

Classified and Confidential

## **SAFEGUARDING ADULTS REVIEW MEETING**

### **AGENDA**

1. **Introduction, apologies, and confidentiality statement**
2. **Purpose of Meeting**
  - To obtain the views of the adult at risk and/or their representative(s)
  - To consider the written report of the assessment/investigation carried out by each organisation.
  - Multi-agency consideration of the current and future level of risk
  - To reflect on the effectiveness of the Safeguarding Plan and, if there has been a change in circumstances, set these out with a view to reassessing the risks and adapting the Safeguarding Plan.
  - Where abuse has taken place, there should be a plan for positive actions to promote recovery of those affected from the abuse/neglect and prevent the perpetrator from abusing or neglecting in the future including active consideration in consultation with the police and legal services, of the potential use of relevant legislation.
  - To assess whether concerns have diminished to a point that the partners agree that the case can be closed to safeguarding.
  - To agree how feedback to be given, and by whom, to the alleged victim and any others closely concerned if they have not been present at the meeting
3. **Summary of the allegations, concerns, or abuse**
4. **Actions from previous minutes**
5. **Pen Picture of adult at risk (if applicable)**
6. **Views and desired outcomes of the adult at risk (or their representative).**
7. **Section 42 Enquiry Report (if applicable)**
8. **Information and discussion from agencies**
9. **Summary of risk by Chair**

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10. **Agreed Safeguarding Plan including contingency**
11. **Agreed Action Plan**
12. **Multi-agency decision (reached on basis of shared responsibility)**
13. **Date of next meeting if applicable**