

### Summary Minutes

Meeting: Joint Safeguarding Adults Board	Date: 26 <sup>th</sup> September 2019
<p><b>Present:</b> Paula Mead Karen Wright Kristy Regan Kirsty Shotton Beverley Harris Steve Ammari Peter Tilson Joanne Currie Vida Morris Annie Topping Sheila Askew Robin Harper-Coulson Leigh Waller Julia Marley Eleanor Reyland Liz Mulligan Heather Mackenzie Paula Shandran Ian Stoker Jill Karadeniz Elizabeth Southern Jan Hemmingway</p>	<p>Independent Chair, North Tyneside &amp; Northumberland SAB Strategic Safeguarding Manager, Northumberland CC Governance and Safeguarding Manager, North Tyneside Council Team Lead Adult Safeguarding, NHCT Performance Sub-group chair, North Tyneside Council Northumbria Police ASC Principle Solicitor, Northumberland County Council Performance sub-group Chair, Northumberland SARC Chair, Northumberland Tyne &amp; Wear Director of Nursing, Quality and Patient Safety, Northumberland CCG National Probation Service LSCB Business Manager, Northumberland County Council Training Practitioner Team Manager, Carers &amp; Prevention Legal Manager, North Tyneside Council Strategic Safeguarding Manager, Northumberland County Council Team Manager, MASH, Northumberland County Council Operational Lead Safeguarding, NHCFT Age UK Northumberland Senior Social Worker, North Tyneside Council Operational Team Manager, Northumbria CRC Head of Safeguarding, NTCCG</p>
<p><b>Apologies:</b> Mark Nightingale Emma Adamson Peter Iveson Cath McEvoy-Carr Maureen Lewin Ellie Anderson Tracey Horseman Dobir Ahmed Simon Daniell Eleanor Phillips Kathryn Harrington Deborah Brown  Fiona Kane Trish Grant Alison Chilton Liz Robinson Claire Easton Debbie Allman Abi Conway Adrian Dracup Amanda Hatch Anna English Carly Fortune Debra Dodds</p>	<p>Sodexo Workforce Development Lead, North Tyneside Council Group Manager, Tyne and Wear Fire Service Northumberland County Council Age UK Assistant Director, Business Assurance, North Tyneside Council Operational Lead, SW L&amp;D, NHCT Lay Member, North Tyneside Council Community Safety Delivery Manager, Northumberland Fire &amp; Rescue Lay Person, Northumberland County Council Team Manager, CRC Community Safety Department, Policy &amp; Team Manager, Northumberland Fire and Rescue Head of Quality &amp; Patient Safety-Adults, Northumberland CCG Lead Nurse, Safeguarding Children &amp; Adults, North Tyneside CCG CQC Inspection Manager Senior Public Health Manager, Northumberland Council North Tyneside Carers Centre Northumberland Adult Social Care Citizens Advice, Northumberland Adult Safeguarding, NT CCG G4s General Manager, Northumberland County Council Age UK Northumberland NHCT</p>

<b>In Attendance:</b> Florence Mcgregor Jade Correa Andy Fairlamb	Management Support Officer, North Tyneside Council (minutes) Graduate Management Trainee, Age UK Northumberland Detective Chief Inspector, Northumbria Police
<b>Location:</b>	Choppington Social Welfare Centre, Choppington, Northumberland, NE62 5SR

Item		See Action Log
<b>1</b>	<b>Welcome and introductions:</b> Paula Mead welcomed everyone to the meeting of the Joint North Tyneside and Northumberland Safeguarding Adults Board at 13:00. After a round of Introductions, the agenda was progressed.	
<b>2</b>	<b>County Lines:</b> DCI Andy Fairlamb, Northumbria Police gave a presentation on County Lines to the Board. The definitions, explanations and examples were given. Those present were informed that County Lines is high priority within Northumbria and will be dealt with immediately once information is provided.	
<b>3</b>	<b>Mash Update – Northumberland:</b> A presentation was provided by Heather MacKenzie, MASH Manager, Northumberland. Significant progress has been made since 2018, with daily triage meetings taking place. Probation Services have been invited to sit within the team one day per week. The team are holding regular workshops, information sharing, continuing to improve the model of joint strategy meetings, and attending partner agency meetings to provide updates. When asked the question if GPs were providing information into the MASH, Heather confirmed they were not at this stage.	
<b>4</b>	<b>Minutes and Matters Arising:</b>	
<b>4.1</b>	Full Minutes and Summary Minutes read and agreed as a true and accurate record of the previous meeting. Summary minutes to be published on both North Tyneside and Northumberland's website.	
<b>4.2</b>	Action log:  The action log was reviewed and updated accordingly.  <ol style="list-style-type: none"> <li>Herbert Protocol – Protocol launched by Northumbria Police to develop information about somebody who has dementia, to be used should they go missing. The launch of the Herbert Protocol was raised at the Business Group held on 20<sup>th</sup> August 2019 and agencies were asked to disseminate the information.</li> <li>Partner safeguarding agenda items – received for December Board.</li> <li>SAFE week – taking place this week. Lots of events taking place and information circulated to the community throughout Northumberland and North Tyneside.</li> </ol>	

