

# HMICFRS Inspection - Friday Update 9

## Inspection Document Request

### What Is The Document Request?

HMICFRS has sent a document request to all English Fire & Rescue Services who are due to be inspected between now and February (Northumberland included) to help inform and support the inspection process. The list has been produced by HMICFRS in consultation with FRS practitioners as a way of helping to develop their knowledge of the fire service and to get to know us better. This will help to inform the inspectorate when developing Key Lines of Enquiry (KLOEs) for each service prior to the inspection week.



### What Documents Are Being Collected?

The HMICFRS have requested each service provides over 50 documents. These documents are wide ranging and will help to contribute towards the evidence gathering process. These documents include:

- Integrated Risk Management Plan (aka The Fire & Rescue Plan);
- Annual Statement of Assurance;
- Risk Register;
- H&S Policy;
- Social Media Policy;
- Finance Annual Audit Letters;
- Enforcement Strategy;
- Appraisal Procedure.

.....and many more.

### When Will NFRS Supply the Documents?

The request was recently circulated by HMICFRS and we are now busy collating the documents for a return prior to the deadline on the 14th of August 2018.

### Any questions?

Please get in touch with the internal NFRS HMI team via  
[nfrsinspectorate@northumberland.gov.uk](mailto:nfrsinspectorate@northumberland.gov.uk)

