

Purchasing Authority logo will be placed here when calling off from the Framework Agreement



NEPO513 – Legal Services Framework (P-006231/C-011462)

ITT Schedule 10 – Call-Off Alert

Guidance:

1. The Purchasing Authority must complete all unshaded sections prior to publishing on the NEPO Electronic Tendering Portal
2. Providers who would like to be considered for Services must complete all shaded areas within the Submission Deadline and respond through the NEPO Electronic Tendering Portal

Date of COA:		Submission Deadline Date:
		Submission Deadline Time:
COA reference:		

Section 1 – Service Timescales	
Service commencement date <i>(specify)</i>	
Service end date <i>(if required)</i>	

Section 2 – Lots	
Purchasing Authority’s Requirement – Lots <i>(See Specification for more details of Lots)</i>	Requirement (X)
Lot 1 – General Requirements	
Service area – Public/private partnerships, joint ventures and outsourcing projects	
Service area – Development and Regeneration	
Service area – Commercial	
Service area – Local Authority Issues	
Lot 2 – Specialist Requirement – Conveyancing	
Lot 3 – Specialist Requirement – Housing	
Lot 4 – Specialist Requirement – Family	
Lot 5 – Specialist Requirement – Education	
Lot 6 – Specialist Requirement – Prosecutions	
Lot 7 – Specialist Requirement – Licensing	
Lot 8 – Specialist Requirement – Litigation	
Lot 9 – Specialist Requirement – Insolvency	
Lot 10 – Specialist Requirement – Debt Recovery	
Lot 11 – Specialist Requirement – Highways	
Lot 12 – Specialist Requirement – Employment	

Section 3 – Service requirements (provide a brief detail of requirements, including details of any timescales that must be met)

Additional information attached to provide detail on service requirements

Yes / No (delete as appropriate, if Yes, please list below)

Section 4 – Call Off Award Criteria

Section 4.1 – Mandatory Requirement

4.1a Availability to deliver Services within required timescales detailed in section 1

Placing Authority's Requirements (Box will expand to allow comment)

Please refer to Section 1 for the Purchasing Authority's timescale requirements.

PASS/FAIL

4.1a Provider's Response (Box will expand to allow comment)

4.1b Placing Authority's additional mandatory requirements (remove this box if unused)

PASS/FAIL

4.1b Provider's response (Box will expand to allow comment)

Quality Award Criteria

Quality Weighting: to be determined by Participating Authority (0-100% Weighting)

Participating Authorities Requirements

Weighting % **to be determined by Placing Authority**

4.2. Provider's response (Box will expand to allow comment)

4.3 Please insert any Quality Sub Criteria

Purchasing Authority's Requirements *(Box will expand to allow comment)*

Weighting % **to be determined by Placing Authority**

4.3 Provider's response *(Box will expand to allow comment)*

4.4 Please insert any Quality Sub Criteria

Purchasing Authority's Requirements *(Box will expand to allow comment)*

Weighting % **to be determined by Placing Authority**

4.4 Provider's response *(Box will expand to allow comment)*

Price Award Criteria

Quality Weighting: **to be determined by Placing Authority (0-100% Weighting)**

Providers must provide a Fixed or capped Fee based on the Purchasing Authority's requirements and must be at or below the Provider's Capped Prices submitted at the point of tender.

4.6	Total indicative Fee <i>(total of 4.6.1 through 4.6.6)</i>			£
	Employee	Number of hours	Hourly rate	
4.6.1	Partner (5 Year + PQE)		£	£
4.6.3	Director/Associate (5 Year + PQE)		£	£
4.6.4	Solicitor		£	£
4.6.5	Trainee		£	£
4.6.6	Paralegal/other		£	£

Name of Provider:

Signed on behalf of Provider:

Name of Signatory:
(Block Capitals)

Date: