care provision and how you can determine how much is being paid by Social Care and how much from CHC.

Viewing Shared Care Provision for Scheduled Services

- Access  and search for the client.
- You can see if the provision is Shared Care if the ‘Joint’ field is completed.



- Click on .
- Click on .
- The **% on code** and the **Amt On Code** fields display the Social Care element of the shared care provision:-

Crib Sheet – Viewing Shared Care Provisions

Client: Mr Andrew Careplan (291595)
 Provision Type: ASHINGTONMORPETH STAND; Provider: Helping Hands (Bedlington) (Provider)
 Provision Actual Start: 01-OCT-2013 Provision Actual End:
 Start & End Date: 01-OCT-2013
 Start Date: 01-OCT-2013 End Date:
 Std Wkly Cost: 89.60 Variations: NO Send for Auth
 Alt Wkly Cost:
 Alt Cost Rsn:
 Copy:
 Total/Freq: 7:0:Hours/Weekly(nor)
 Contract:
 Level:
 Div. Service: CAREMGT Care management bu % On Code: 75
 Cost Centre: PCLB1 Morpeth Social Care Amt On Code: 67.20
 Subjective: INDHCAR Independent home ca Notes:
 Print Further Details <Back Next > Save

Enter the start date of the schedule
 Record: 1/1 ... List of Valu... <OSC>

% on Code and Amt on Code fields

- Click on **Further Details**
- The Breakdown screen should be fully completed with full service details.
- Click on **Acc Codes**

The following screen will be displayed:

Client Name: Mr Andrew Careplan (291595)
 Provision Type: ASHINGTONMORPETH STAND; Provider: Helping Hands (Bedlington)
 Accounting Code: CAREMGT PC Start Date: 01-OCT-2013 End Date:
 Schedule Breakdown Acc Codes
 Schedule Weekly Cost: £89.60
 Total Cost: £89.60
 Total %: 100

Div Service	Cost Centre	Subjective	%age	Amt	Ex FA
CAREMGT	Care mana PCLB1	Morpeth Sc INDHCAR	75	£67.20	<input type="checkbox"/>
NHS	Health Fun PCLB1	Morpeth Sc INDHCAR	25	£22.40	<input checked="" type="checkbox"/>

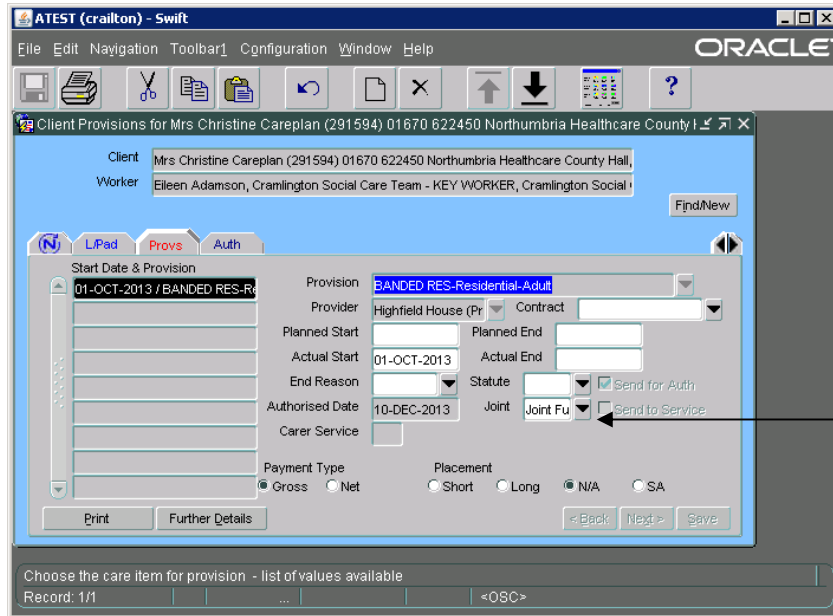
 Print <Back Next > Save

Enter the percentage of the cost to set against this code
 Record: 1/2 ... <OSC>

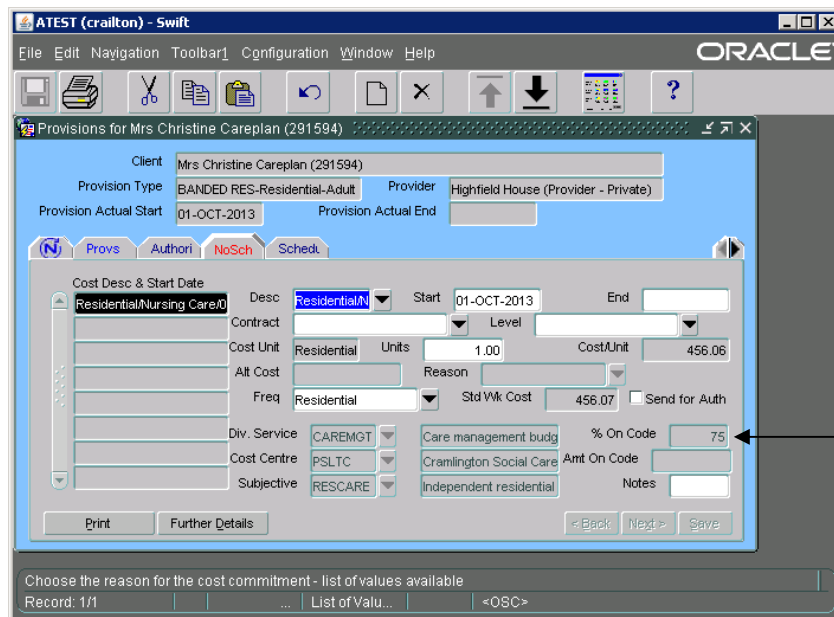
- There should be 2 lines completed.
- Each line displays the amount both as a percentage and an actual cost to the Care Management and NHS budgets respectively.
- For the NHS line there **must** be a tick in the Ex FA box to ensure the CHC element is exempt from financial charging.

Viewing Shared Care Provision for Non Scheduled Services

- Access **Provs** and search for the client.
- You can see if the provision is Shared Care if the 'Joint' field is completed.



- Click on **Further Details**
- Click on **NoSch** (Non Schedule).
- The **% on code** field displays the Social Care element of the shared care provision as a percentage:-



- Click on **Further Details**
- The following screen will be displayed:

Crib Sheet – Viewing Shared Care Provisions

Client Name Mrs Christine Careplan (291594)
Provision Type BANDED RES-Residential-Adult Provider Highfield House (Provider -
Start Date 01-OCT-2013 End Date

Commitment Cost £456.06
Total Cost £456.06
Total % 100

Cost Desc	Div Service	Cost Centre	Subjective	%age	Amt	Ex FA
Residential	CAREMGT	Care m PSLTC	Cramlr RESCARE	Indepe 75		<input type="checkbox"/>
Residential	NHS	Health PSLTC	Cramlr RESCARE	Indepe 25		<input checked="" type="checkbox"/>

Print < Back Next > Save

Choose the reason for the cost commitment - list of values available
Record: 1/2 ... List of Valu... <OSC>

- There should be 2 lines completed.
- Each line displays the amount both as a percentage and an actual cost to the Care Management and NHS budgets respectively.
- For the NHS line there **must** be a tick in the Ex FA box to ensure the CHC element is exempt from financial charging.