



**Northumberland Safeguarding Children’s Board Meeting
19th July 2018, 1.00 – 4.00pm**

**Northumberland Fire and Rescue Headquarters
West Hartford Fire Station, Cramlington, NE23 3JP**

Present	Role	Initials
Paula Mead	Independent Chair, NSCB	PM
Sheila Askew	Senior Operational Support Manager, NPS, North of Tyne	SA
Ian Billham	Strategic Community Safety Manager	IB
Karen Burns	Service Manager, Cafcass	KB
Helen Coombs (for Lynsey Wafer)	Solicitor, NCC	HC
Cllr Wayne Daley	Cabinet Member for Children’s Services	WD
Anna English	Senior Manager, Adult Social Care and Safeguarding, NCC	AE
Elaine Fletcher	Associate Director, NTW NHS Foundation Trust	EF
Trish Grant (for Ellie Monkhouse)	Safeguarding Lead Specialist, Northumbria Healthcare Foundation NHS Trust	TG
Nicholas Greenley	Independent Lay Member	NG
Alan Hartwell	Senior Manager, Education, Safeguarding & Performance Team, NCC	AH
Karen Herne (for Liz Morgan)	Senior Public Health Manager, NCC	KH
Dean Jackson	Service Director, Education and Skills, NCC	DJ
Jackie Jollands	NTW NHS Foundation Trust	JJ
Naomi Jones	Designated Doctor, CCG	NJ
Cath McEvoy	Executive Director of Children’s Services, NCC	CM
Mick Paterson	Detective Superintendent, Northumbria Police	MP
Emma Ramsay	Assistant Director Children’s Services, Barnardo’s East	ER
Sue Reilly	Independent Lay Member	SR
Graham Reiter	Service Director, Children’s Social Care, NCC	GR
Jill Scarr	Independent Lay Member	JS
Margaret Tench	Designated Nurse, CCG	MT
Jan Tilson	IRO Safeguarding Manager, NCC	JT

Annie Topping	Director of Nursing Quality & Patient Safety, Northumberland CCG	AT
Adele Wright	Acting Head of Service (Safeguarding), NCC	AW

Apologies Received	Role	Initials
John Barnes	Head Teacher, Astley High School	JB
Lindsay Blackmore	Director of Offender Management, Northumbria Rehabilitation Company	LB
Deborah Brown	Community Safety, Fire & Rescue, NCC	DB
Julie Dodson	Director, Voices	JD
Robin Harper-Coulson	Business Manager, NSCB	RHC
Catherine Joyce	Operational Director Children's Services, Action for Children	CJ
Ellie Monkhouse	Executive Director of Nursing, NHCFT	EM
Liz Morgan	Director of Public Health, NCC	LM
Deborah Reeman	Head Teacher Prudhoe Community High School	DR
Phil Soderquest	Head of Housing, NCC	PS
Lynsey Wafer	Principal Lawyer, Corporate Services, NCC	LW
Julie Young	Strategic Housing Manager, NCC	JY

In Attendance		
Maria Foster	Regional Coordinator - North Learning Disability Mortality Review (LeDeR) Programme, NHS England	MF
Darran Hope	Senior Practitioner, SORTED	DH
Carol Leckie	Schools' Safeguarding and Wellbeing Team Manager, NCC	CL
Sharron Pearson	Senior Manager Specialist Services, NCC	SP
Jane Walker	Virtual School Headteacher, NCC	JW
Sandra Blackwood	NSCB Business Support (Minute Taker)	SB

Agenda Item	Discussion and Action Agreed	A	C
1.	<p>Welcome, Introductions & Apologies for Absence</p> <p>PM welcomed the group. Introductions were made and apologies were noted - see above.</p>		
3.	<p>Minutes of Last Meeting, Matters Arising and Action Log</p> <p>The previous minutes of 15th May 2018 were accepted.</p> <p>The action log was reviewed and updated - see separate document.</p>		
4.	<p>Items to Report & Discussion</p>		
4.1.	<p>Missing and Review of MSET/RMG Arrangements (papers) – Mick Paterson on behalf of Claire Wheatley</p> <p>MP informed the group of the changes in ensuring children are risk assessed correctly following periods of being absent/missing (the term ‘absent’ is now no longer used).</p> <ul style="list-style-type: none"> • An Improvement Plan is in place, which mentions: <ul style="list-style-type: none"> ○ Reviewing the role of the ‘Missing Coordinator’ ○ Training - undertaken with GPs, foster carers and private businesses e.g. McDonalds ○ Reviewing the role of a Neighbourhood Officer • CM and Scott Hall are discussing the challenges (e.g. secure accommodation issues). Also, the roles of the Police and Children’s Social Care and looking at ways to ensure effective communication between the two. A meeting is planned for 7th August with Claire Wheatley, to look at the Improvement Plan actions for the Local Authority. 		
4.2.	<p>Learning Disabilities Mortality Review (presentation) – Maria Foster</p> <p>MF presented the Learning Disabilities Mortality Review (LeDeR) programme.</p> <p>New guidance was published in May which recommends the support of reporting child deaths through the Child Death Overview Panel (CDOP) and supporting staff; the proposed process was previously distributed with the meeting agenda.</p> <p>LeDeR are looking at collecting data on multiple conditions to review any impact on death: NJ made the comment that ‘disability’ is often not recorded or there may not be a diagnosis at this time.</p> <p>The 3 North of Tyne LSCBs are the ‘owners’ of the CDOP information as it is a subcommittee of the 3 Boards; therefore MT pointed out that MF needs to also present this information to the North Tyneside and Newcastle Boards. It may also be useful for her to attend a CDOP meeting as well.</p> <p>AT requested assurance on CDOP sharing information with LeDeR; Northumberland agrees but advised MF discuss this further with the North</p>		

