



**Northumberland Safeguarding Children’s Board Meeting
22nd January 2019, 1.00 – 4.00pm**

**Northumberland Fire and Rescue Headquarters
West Hartford Fire Station, Cramlington, NE23 3JP**

Present	Role	Initials
Paula Mead	Independent Chair, NSCB	PM
Steve Ammari (for Scott Hall)	Superintendent, Safeguarding, Northumbria Police	SAm
Sheila Askew	Senior Operational Support Manager, NPS, North of Tyne	SAs
John Barnes	Head Teacher, Astley High School, NCC	JB
Deborah Brown	Community Safety Department Policy & Team Manager, Northumberland Fire & Rescue, NCC	DB
Karen Burns	Service Manager, Cafcass	KB
Sian Bufton	Assistant Director Children’s Services, Barnardo’s	SB
Robin Harper-Coulson	NSCB Business Manager, NCC	RHC
Alan Hartwell	Senior Manager, Education, Safeguarding & Performance Team, NCC	AH
Naomi Jones	Designated Doctor, Child Protection, CCG	NJ
Catherine Joyce	Operational Director Children’s Services, Action for Children	CJ
Jane Kennedy	Head Teacher, Corbridge Middle School, NCC	JK
Cath McEvoy-Carr	Executive Director of Adult Social Care and Children's Services, NCC	CM
Liz Morgan	Director of Public Health, NCC	LM
Vida Morris	North locality Group Nurse Director, NTW	VM
Sue Reilly	Independent Lay Member	SR
Jill Scarr	Independent Lay Member	JS
Jane Smyth (for Marion Dickson)	Safeguarding Lead Specialist, Northumbria Healthcare Foundation NHS Trust	JS
Martyn Strike	Deputy Director, North of Tyne CRC	MS
Margaret Tench	Head of Quality & Safety (Children), Designated Nurse, Northumberland CCG	MT
Annie Topping	Director of Nursing Quality & Patient Safety, Northumberland CCG	AT

Lynsey Wafer	Principal Lawyer, Corporate Services, NCC	LW
Karen Wright (for Anna English)	Strategic Safeguarding Manager, Safeguarding Adults	KW

Apologies Received	Role	Initials
Ian Billham	Strategic Community Safety Manager, NCC	IB
Marion Dickson	Interim Director of Nursing and Midwifery, Northumbria Healthcare Foundation NHS Trust	MD
Anna English	Senior Manager, Adult Services, NCC	AE
Nicholas Greenley	Independent Lay Member	NG
Scott Hall	Detective Chief Superintendent, Northumbria Police	SH
Dean Jackson	Service Director, Education and Skills, NCC	DJ
Graham Reiter	Service Director, Children's Social Care, NCC	GR
Jan Tilson	IRO Safeguarding Manager, NCC	JT

In Attendance		
Karen MacDonald (for Jan Tilson)	Children's Senior Manager (Residential Services and Safeguarding Service IRO), NCC	KMcD
Liz Robinson	Senior Public Health Manager, NCC	LR
Paula Shandran	Safeguarding (shadowing JS), Northumbria Healthcare Foundation NHS Trust	PS
Susan Taylor	Partnerships Manager, Balance North East	ST
Anne Tierney	Designated Nurse: Looked After Children, Safeguarding Children & Adults Officer (shadowing MT), Northumberland CCG	ATi
Sandra Blackwood	NSCB Business Support (Minute Taker)	SB

Agenda Item	Discussion and Action Agreed	A	C
1.	<p>Welcome, Introductions & Apologies for Absence</p> <p>PM welcomed everyone to the meeting. Introductions were made and apologies were noted - see above.</p>		
3.	<p>Minutes of Last Meeting, Matters Arising and Action Log</p> <p>The previous minutes of 20th November 2018 were accepted.</p> <p>The action log was reviewed and updated - see separate document.</p>		
4.	<p>Items to Report & Discussion</p>		
4.1.	<p>Alcohol Free Childhood (presentation) – Susan Taylor (Balance North East)</p> <p>PM thanked ST for an enlightening presentation.</p> <p>The effectiveness of advertising in today’s technological climate was discussed; Capital and Metro radio stations were used and this campaign may be advertised on TV in the future. MS suggested the need to look at the culture of the North East – ST agreed e.g. the North East has higher alcohol related issues than the North West.</p> <p>The group were encouraged to use the resources available on their knowledge hub and invite Balance to do further presentations if required. Feedback from the campaign is positive.</p> <p>LM noted the impending publication of research undertaken in Sheffield around the minimum unit pricing as the most effective intervention and the possibility of using the sustainable communities act. The minimum unit price costs drinks by the strength of the alcohol content; this should encourage lower strength drinks. Improving lifestyle and behaviour in young people and families is a primary action in the Joint Health and Wellbeing Strategy.</p> <p>SR asked about future work in schools and ST confirmed that they are working with Karen Herne on an education package for September.</p>		
4.2.	<p>New safeguarding arrangements (presentation) – Peter Storey</p> <p>PS provided an update on the North & South of Tyne Strategic Safeguarding Forum and the development of the new multi-agency safeguarding arrangements. The Forum has been collecting evidence of good practice and reviewing national models. A newsletter is circulated to partners after each meeting. The 3 main options were discussed and a general direction of travel will be agreed at the Forum meeting on Friday 25th January. A Safeguarding Plan must be published by the three statutory SG partners (LA, CCG and Chief Constable) by 29th June. The Forum also covers issues of vulnerable adults, as well as children.</p> <p>CMC reiterated, as the Chair of the Early Adopters Steering group, that the six local authority areas want to retain local MA safeguarding</p>		

