

NEPO513 - Regional Legal Services Framework (P-006231/C-011462)

ITT Schedule 5 – Contract Rebate Form

It is a condition of this Framework Contract that the successful Providers must pay the Lead Authority 1.5% rebate against all Lots covered under this Framework Agreement.

This will:

- Be based upon total spend including via payment cards paid through the Participating Authorities' purchase ledger for all business received from the Participating Authorities or NEPO Associated Members.
- Include items of goods or services not listed within the Pricing Schedule of this ITT which may be provided by the Provider to the Participating Authorities or NEPO Associated Members during the term of this Framework Contract.

The rebate shall be paid quarterly in line with NEPO's Financial Year (1 April to 31 March inclusive). The Lead Authority will issue a reminder at the end of each three-month period along with the NEPO Management Information template for the collection of Contract Rebate (ITT Schedule 11), which you will be required to return complete, regarding payment due. Rebate will be based upon invoices paid to you, within the three-month period. VAT will be applied at the same rate as the goods/services covered by the rebate.

Providers will be required to provide a breakdown detailing how this rebate is made up using the NEPO Management Information template. The breakdown must show spend per Participating Authority or a NEPO Associated Member, for this Framework Contract only. The Lead Authority will not accept information in any format other than the template provided to you. If Providers are subject to rebate requirements under any other NEPO Framework Contract, each rebate exercise must be carried out separately. The Lead Authority reserves the right to inspect Provider documentation for validation purposes.

You must pay the contract rebate within 28 days of the rebate period ending. Non-payment of the contract rebate will be deemed a breach of the Framework Contract. The Lead Authority will commence debt recovery action in order to recover the contract rebate and the Framework Contract may be terminated for breach of Contract.

A BACS payment shall be sent using the details provided below.

Name of Bank: Barclays
Bank Sort Code: 205942
Account Number: 03455017
Bank Address: Percy Street, Newcastle upon Tyne, Tyne & Wear, NE1 4QL
Reference: Please quote reference **NEPO-AQ100**

Remittance Address:

NEPO
Guildhall
Quayside
Newcastle upon Tyne
Tyne and Wear
NE1 3AF

VAT Registration Number: 104107865

1. This agreement for a contract rebate shall be considered confidential and must not be discussed with or disclosed to any other parties.
2. Please provide details of the person who is responsible for the administration of the contract rebate:

Name	
Position	
Telephone No and Ext	
Email Address	

Please give the name of the organisation and the address to contact for contract rebate correspondence	
Name	
Address	
Position	
Telephone No	
Fax No	
Email	
Name of Organisation	

Provider Declaration	
I confirm that I have read and understand the contractual clauses above and that if my/our Tender is successful then I/We shall comply in all respects	
Signed By	
Name(s)	
Position	
For and on Behalf of	[Insert Organisation Name]