



Summary Minutes

Meeting: Joint Safeguarding Adults Board	Date: 17 th December 2019
<p>Present: Paula Mead Karen Wright Cate Mitford Phil Soderquest Lesley Pyle Adrian Dracup Anna English Cath McEvoy-Carr Ellie Anderson Liz Robinson Lynsey Wafer Peter Iveson Joanne Currie Vida Morris Annie Topping Sheila Askew Robin Harper-Coulson Mark Nightingale Paula Shandran Kathryn Harrington Eleanor Phillips Tracey Horseman Dobhir Ahmed Debbie Allman</p>	<p>Independent Chair, North Tyneside & Northumberland SAB Strategic Safeguarding Manager, Northumberland CC Governance and Safeguarding Manager, North Tyneside Council Head of Housing, Northumberland County Council Domestic Violence Coordinator, North Tyneside Council Safeguarding Adults, NT CCG General Manager, Northumberland County Council Exec Director, Adults & Children's Services Assistant Director, Business Assurance, North Tyneside Council Senior Public Health Manager, Northumberland Council ASC Principle Lawyer, Northumberland County Council Group Manager - TWFRS Performance sub-group Chair, Northumberland SARC Chair, Northumberland Tyne & Wear Director of Nursing, Quality and Patient Safety, Northumberland CCG National Probation Service LSCB Business Manager, Northumberland County Council Deputy Director, HMP Northumberland Operational Lead Safeguarding, NHCFT Team Manager, CRC Lay Person, Northumberland County Council Operational Lead, SW L&D, NHCT Lay Member, North Tyneside Council Northumberland Social Care</p>
<p>Apologies: Leigh Waller Julia Marley Eleanor Reyland Liz Mulligan Heather Mackenzie Emma Adamson Maureen Lewin Simon Daniell Deborah Brown Beverley Harris Fiona Kane Trish Grant Alison Chilton</p>	<p>Training Practitioner Team Manager, Carers & Prevention Legal Manager, North Tyneside Council Strategic Safeguarding Manager, Northumberland County Council Team Manager, MASH, Northumberland County Council Workforce Development Lead, North Tyneside Council Age UK Community Safety Delivery Manager, Northumberland Fire & Rescue Community Safety Department, Policy & Team Manager, Northumberland Fire and Rescue Performance Sub-group chair, North Tyneside Council Head of Quality & Patient Safety-Adults, Northumberland CCG Lead Nurse, Safeguarding Children & Adults, North Tyneside CCG CQC Inspection Manager</p>

Claire Easton Abi Conway Amanda Hatch Carly Fortune Ian Stoker Jill Karadeniz Elizabeth Southern Jan Hemmingway	North Tyneside Carers Centre Citizens Advice, Northumberland G4s Age UK Northumberland Age UK Northumberland Senior Social Worker, North Tyneside Council Operational Team Manager, Northumbria CRC Head of Safeguarding, NTCCG
In Attendance: April Gibbs-Thorn Alison Tombs Lisa Harvey Mike Ward Craig Anderson	Management Support Officer, NTC (minutes) Assistant Director, Wellbeing and Assessment, NTC Service Manager, Gateway, NTC ACUK Senior Manager, Policy, Performance and Research
Location:	Northumberland Fire and Rescue Service HQ, West Hartford Business Park, Cramlington, NE23 3JP

Item		See Action Log
1	<p>Welcome and introductions:</p> <ul style="list-style-type: none"> - PM welcomed everyone to the meeting of the Joint North Tyneside and Northumberland Safeguarding Adults Board at 13:00. - After a round of Introductions, the agenda was progressed. 	
2	<p>Alcohol Change UK; Learning from Tragedies</p> <ul style="list-style-type: none"> - MW of ACUK spoke to a presentation on the report 'Learning from Tragedies – An analysis of alcohol-related Safeguarding Adult Reviews published in 2017'. <i>(Full report circulated with SAB meeting papers)</i> - MW emphasised the difficulties in engaging with change resistant drinkers, and specifically highlighted the need to understand the complex impact of alcohol in relation to issues such as depression, alcohol related brain injury, physical health problems, confusional states, sleep disorders, nutrition and foetal alcohol damage. - MW outlined a case study which highlighted the challenges associated with assessment and diagnosis, the complicating factor of alcohol related brain injury, "choice", the legal framework, and the evidence of effective intervention. - MW noted the significance of chronic alcohol misuse in many Safeguarding Adult Reviews, and highlighted that every successful intervention can reduce costs, and there are there significant benefits to the wellbeing of individuals. - Many of the individuals who were subject to reviews had multiple complex needs in addition to alcohol misuse. In almost all cases, support services failed to cope with that complexity. The report makes a number of recommendations for agencies to consider. - MW advised that they are putting together a national initiative to develop the response to vulnerable and self-neglecting adults with alcohol problems, and asked if any partners were interested in becoming involved, to contact him directly. - EA discussed the North Tyneside initiative 'Making Every Adult Matter' and noted the need to reinvigorate this meeting. <p>ACTION: EA agreed to provide an update to the Board at a future date</p> <ul style="list-style-type: none"> - The Board discussed the importance of assessing mental capacity in relation to care and treatment, and reviewing practitioners attitudes, knowledge and skills in this complex area. This is an area that has been highlighted as requiring further training in 	EA