	<p>arrangements, with strategic oversight by the three statutory partners. These changes present opportunities for sharing, for example, audits, policies and procedures, and training etc. Action: RHC will organise a meeting in March for LSCB members, to discuss issues and bring a firmer proposal for local arrangements to the next Main Board meeting.</p> <p>The group agreed in the value of sharing policies, procedures and learning across Tyne and Wear. VM reiterated the need to build on the strengths that we have now.</p>	<p>SB</p>	
<p>4.3.</p>	<p>Health Visitor Caseloads (presentation) – Kay Vincent</p> <p>KV presented her annual update on the Health Visiting and Public Health School Nursing Caseloads (snapshot from June 2018).</p> <ul style="list-style-type: none"> • Staff are recruited to areas of highest need - South East and Central localities (highest vulnerabilities). There are currently no recruitment problems. • Cross border work is going well, between Northumberland and North Tyneside and Newcastle. There are also no issues with other borders e.g. Cumbria or Scotland. • Closure of the Collingwood Surgery in Blyth is being managed well – HVs are working closely with the GPs on re-registering families (often staying with the same HV). A small cohort are yet to register. • LM: A recent QC showed that a high quality service is being delivered, with positive working relationships. • Since June, weekly meetings take place with Primary Mental Health, CYPS and the School Nurses, to discuss CAMS referral cases. The majority of Hub referrals are from Mental Health. Work will be done with Schools under the new Trailblazer programme. • In September, a health pack from NCC was sent out to all home schooled families which included ChatHealth details (an anonymous way of contacting a school nurse for advice and support). <p>PM reiterated the importance of the Board in scrutinising HV and SN caseloads, as well as SW caseloads, to ensure robust arrangements across the whole safeguarding system. The group thanked KV for her presentation.</p>		
<p>4.4.</p>	<p>Annual Reports (paper)</p> <p>a) Independent Reviewing Service Report</p> <p>KMcD brought the Report to the Board for ratification, on behalf of JT. There was a delay in producing this 2017-18 Report and the 2018-19 Report is due this summer. In summary:</p> <ul style="list-style-type: none"> • Increase in staff and a reduction in the number of caseloads (LAC and CPC) per IRO (170 to 60-75). • A dashboard has been developed. • Good practice is being noted. • Timescales are improving e.g. 98% for reviews of cases. • A challenge log is utilised 100% - on a monthly basis the IROs can see the voice of the child and if there is any drift in a case. • Better communication between the IROs and SWs. 		

	<ul style="list-style-type: none"> • Clear action plan in place for 2018-19. <p>KMcD thanked Health, Education, CMC and the CSMs for their support.</p> <p>The Board thanked KMcD and the team for this clear report and the improvements it evidences.</p>		
4.5.	<p>Performance and Audit Report (paper) – Alan Hartwell</p> <p>AH presented an update on the multi-agency audit forward plan and regional dataset; due to the timing of the Jan Board meeting, much of the quarter 3 data was unavailable.</p> <p>The delay in the sub regional dataset was discussed. RHC has had reassurance from Sunderland’s Business Manager that this is now back on course following staff issues. PM challenged this delay in that agreeing a core common data set should be a relatively simple action from the Forum.</p> <p>Action: RHC to contact Sunderland’s Business Manager for an update.</p>	RHC	PM
4.6.	<p>Safeguarding Practice Review Group Update (paper) – Margaret Tench</p> <p>MT presented her update.</p> <ul style="list-style-type: none"> • Extra-ordinary case review on Thursday – learning will be taken back to CDOP. • Currently looking at the regional process and the role of the new national panel so that a common model is adopted by all 6 LSCBs. An Option paper will be prepared. <p>Action: RHC to bring a draft Options paper to the next meeting.</p>	RHC	
4.7.	<p>Options Paper on Training and Learning Management System (paper) – Robin Harper-Coulson</p> <p>RHC presented the Training Programme Options paper; a new LMS to be agreed and implemented by 1st April 2019. The various options were brought to the group – changes will affect both e-learning and face to face multi-agency training, for children’s and adults’ services.</p> <p>JS: NHCT could manage a voucher system but would be unable to host a training system completely.</p> <p>Increasing contributions to the Board was suggested as a means of funding continuation of the LMS by NCC - partners need to consider their budgetary contributions. A temporary process needs to be put in place in the meantime.</p> <p>Action: RHC, KW and CMC to meet with the NCC Business Leadership Team (Paul Brooks) to unpick the budget contribution and review options to take forward.</p>	SB	
4.8.	<p>Options Paper on Sexual Exploitation Training (paper) – Robin Harper-Coulson</p> <p>RHC presented the 4 options and the Board agreed the importance of joint face to face SE training, which can then be evaluated.</p> <p>Action: RHC to ask Tracey Horseman to organise a T&F group to prepare a new course.</p>	RHC	