<p>4.3</p>	<p>Successful in raising awareness by providing information and resources to a range of services and community groups. Members were encouraged to participate in Purple Friday by wearing a purple ribbon to raise awareness within their own organisations.</p> <p>4. Lessons learnt from Appreciative Inquiries/SARs – workshop for Board Members to be arranged. Multi-agency training dates arranged.</p> <p><b>Annual Report Update:</b> The joint annual report is near completion and will be circulated to SAB members for final comment. We will also be liaising with the Learning Disability Partnership to produce an 'easy read' version.</p>	
<p>5</p> <p>5.1</p> <p>5.2</p>	<p><b>Chair and Sub Group Reports:</b></p> <p>All Agency Performance Data – Performance Sub Group</p> <p>Performance Sub-Group Meeting took place on the 14<sup>th</sup> August 2019 which was well attended. Bev Harris and Joanne Currie provided partner data from Northumberland and North Tyneside Dashboard for Quarter 1 2019/20, including new data from CRC and NPS. The key areas were highlighted, as listed in the report.</p> <p>Jan Hemingway suggested it would be beneficial for Primary Care to be involved at the next Performance sub-group meeting.</p> <p>Joanne reported that the MSP Multi Agency Audit is near completion. A deep dive of 5 cases each from North Tyneside and Northumberland, that involved a section 42 enquiry are being looked at. Joanne is in the process of compiling a full report on the responses received from partners. Results of the audit will be available at the next Board meeting.</p> <p><b>Sexual and Criminal exploitation Sub Group (Verbal Update)</b> Karen Wright gave an update on Northumberland's S&amp;CE sub group work.</p> <ul style="list-style-type: none"> <li>• S&amp;CE delivery plan underway and regularly updated. Monitored by subcommittee.</li> <li>• County Lines briefing sessions being delivered, joint e learning package being explored.</li> <li>• SE champions identified across Children and Adult Services. All have attended SE masterclass. Briefing session for all champions in November to brief on role, and specialist training offer.</li> <li>• Adults who go missing - regional approach. Statement to be published in Missing People report on behalf of region. Regional priority in response to the recommendations from the APPG Inquiry into safeguarding missing adults who have mental health issues, and also a local Appreciative Inquiry. Regional group will be working with the Police to develop a local protocol and best practice to respond to, and support adults who go missing. A key priority within would be to prevent future missing episodes, and the potential for significant harm to occur.</li> <li>• Criminal exploitation - SAFE week awareness raising in relation to scams and illegal money lending.</li> <li>• Modern Day Slavery - joint operational guidance with North Tyneside for ASC staff. (see agenda item 10.1)</li> <li>• Following on from some research, a range of resources are being developed to engage boys/young men in conversation relation to sexual consent.</li> </ul>	

<p><b>5.3</b></p> <p><b>5.4</b></p>	<p><b>Workforce Development (Verbal Update)</b></p> <p>Leigh provided updates in relation to the training programme in place, and highlighted the following:</p> <ul style="list-style-type: none"> <li>• Board training analysis is ongoing.</li> <li>• Joint Lessons learnt workshops (SARs/Appreciative Inquiries) – first session has been delivered in North Tyneside, which was well received. 3 more sessions are planned across both areas.</li> <li>• Domestic Abuse training – well embedded and attended. MARAC process looked at within this training.</li> </ul> <p><b>SARC Update</b></p> <p>Vida Morris reported on two cases currently being considered by the SARC, and 3 ongoing cases.</p> <p>A verbal update was provided by Robin Harper-Coulson in relation to 2 joint Learning reviews being undertaken by Children and Adult services. The findings from these reviews will be fed back to the SARC at a future meeting.</p> <p>There is 1 SAR ongoing - See agenda item 7.</p>	
<p><b>6</b></p>	<p><b>Break</b></p>	
<p><b>7</b></p>	<p><b>SAR Report – Adult U:</b></p> <p>A lengthy discussion took place relating to the final SAR Report for Adult U. It was noted that the family have requested that Adult U’s full name be used when publishing the report.</p> <p><b>ACTION:</b> The Board agreed that the Executive Summary Report only would be published in Adult U’s full name, once this had been redacted and approved. Paula agreed to write to the family advising them of the Board’s decision.</p>	<p>PM/KW</p>
<p><b>8</b></p>	<p><b>Northumberland JTAI (Joint Targeted Area Inspection) – experience and feedback</b></p> <p>Those agencies who were involved in the JTAI were asked to provide some feedback.</p> <p>Paula advised that there were many positive aspects to the JTAI, but as anticipated some gaps were identified particularly in relation to our understanding and response to criminal exploitation. There is a multi-agency action plan in place, and the work required will be led by and monitored by the JTAI sub-group. Paula noted that agencies are working in partnership to progress this work.</p> <p>Steve Ammari advised that the Police actions are underway. The Police will be developing a problem profile relating to criminal exploitation. Steve added that criminal exploitation is wide ranging making it difficult to measure and highlight hot spots. However we need to raise awareness of criminal exploitation relating to children and adults.</p> <p>Sheila advised that there had been some misunderstanding regarding what information</p>	