	<p>all agencies.</p> <ul style="list-style-type: none"> - PM thanked MW for the interesting presentation and noted the continuing challenge of mental capacity for Safeguarding Boards and front-line practitioners. 	
<p>3</p>	<p>Adolescent to Parent Violence and Abuse (APVA)</p> <ul style="list-style-type: none"> - LP gave an update on Adolescent to Parent Violence and Abuse (APVA). LP noted that APVA is recognised nationally as an issue which relates to safeguarding both adults and children. Locally, APVA has also been the focus of a previous Domestic Homicide Review in Northumberland. - LP noted progress to date and confirmed 9 staff have been trained across North Tyneside and Northumberland, and learning has taken place through local steering groups. - LP advised that multi-agency steering groups have been established in both areas and meet quarterly. Both groups have developed and agreed referral pathways for the RYPP programme, with the MASH being the initial point of contact. Each area has a Gatekeeper for the referrals. - A joint North Tyneside and Northumberland APVA training strategy and a programme of staff briefing sessions commenced in April 2019. - An easy to follow 7 minute APVA guide has also been circulated along with an APVA version of the risk identification checklist (RIC) to help staff identify and respond to families. - Multi-agency APVA briefing sessions have been delivered in both areas, with further sessions planned in 2020. The quality of referrals for the RYPP and successful engagement, have significantly improved as a result. A new half-day session looking at 'toolbox' type interventions has also been developed. - LP noted that these resources will help staff who work directly with parents and young people to identify signs of APVA and risk, develop strategies to increase service user motivation to engage and practical strategies to help families de-escalate arguments, basic safety planning and family agreements. 	
<p>4</p>	<p>MASH – North Tyneside 12-month update</p> <ul style="list-style-type: none"> - LH and AT provided a presentation and update relating to the North Tyneside MASH. This follows on from a presentation at the previous Board meeting relating to the Northumberland MASH. - AT gave an overview of the Adults process, explored the differences in pathways between Children and Adults, and discussed the rationale for separate pathways. - LH highlighted the strengths of establishing partnerships with police, partner agencies and GP practices. - LH discussed 'Making Every Adult Matter' and gave a summary of the triage process. - AT expanded on the links between MASH, MARAC and AMSET. - The Board considered the number of enquiries coming through that are not safeguarding related. - LH reviewed the number of contacts in May and September 2019 and explained that the role of the lead practitioner is to triage referrals. It was noted that not all safeguarding contacts evolve to Section 42 enquiries. - AT outlined that the next steps for the MASH were to continue with regular meetings with police and MASH partners at both operational and strategic level. Also to develop multi agency pathway for complex people and an internal review of Gateway Pathways. In addition CNTW information sharing and presence within MASH is to be developed, and the Liquid Logic MASH Module to be reviewed. - The Board discussed the differences and similarities between Northumberland and North Tyneside MASH processes. It was noted that there has been a national drive for 	

	<p>combined Adults and Children MASH arrangements to be implemented, however models vary regionally.</p>	
<p>5</p>	<p>Homelessness</p> <p>Northumberland:</p> <ul style="list-style-type: none"> - A report was presented by PS from Northumberland, which provided an overview of commissioned and non-commissioned services. - Non-commissioned provision comprises of four temporary accommodation properties for those assessed as having low level support needs. There is no permanent staff on site, and no overnight warden. - In terms of commissioned services, PS noted it was recognised that there was a gap in the provision of accommodation options for clients with more complex needs requiring additional support, as well as younger clients needing low-level support. A procurement process was completed to source this accommodation. - PS advised that the high level needs contract is currently delivered by Changing Lives until 2020, and low needs is currently delivered by Places for People until 2020. - PS noted that it remains a challenge to identify suitable emergency or temporary accommodation for the most complex clients when they are at a crisis point. The commissioned services will need to be re-procured during 2020 therefore there is an opportunity to consider a broader scope that will provide more options for individuals to access. Discussions are taking place to start to frame the specification for tender. - The Chair asked PS to comment on the prevalence of rough sleeping. It was discussed that an increase in rough sleeping is generally a national issue. Some discussion was held around about the increasing number of individuals ‘sofa surfing’. - PS raised the challenge of how to meet the needs of children transitioning into adults, assessing where the responsibility lies and how needs are met. <p>North Tyneside:</p> <ul style="list-style-type: none"> - CA provided a report on Homelessness provision in North Tyneside and the Quality Assurance process. - CA discussed North Tyneside provision including an under 25 and over 25 service. - CA gave details of the commissioned homelessness prevention service and the scope of provision. CA discussed monitoring by exception, reviewing of clients, and Health and Safety procedures/checks. - CA expanded on the in-house statutory homelessness function – Housing Advice service. There are currently 26 dispersed council properties used as temporary accommodation. It was noted that B and B accommodations are sometimes used but for short periods only. - Commissioned services are a mix of dispersed, centre based, and own front door properties, which meet a mix of levels of needs and risk including crisis bed provision. - Clients can be in the service for up to 12 months although in reality this is normally longer. The pathway is for them to progress to independent living and being able to sustain a tenancy - CA noted that the service offer is always reviewed based on individual need. - CA highlighted a continuing challenge for services is working with those individuals who do not engage. - The Board discussed the additional challenge of how to support newly released offenders, who may present risks to others. This is a particularly difficult challenge in terms of the unfeasibility of shared temporary accommodation in some circumstances, but neither should they be left homeless. CA discussed the approach of North Tyneside and the move away from linear pathways, pulling different partners together to provide a partnership approach in terms of expertise and skill sets. EA discussed 	

	<p>the need for wrap around support for the individuals and providers in terms of shared risk and responsibility.</p> <ul style="list-style-type: none"> - The Chair thanked both PS and CA for their reports 	
6	<p>Minutes and Matters Arising</p> <ul style="list-style-type: none"> - Minutes of 25th September 2019 were ratified as accurate and a true record of the previous meeting. - The Summary minutes of 18th June 2019 meeting was also agreed by the Board, and would be uploaded to the respective websites. <p>Action Log - Outstanding Actions</p> <ul style="list-style-type: none"> - PM noted it was previously agreed at the last SAB, that the full name of Adult U would be published, but the Executive Summary report only – this has been completed and was published in November. - PM noted that the partner agenda action should remain ongoing. PM advised that the partner agenda item planned for this meeting would need to be deferred. Steve Ammari was due to present Northumbria Police’s response to the ‘Crimes against Older People’ report; however he was not able to attend the meeting. - ACTION: Northumbria Police response to ‘Crimes against Older People’ report to be deferred to the next meeting. Steve Ammari’s replacement for the Board to be invited. <p>Annual Plan Update</p> <ul style="list-style-type: none"> - KW confirmed that the Annual plan (2019-20) has been updated, and includes updates from all sub-groups. KW noted one item which remained outstanding in relation to assurance from commissioners. This will be addressed at the March meeting, and is included on the Forward plan. 	KW/CM
7	<p>Chair and Sub Group Reports:</p> <p>7.1 All Agency Performance Data – Performance Sub Group</p> <ul style="list-style-type: none"> - JC provided an update report from the Performance Sub-Group. - JC noted that the last sub-group meeting was very well attended and included a number of useful discussions. JC presented the report and accompanying dashboard information. - JC highlighted that several referral increases can be directly attributed to training and campaigns. - JC added that she has met with North Tyneside recently with a view to developing the dashboard in terms of clearer trend lines and headlines. - JC outlined that the Sub-group are also requesting more narrative in relation to decision making, to inform the data. - It was noted that the quality of data had improved. - JC referred to the Multi Agency MSP Audit that has been undertaken over the last few months. A number of sample cases across each Authority were identified, and a template was completed by 13 agencies. JC expressed her gratitude for the timely responses. - An analysis report will be available for the next SAB meeting in March 2020 <p>7.2 Sexual and Criminal exploitation Sub Group (Verbal Update)</p> <ul style="list-style-type: none"> - KW gave a verbal update regarding the ongoing work of the Sexual and Criminal Exploitation Sub-group in Northumberland. In particular, a number of S&CE Champions have been identified across Adult and Children’s services and bespoke 	

<p>7.3</p> <p>7.4</p>	<p>training has been delivered to this group. This role is being developed, and it is hoped this can be extended to other agencies in the future.</p> <ul style="list-style-type: none"> - KW also noted that a Regional protocol is being developed in relation to adults going missing. This work is being undertaken jointly with the Police. - RHC added that a joint Sexual Exploitation Awareness Raising training package has also been developed and will be rolled out across both Children and Adults. - RHC noted that a new police representative (DCI Donna Rose) has joined the sub-group. - RHC advised that the recent JTAI has provided a better understanding of Criminal exploitation and potential gaps, and this action plan will be monitored by the sub-group. - There continues to be a comprehensive delivery plan in place to support the strategy, which is regularly monitored and updated. <p>ACTION: A full written report from this sub-group will be presented to the Board in March 2020</p> <ul style="list-style-type: none"> - With regards to North Tyneside, EA spoke of the work currently being undertaken by herself and Julie Firth in relation to criminal exploitation, with a specific focus on transitions. <p>ACTION: EA agreed to update the Board at a future date</p> <p>Workforce Development (Verbal Update)</p> <ul style="list-style-type: none"> - TH gave a brief update on the training needs analysis work currently being undertaken. TH noted that the outcome of this work will be presented to a future SAB meeting. <p>ACTION – WFD to present outcome of Training Needs Analysis to a future SAB meeting.</p> <p>SARC Update</p> <ul style="list-style-type: none"> - VM gave an update regarding the work of the SARC, and highlighted three cases. VM advised that it was recommended by the SARC that the SAR criteria was met in relation to one case, and therefore should be commissioned. This decision had been supported by PM Chair of the SAB. - The Chair concluded this item by expressing her gratitude to the Chairs of the Sub-Groups. 	<p>KW/RHC</p> <p>EA</p> <p>LW/EA</p>
<p>8</p>	<p>For Information and Endorsement</p> <ul style="list-style-type: none"> - NPS Suicide Prevention Action Plan - for information. There will be a further discussion about suicide prevention at the March 2020 meeting, when Public Health will present their respective Suicide Strategies. - The Northumberland Safeguarding Adults Multi Agency Enquiry form – for information and endorsement. This form requires agencies to submit written information when reporting safeguarding concerns. Northumberland are looking to launch this at the end of January. 	

	<ul style="list-style-type: none"> - Story Board – Adult X – for information. - Say Project - for information. The Board was updated on the project's final product, which is in app for young people to support them to keep safe. The next steps are to launch this app in February/March, and Board members will be updated at this time. 	
9	<p>Partner Agenda Item</p> <ul style="list-style-type: none"> - The Chair reminded Board members that if any agencies have any items/discussions which would be interesting to SAB partners, please contact the Board Managers, for these to be included on the Forward Plan. 	
10	<p>The following items were deferred to the next meeting</p> <ul style="list-style-type: none"> • 'The Poor Relation - Crimes against Older People' report – Northumbria Police response. 	
11	<p>AOB</p> <ul style="list-style-type: none"> - None 	
	<p>Date and Time of Next Meeting:</p> <ul style="list-style-type: none"> - PM thanked all for their attendance and input and closed the meeting at 15:25. - The next meeting date is Tuesday 10th March 2020 13:00 -16:00 at Northumberland Fire and Rescue Service HQ, West Hartford Business Park, Cramlington NE23 3JP. 	

Glossary of Abbreviations

ASC	Adult Social Care
BG	Business Group
BIA	Best Interest Assessor
CCG	Clinical Commissioning Group
CMHT	Community Mental Health Team
CQC	Care Quality Commission
CRC	Community Rehabilitation Company
CVS	Community Voluntary Sector
CYPL	Children, Young People and Learning
DASM	Designated Adults Safeguarding Manager
DoL	Deprivation of Liberty
GMC	General Medical Council
HWWB	Health Well Being Board
IMR	Independent Management Review
LADO	Local Authority Designated Officer
LD	Learning Disability
LSCB	Local Safeguarding Children's Board
NCC	Northumberland County Council
NEPO	North East Purchasing Organisation
NHCFT	Northumbria Healthcare NHS Foundation Trust
NTC	North Tyneside Council
NTW	Northumberland, Tyne and Wear NHS Foundation Trust
NPS	National Probation Service
QAF	Quality Assessment Framework
QSG	Quality Surveillance Group
SAB	Safeguarding Adults Board
SAR	Safeguarding Adults Review
SARC	Safeguarding Adults Review Committee
SE	Sexual Exploitation
T&F	Task and Finish
WDG	Workforce Development Group