4.9.	<p>SEND Inspection report – Cath McEvoy-Carr</p> <p>CMC provided feedback from the 1st-5th October 2018 Ofsted SEND Inspection. This was a joint local area inspection of education, health and social care for 0-25year olds and measured the effectiveness in implementing the disability and special educational needs reforms as set out in the Children and Families Act 2014.</p> <ul style="list-style-type: none"> • The written statement of action was published 7th December. • Our self-assessment was honest in identifying the slow start in implementing the reforms. • The SEND Strategic Partnership Board are driving progress and there are plans for: roadshows with parents/families; a review of joint commissioning and structure; and work on an outcomes framework. • Ofsted commented that safeguarding was considered appropriate by the DC&YP subcommittee and pathways were clear. • Ofsted and the CQC will be revisiting within 18 months from their written statement of action; we will be monitored closely by the Department for Education and Public Health England. 		
5.	Information Items		
5.1.	<p>Business Subcommittee Meeting Minutes (papers)</p> <p>The minutes from the meeting on 17th December 2018 were distributed with the agenda, for information.</p>		
5.2.	<p>Northumberland and North Tyneside Safeguarding Adults Board Minutes (papers)</p> <p>The minutes from the meetings on 25th September and 18th December 2018 were distributed with the agenda, for information.</p>		
6.	<p>Any Other Business</p> <p><u>Regional procedures</u></p> <p>RHC informed the group that we are on target to launch the new regional procedures on 1st April 2019. There is a meeting on Friday to further discuss the review of the procedures from each area. A new CSA procedure, produced with the help of NJ, will be out soon and will hopefully be incorporated in the regional procedures.</p>		
7.	<p>Dates and Times of Future Meetings:</p> <ul style="list-style-type: none"> • 14th March, 16th May, 25th July, 24th September and 21st November <p>(all meetings are diarised for 1pm to 4pm at West Hartford Fire Station, Cramlington, NE23 3JP)</p>		

Name	11.01.18	22.03.18	15.05.18	19.07.18	20.09.18	20.11.18	22.01.19	14.03.19	16.05.19	25.07.19	24.09.19	21.11.19
Paula Mead	✓	✓	✓	✓	✓	✓	✓					
Sheila Askew	✓	✓	Mark Lennox	✓	✓	✓	✓					
John Barnes	✓	DNA	✓	A	✓	A	✓					
Ian Billham	✓	✓	DNA	✓	✓	✓	A					
Lindsay Blackmore	✓	Gary Connor	Gary Connor	A	✓	A	Now Martyn Strike					
Deborah Brown	✓	Helen Guy	✓	A	DNA	Ian Moffat	✓					
Sian Bufton/Emma Ramsay	A	A	A	✓	✓	✓	✓					
Karen Burns	✓	A	A	✓	A	A	✓					
Wayne Daley	A	A	A	✓	A	A	DNA					
Marion Dickson							Jane Smyth					
Julie Dodson	✓	A	A	A	✓	A	DNA					
Anna English	DNA	A	A	✓	DNA	✓	Karen Wright					
Nicholas Greenley	✓	A	✓	✓	✓	A	A					
Scott Hall					✓	✓	Steve Ammari					
Robin Harper-Coulson	✓	✓	✓	A	✓	✓	✓					

Alan Hartwell	✓	✓	✓	✓	✓	✓	✓						
Dean Jackson	N/A	N/A	✓	✓	A	✓	A						
Andy Johnson	A	A	Retired-now Dean Jackson	N/A									
Jackie Jollands	Ann Marshall	✓	Ann Marshall	✓	✓								
Naomi Jones	✓	✓	DNA	✓	✓	✓	✓						
Catherine Joyce	✓	✓	Julie Ayres	A	✓	✓	✓						
Jane Kennedy					✓	A	✓						
Cath McEvoy-Carr	✓	✓	✓	✓	A	✓	✓						
Ellie Monkhouse	✓	✓	Jane Smith	Trish Grant	DNA	Trish Grant	Now Marion Dickson						
Liz Morgan	A	A	✓	Karen Herne	✓	✓	✓						
Vida Morris						✓	✓						
Mick Paterson	✓	Paul Woods	✓	✓	Now Scott Hall								
Deborah Reeman	✓	A	A	Retired									
Sue Reilly	✓	✓	✓	✓	✓	✓	✓						
Jill Scarr	A	✓	✓	✓	A	✓	✓						
Phil Soderquest	✓	A	Julie Young	A	✓	A	DNA						
Martyn Strike							✓						

Margaret Tench	✓	✓	✓	✓	✓	✓	✓					
Jan Tilson	✓	✓	✓	✓	✓	A	Karen MacDonald					
Annie Topping	A	✓	A	✓	A	A	✓					
Lynsey Wafer	✓	✓	✓	Helen Coombs	✓	✓	✓					

✓ = Attended DNA = Did not attend A = Apologies