



Northumberland
County Council

you live, you learn

ADULT LEARNING COURSES SUMMER 2019

ASHINGTON | BEDLINGTON | BLYTH | CRAMLINGTON



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WELCOME TO THE 2019 ADULT LEARNING SUMMER PROGRAMME

We're here to help you get onto a course that could get you into work, progress your career, add a new skill or simply to have fun and introduce you to like-minded people.

We'll help you get started at the right level for you. There are a range of classes available including day tasters to whet your appetite through to accredited diploma courses giving you an industry recognised professional qualification.

There are five locations to choose from - **Ashington** (two locations), **Bedlington**, **Blyth** and **Cramlington** - but if you live in a more rural area and there isn't a centre near you please let us know, we can help.

Our programmes are affordable with a lot of courses **FREE OF CHARGE**. We also offer a range of support, so whatever your situation, help is available.

Call our enrolment line today or visit one of our centres. Our website has lots more information including course descriptions and how the levels work:

www.northumberland.gov.uk/adultlearning

WE'RE LISTENING!

If there are any courses you would like to see listed, email us at adultlearning@northumberland.gov.uk with the subject line 'Course Feedback'

Work success for Cramlington Job Club learner

Hard work and perseverance have paid off for one of our Job Club customers in Cramlington. The employability team has been supporting Helen since last year.

When she first came to the sessions held at Northumbria House, Helen found it difficult to attend and wasn't comfortable around others. However, her lecturer Karen worked with her closely and over time, her confidence grew. She made friends and with their support, she participated more.

In time, Helen was taught how to apply for job vacancies and other employability skills. After a number of interviews, she secured an apprenticeship with Northumberland County Council.

Helen is now inspiring other people at the group and encouraging them to keep reaching for their goals.

If you want to join a job club, please call **Rianne** on **01670 626 107** or email: rienne.gallon@northumberland.gov.uk

Our teams have helped over 3,280 people back into the workplace.

Maths, English & ESOL

Staff who teach our Maths and English qualifications are highly qualified and experienced professionals who are sensitive to the needs of adult learners.

They're 100% committed to getting the very best out of you with an individual initial assessment to check your current skills and a tailored tuition plan.

We consistently have higher success rates than the national average for our Maths and English learners.



Course Title	Start date	Day	Start time	End Time	No. of weeks	Fee	Location	UI Code	Centre Code
Maths at Ashington Unison Office	Flexible	Mon	09:30	11:30	40	FREE	Ash Unison Offices	FSM	ASH18041
English at Ashington Unison Office	Flexible	Mon	13:00	15:00	40	FREE	Ash Unison Offices	FSE	ASH18042
Functional Skills Mathematics	Flexible	Tues	12:30	15:00	40	FREE	Ashington	FSM	ASH18024
Functional Skills English	Flexible	Tues	09:30	12:00	40	FREE	Ashington	FSE	ASH18018
Functional Skills Mathematics	Flexible	Mon	09:30	12:00	40	FREE	Bedlington	FSM	BED18022
Functional Skills Mathematics	Flexible	Mon	09:30	12:00	40	FREE	Bedlington	FSM	BED18024
Functional Skills English	Flexible	Wed	09:30	12:00	40	FREE	Bedlington	FSE	BED18025
Functional Skills English	Flexible	Wed	09:30	12:00	40	FREE	Bedlington	FSE	BED18026
Functional Skills Mathematics	Flexible	Mon	09:30	12:00	40	FREE	Blyth	FSM	BLY18018
Functional Skills English	Flexible	Mon	13:00	15:30	40	FREE	Blyth	FSE	BLY18019
Functional Skills English	Flexible	Tues	09:30	12:00	40	FREE	Blyth	FSE	BLY18020
Functional Skills Mathematics	Flexible	Tues	13:00	15:30	40	FREE	Blyth	FSM	BLY18021
Functional Skills Mathematics	Flexible	Wed	12:30	15:00	40	FREE	Blyth	FSM	BLY18024
Functional Skills English	Flexible	Wed	09:30	12:00	40	FREE	Blyth	FSE	BLY18025
English for SOL (Entry Level)	01/05/2019	Wed-Fri	09:30	12:30	15	FREE	Blyth	MELE011	BLY18027
Functional Skills English	Flexible	Mon	18:00	20:30	40	FREE	Cramlington	FSE	CRA18013
Functional Skills Mathematics	Flexible	Mon	18:00	20:30	40	FREE	Cramlington	FSM	CRA18014
Functional Skills English	Flexible	Tues	18:00	20:30	40	FREE	Cramlington	FSE	CRA18015
Functional Skills English	Flexible	Thur	13:00	15:30	40	FREE	Cramlington	FSE	CRA18016
Functional Skills English	Flexible	Mon	09:30	12:00	40	FREE	Wansbeck Workspace	FSE	WWO18007
Functional Skills Mathematics	Flexible	Mon	13:00	15:30	40	FREE	Wansbeck Workspace	FSM	WWO18008

Skills for Employment

If you are unemployed, let us help you get work ready. We offer: Two week intensive courses covering personal action planning; budgeting; preparing for interviews; travel planning; job application top tips; teamwork and resilience. One day workshops focussing on specific needs such as finding a work placement or writing a CV and Job Clubs where you can drop in and get advice and support.

Course Title	Start date	Day	Start time	End Time	No. of weeks	Fee	Location	UI Code	Centre Code
7 second CV	02/05/2019	Thur	09:30	16:00	1 day	FREE	Bedlington	EMPX007	BED18067
Building Confidence & Self-esteem	02/05/2019	Thur	09:30	16:00	1 day	FREE	Bedlington	EMPX005	BED18068
Improving Own Confidence	20/06/2019	Thur	09:30	16:00	1 day	FREE	Bedlington	EMPX005	BED18069
Job Applications & Disclosures	03/05/019	Fri	09:30	14:30	1 day	FREE	Blyth	EMPX006	BLY18117
7 second CV	10/05/2019	Fri	09:30	16:00	1 day	FREE	Blyth	EMPX007	BLY18118
Personal Confidence & Self-Awareness	21/06/2019	Fri	09:30	16:00	1 day	FREE	Blyth	EMPX005	BLY18119
Introduction to Work Placements	17/07/2019	Wed	09:30	16:00	1 day	FREE	Blyth	EMPX008	BLY18120
Introduction to Work Placements	31/07/2019	Wed	09:30	16:00	1 day	FREE	Blyth	EMPX008	BLY18121
Personal Confidence & Self-Awareness	12/07/2019	Fri	09:30	16:00	1 day	FREE	Cramlington	EMPX005	CRA18101
Introduction to Work Placements	24/07/2019	Wed	09:30	16:00	1 day	FREE	Cramlington	EMPX008	CRA18102
Introduction to Volunteering	26/07/2019	Fri	09:30	16:00	1 day	FREE	Cramlington	EMPX008	CRA18103
Learn Google Drive & Find a Job Journey	23/04/2019	Tues+Wed	09:30	16:30	1	FREE	W Workspace	EMPE016	WWO18047
IPI – Let’s Get Work-Ready!	07/05/2019	Tues	09:30	15:00	1 day	FREE	Wansbeck Workspace	EMPE018	WWO18049
Let’s Get Work-Ready!	13/05/1209	Mon-Fri	09:30	16:30	2	FREE	Wansbeck Workspace	EMPE020	WWO18050
Building Confidence & Self-esteem	02/05/2019	Thur	09:30	16:00	1 day	FREE	Wansbeck Workspace	EMPX005	WWO18088
7 second CV	10/05/2019	Fri	09:30	16:00	1 day	FREE	Wansbeck Workspace	EMPX007	WWO18085
Personal Confidence & Self-Awareness	29/05/2019	Wed	09:30	16:00	1 day	FREE	Wansbeck Workspace	EMPX005	WWO18090
Introduction to Improving Own Confidence	07/06/2019	Fri	09:30	16:00	1 day	FREE	Wansbeck Workspace	EMPX005	WWO18091
IPI – Let’s Get Work-Ready!	03/06/2019	Mon	09:30	15:00	1 day	FREE	Wansbeck Workspace	EMPE018	WWO18051
Learn Google Drive & Find a Job Journey	06/06/2019	Thur+Fri	09:30	16:30	1	FREE	Wansbeck Workspace	EMPE016	WWO18052
Let’s Get Work-Ready!	10/06/2019	Mon-Fri	09:30	16:30	2	FREE	Wansbeck Workspace	EMPE020	WWO18053
IPI – Positive Thinking – Confidence for Work!	24/06/2019	Mon	09:30	15:00	1 day	FREE	Wansbeck Workspace	EMPE019	WWO18054
Positive Thinking – Confidence for Work!	27/06/2019	Thur+Fri	09:30	14:30	1	FREE	Wansbeck Workspace	EMPE021	WWO18055
IPI – Let’s Get Work-Ready!	01/07/2019	Mon	09:30	15:00	1 day	FREE	Wansbeck Workspace	EMPE018	WWO18056
Let’s Get Work-Ready!	08/07/2019	Mon-Fri	09:30	16:30	2	FREE	Wansbeck Workspace	EMPE020	WWO18058



Health, Care & Education

Are you caring patient and creative? Do you have a lot of energy and great communication skills? Have you thought of a career in Health, Care or Education?

With a huge demand for workers and plenty of opportunities for progression you could gain employment in these sectors.

We offer a range of qualifications for you to choose from including: Supporting Teaching & Learning in Schools or Children and Young People's Workforce Development Level 2 & Level 3 including Early Years Educator Level 3.

In the Care Sector we offer introductory courses which include the L2 Certificate Preparing to Work in Adult Care with full support to progress to Adult Care Apprenticeships at L2 & L3.

Contact **Clair Chandler** on **01670 623 689** or email her at: clair.chandler@northumberland.gov.uk

Course Title	Start date	Day	Start time	End Time	No. of weeks	Fee	Location	UI Code	Centre Code
Preparing to Work in Adult Care Level 2	Flexible	Mon	09:30	12:30	30	£140.00	Blyth	HSC2004	BLY18046
Introduction to Childcare	26/04/2019	Fri	10:00	14:00	4	FREE	Blyth	HSC1009	BLY18041
Introduction to Adult Care	24/04/2019	Wed	10:00	14:00	4	FREE	Blyth	HXS012	BLY18044
*L2 & **L3 Teaching Assistant & Childcare	Flexible	Tues	09:30	12:30	78	Variable	Blyth	EDU001	BLY18007
*L2 & **L3 Teaching Assistant & Childcare	Flexible	Fri	09:30	12:30	78	Variable	Blyth	EDU001	BLY18008
*L2 & **L3 Teaching Assistant & Childcare	Flexible	Fri	13:00	15:30	78	Variable	Blyth	EDU001	BLY18009
*L2 & **L3 Teaching Assistant & Childcare	Flexible	Wed	16:00	19:00	78	Variable	Cramlington	EDU001	CRA18003
*L2 & **L3 Teaching Assistant & Childcare	Flexible	Thur	09:30	12:30	78	Variable	Cramlington	EDU001	CRA18004
Level 1 Award in Caring for Children	03/06/2019	Mon+Tues	10:00	14:00	7	£45.00	Wansbeck Workspace	HSC1002	WWO18013
*L2 & **L3 Teaching Assistant & Childcare	Flexible	Thur	13:00	16:00	78	Variable	Wansbeck Workspace	EDU001	ASH18016

*Concessions available **Learner Loans available

Digital Skills

Course Title	Start date	Day	Start time	End Time	No. of weeks	Fee	Location	UI Code	Centre Code
IT User Skills - (Functional Skills Level 1)	23/04/2019	Tues	17:30	20:30	14	£45.00	Cramlington	ICTE1013	CRA18076
Beginners ICT	24/04/2019	Wed	17:30	20:00	10	£35.00	Cramlington	ICTE007	CRA18104
Get to grips with Google	25/04/2019	Thur	10:00	12:00	6	£25.00	Blyth	ICTX020	BLY18086
Digital Skills for Employment	30/04/2019	Tues - Fri	09:30	16:00	1	FREE	Wansbeck Workspace	EMPE017	WWO18048
Digital Skills for Employment	02/07/2019	Tues - Fri	09:30	16:00	1	FREE	Wansbeck Workspace	EMPE017	WWO18057
Digital Skills for Employment	22/07/2019	Mon-Thur	09:30	16:00	1	FREE	Wansbeck Workspace	EMPE017	WWO18059
Spreadsheets for Business	26/04/2019	Fri	13:00	16:00	5	£25.00	Blyth	ICTX020	BLY18088

Construction

Course Title	Start date	Day	Start time	End Time	No. of weeks	Fee	Location	UI Code	Centre Code
Painting and Decorating - Level 2	29/04/2019	Mon-Thur	9:30	16:00	42	£250.00	Ashington	CON2005	ASH18004
Abrasive Wheels - Petrol Driven Cut Off Saw	14/05/2019	Tues-Thur	9:30	15:30	1	£45.00	Ashington	CONX027	ASH18040

Art & Wellbeing

Course Title	Start date	Day	Start time	End Time	No. of weeks	Fee	Location	UI Code	Centre Code
Dressmaking for Fun	07/05/2019	Tues	14:00	17:00	7	£35.00	Bedlington	ARTX037	BED18004
Drawing and Painting	03/06/2019	Mon	09:30	12:30	7	£35.00	Bedlington	ARTX023	BED18070
Pottery for Beginners	06/06/2019	Thur	17:30	20:30	7	£35.00	Bedlington	ARTX038	BED18063
Dressmaking for Fun	18/06/2019	Tues	10:00	13:00	7	£35.00	Bedlington	ARTX037	BED18003
Creative Craft	03/06/2019	Mon	17:30	20:30	7	£35.00	Blyth	ARTX040	BLY18123
Level 1 Certificate in Photography	23/04/2019	Tues	13:30	16:30	14	£90.00	Blyth	ART1003	BLY18095
Food Hygiene - Award in Food Safety Level 2	02/05/2019	Thur	09:15	16:00	1 day	£55.00	Blyth	BUS2012	BLY18017
Food Hygiene - Award in Food Safety Level 2	16/05/2019	Thur	09:15	16:00	1 day	£55.00	Cramlington	BUS2012	CRA18012
Food Hygiene - Award in Food Safety Level 2	11/07/2019	Thur	09:15	16:00	1 day	£55.00	Wansbeck Workspace	BUS2012	WWO18006

Languages

Research shows that learning another language is good for your mental health. The top benefits to learning a language are: keeps the mind sharp; connection with other cultures; improves memory; enhances listening skills and boosts confidence.



Course Title	Start date	Day	Start time	End Time	No. of weeks	Fee	Location	UI Code	Centre Code
Basic German in a Day	24/04/2019	Wed	10:00	16:00	1 day	£10.00	Bedlington	MELX031	BED18054
Basic French in a Day	26/04/2019	Fri	10:00	16:00	1 day	£10.00	Bedlington	MELX035	BED18052
Introduction to BSL	01/05/2019	Wed	12:00	14:00	11	£60.00	Bedlington	MELX051	BED18064
Spanish Culture and Conversation	04/06/2019	Tues	15:00	17:00	7	£35.00	Bedlington	MELX024	BED18033
Japanese Culture and Conversation	04/06/2019	Tues	15:00	17:00	7	£35.00	Bedlington	MELX019	BED18057
Basic Italian in a Day	24/04/2019	Wed	10:00	16:00	1 day	£10.00	Blyth	MELX027	BLY18092
Introduction to Italian	25/04/2019	Thur	18:00	20:00	11	£45.00	Blyth	MELX027	BLY18122
Introduction to French	25/04/2019	Thur	18:00	20:00	11	£45.00	Blyth	MELX035	BLY18091
Introduction to BSL	01/05/2019	Wed	14:30	16:30	11	£60.00	Blyth	MELX051	BLY18111
Basic German in a Day	08/05/2019	Wed	10:00	16:00	1 day	£10.00	Blyth	MELX031	BLY18093
Lip Reading	02/05/2019	Thur	09:30	11:30	11	£0.00	Blyth	MELX014	BLY18035
Getting Started in Japanese	05/06/2019	Wed	18:30	20:30	8	£45.00	Blyth	MELX048	BLY18032
Getting Started in Spanish	06/06/2019	Thur	16:00	18:00	8	£45.00	Blyth	MELX024	BLY18031
Introduction to BSL	01/05/2019	Wed	18:00	20:00	11	£60.00	Cramlington	MELX051	CRA18032
German Area Studies: history, geography, culture	06/05/2019	Tues	13:00	15:00	5	£25.00	Cramlington	MELX046	CRA18086
Basic German in a Day	15/05/2019	Wed	10:00	16:00	1 day	£10.00	Cramlington	MELX031	CRA18080
Italian for Absolute Beginners	20/05/2019	Mon	17:30	19:30	8	£30.00	Cramlington	MELX057	CRA18097
French for Absolute Beginners	22/05/2019	Wed	17:30	19:30	8	£30.00	Cramlington	MELX058	CRA18098
Getting Started in German	04/06/2019	Tues	13:00	15:00	8	£45.00	Cramlington	MELX031	CRA18028
Getting Started in Spanish	12/06/2019	Wed	18:00	20:00	8	£45.00	Cramlington	MELX024	CRA18029



LEARNING CENTRES

**ASHINGTON
CONSTRUCTION
AND ENGINEERING**
Freeman Way
Ashington NE63 0YB
Tel: 01670 623 666

**BEDLINGTON ADULT
LEARNING CENTRE**
Jubilee Terrace
Bedlington
NE22 5HB
Tel: 01670 623 687

**BLYTH ADULT
LEARNING CENTRE**
Brunel Building
Regent Street
Blyth NE24 1LT
Tel: 01670 622 099

**CRAMLINGTON ADULT
LEARNING CENTRE**
Northumbria House
Manor Walks
Cramlington NE23 6UR
Tel: 01670 622 119

**WANSBECK
WORKSPACE**
Rotary Parkway
Ashington
NE63 8QZ
Tel: 01670 623 894

ENROL NOW
CALL 0345 600 6400

Our enrolment line is open:
Monday to Thursday 08:30 - 17:00 and Friday 08:30 - 16:30

www.northumberland.gov.uk/adultlearning

DISCLAIMER

Northumberland County Council takes all reasonable steps to provide the services and courses described in this prospectus. However, it does not guarantee the provision of such services. The provision of courses is dependent on there being sufficient demand and funding to make their operation viable. The information provided in this brochure is, to the best of our knowledge, accurate at the time of going to print. We accept no liability for any errors or omissions and we reserve the right to alter, amend or remove courses listed without notice.

OTHER FORMATS

If you need this information in large print, Braille, Audio, or in another format or language, please contact us:
Tel: **01670 622 103** Type talk: **01800108456006400** Email: adultlearning@northumberland.gov.uk