	<p>NPS provided to the MASH, and whether this was insufficient or too much. However moving forward, a member of staff from NPS will be working in the MASH one day a week, which will ensure the MASH receive the correct information in a timely manner.</p> <p>Annie had prepared a presentation for the Board, however due to time restraints gave an overview from the CCG perspective. Annie noted there was excellent support and collaboration from all health agencies. CCG review the single-agency action plans produced by health agencies. In terms of the JTAI action plan, there was only one action for the Northumberland CCG which has been completed.</p>	
<b>9</b>	<p><b>Partner Agenda Item - NHCFT</b></p> <p>Kirsty Shotton gave a presentation in relation to the Domestic Abuse Health Advocate (DAHA) role within NHCFT.</p> <p>This role was initially set up with funding from the OPCC, working into A&amp;E/Gynae/maternity services. The Pathway is set up and training resources available, and the role has extended.</p> <p>DAHA commenced in post December 2017 to provide the following outcomes:</p> <ul style="list-style-type: none"> <li>• Increase in staff awareness of Domestic Violence/Abuse and training is available.</li> <li>• Increase in the number of patients disclosing abuse and being asked about domestic abuse within all the healthcare settings.</li> <li>• Increase in the number of victims being identified and referred to support services from healthcare setting.</li> <li>• Improved information sharing with MARAC from health practitioners.</li> </ul> <p>Kirsty presented a case study demonstrating the DAHA role and the positive outcomes achieved.</p>	
<b>10</b>	<p><b>For Information and Endorsement – Deferred to next meeting</b></p> <ul style="list-style-type: none"> <li>• Modern Day Slavery Operational Guidance – to be circulated to SAB members for comments within <u>2 weeks</u>.</li> <li>• NHCFT Q1 Safeguarding Report</li> <li>• Crimes against Older People – Steve Ammari</li> <li>• Alcohol Change UK; Learning from Tragedies</li> </ul>	
<b>11</b>	<p><b>Suggested Agenda Items for December SAB:</b></p> <ul style="list-style-type: none"> <li>• APVA</li> <li>• Partner agenda item – Crimes against Older People report – Police response</li> <li>• Homelessness</li> <li>• Suicide prevention strategy</li> </ul> <ul style="list-style-type: none"> <li>• Training needs analysis</li> <li>• MASH update – NT</li> <li>• Northumberland multi-agency referral form</li> <li>• Modern Day Slavery Operational Guidance</li> <li>• NHCFT Q1 Safeguarding report</li> <li>• Alcohol Change UK; Learning from Tragedies</li> </ul>	<p>Lesley Pyle Police Housing Public Health</p> <p>WFD Chairs</p>

**Date and Time of Next Meeting:**

Paula thanked all for their attendance and input and closed the meeting at 15:55  
The next meeting date is December 17<sup>th</sup> 2019, 13:00 -16:00 at Northumberland Fire and  
Rescue Service HQ, West Hartford Business Park, Cramlington NE23 3JP.

Paula informed the Board that Kristy Regan will be leaving her post within North Tyneside  
Council and wished her well in her new role within Sunderland University.

DRAFT

## Glossary of Abbreviations

ASC	Adult Social Care
BG	Business Group
BIA	Best Interest Assessor
CCG	Clinical Commissioning Group
CMHT	Community Mental Health Team
CQC	Care Quality Commission
CRC	Community Rehabilitation Company
CVS	Community Voluntary Sector
CYPL	Children, Young People and Learning
DASM	Designated Adults Safeguarding Manager
DoL	Deprivation of Liberty
GMC	General Medical Council
HWWB	Health Well Being Board
IMR	Independent Management Review
LADO	Local Authority Designated Officer
LD	Learning Disability
LSCB	Local Safeguarding Children's Board
NCC	Northumberland County Council
NEPO	North East Purchasing Organisation
NHCFT	Northumbria Healthcare NHS Foundation Trust
NTC	North Tyneside Council
NTW	Northumberland, Tyne and Wear NHS Foundation Trust
NPS	National Probation Service
QAF	Quality Assessment Framework
QSG	Quality Surveillance Group
SAB	Safeguarding Adults Board
SAR	Safeguarding Adults Review
SARC	Safeguarding Adults Review Committee
SE	Sexual Exploitation
T&F	Task and Finish
WDG	Workforce Development Group