Agenda Item	Discussion and Action Agreed	A	C
	Tyneside and Newcastle Board Chairs. Action: Discuss the process of sharing CDOP information with ICs Helen Lamont and Richard Burrows.	MF/AT	
4.3.	<p>Annual Reports (papers)</p> <p>a. <u>Virtual Headteacher Report (paper)</u></p> <p>JW presented the most current data (2016-17) which is published annually in March. She pointed the group to the ‘Executive Summary’ and ‘Creating the right conditions for learning’ sections and gave an overview e.g.:</p> <ul style="list-style-type: none"> • EHCPs are lower than the national average; • There have been improvements in the early years KS2; • There is good progression by school leavers; • There have been no permanent exclusions for a looked after child (LAC) for the past 10 years. <p>But, fixed term exclusions have seen an increase and education outcomes at KS4 (English and Maths) have fallen; these are being incorporated into the priorities for 2017-18 in the Virtual School Improvement Plan.</p> <p>b. <u>MALAP</u></p> <p>CM provided a verbal update on the quarterly Multi-Agency Looked After Partnership meetings. The group acts as a governing body for Virtual Schools and also receive reports from Health. GR will be taking over as Chairman. The work plan includes: budget; corporate parenting; and the LAC’s promise. The group also develop the achievement awards for LAC (in October). They currently require young person representation and there are also challenges with information sharing from Mental Health, which are being looked at.</p> <p>c. <u>YOS Partnership/Strategy Board</u></p> <p>CM gave a verbal update. The Terms of Reference are being reviewed and there is new guidance from the Youth Justice Board and strategy guidelines. Attendance needs to be improved; it is useful that a Magistrate attends regularly. Performance reports are provided and the group are working on Liaison and Diversion to understand patterns. They are also reviewing the increase in re-offending rates and considering a possible inspection next year.</p> <p>d. <u>Training Impact (paper)</u></p> <p>MT, on behalf of the Policies, Procedures & Training subcommittee (Anne Lambert), presented this Multi-Agency Training Impact Evaluation Report, evidencing the impact of training. It will be beneficial to repeat this evaluation with other staff and look at themes. The Board thanked AL for this helpful information.</p>		
4.4.	<p>Early Help Strategy (paper) – Karen Herne</p> <p>KH presented this strategy, which has been led by Mary Connor. It involves common themes of health promotion and prevention. The work</p>		

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	<p>plan was discussed.</p> <p>CM informed the group that the Troubled Families funding is due to end in 2020 – this is primarily a tertiary prevention approach, which has very strict criteria and can be too late for early intervention. It would be interesting to see what difference this programme has made to families. CM suggested looking at the impact and relationship between Early Help and demand.</p> <p>Action: Public Health to review both local and national evidence of effectiveness.</p> <p>JJ also suggested collaboratively reviewing how we jointly commission services - this is already being considered.</p>	KH	
4.5.	<p>Strategic Priorities (paper) – Paula Mead</p> <p>PM presented the top 5 strategic priorities agreed by the Board at the Development Day on 18th June (RHC will be doing work on the 6th priority of ‘CSE, Missing and Gangs including County Lines’).</p> <p>The Board endorsed the priorities for 2018-19.</p>		
4.6.	<p>GP Report from Operation Encompass Steering Group Committee (paper) – Carol Leckie</p> <p>CL informed the group of the progress of implementing Operation Encompass in Northumberland schools, which went live 1st April 2017. She thanked Anne Lambert and Patrick Boyle who had assisted in the training undertaken with the schools.</p> <p>Schools receive notification the next day following a domestic violence incident reported by the Police (a child concern notification (CCN) is provided to Children’s Social Care) and schools have given positive feedback and are able to support the child concerned. About 30 CCNs are received each week.</p> <p>Home schooling is a concern in this reporting cycle (about 300 children are known to be home schooled), but GPs also receive these CCNs; 2 recent notifications resulted in Children’s Services visiting the families involved. There is new statutory guidance from the Government on home schooling due soon. SR asked whether children from travelling families should also be considered. JW: The Elective Home Education Report is available in the public domain.</p> <p>Action: Report to be distributed with the meeting minutes, for information.</p> <p>Action: RHC to undertake a piece of work, examining whether adequate safeguarding assurances are in place for home-schooled children.</p> <p>The multiagency steering group will be reviewing the threshold following feedback from the schools. CL requested wider representation from schools (at present, only a member of staff from 1 high school attends) and also a deep dive into the information received e.g. age, gender, ethnicity and what’s been done by the schools (to be further discussed</p>	SB RHC	

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	with GR).		
4.7.	Conference Reports (paper) – Jan Tilson Updates on this 2014 report are still being incorporated, so JT's presentation will be deferred to a later date.		
4.8.	Performance (paper) – Alan Hartwell AH presented the performance report which, due to the timings of the Quality, Improvement and Performance (QIP) subcommittee, does not contain Q1 data. All issues will be followed-up at the next QIP meeting in September.		
4.9.	Serious Case Review Committee Update – Margaret Tench There has been no SCRC meeting since MT's previous report to the Board. The next meeting is scheduled for 4 th September and during this meeting a review of a sexual abuse case will be undertaken. MT mentioned a new pathway being launched later this year to provide support for staff dealing with sexual abuse cases. Training will be done to increase staff confidence on how to handle sensitive issues; Carol Butler (Barnardo's) has been very helpful in providing staff briefings. The pilot study on fathers and unborn babies continues and will be presented to the Board once complete.		
4.10.	NTW waiting times (presentation) – Jackie Jollands JJ gave a presentation on the CYPS Tier 3 Waiting Times, which have seen improvement following various interventions e.g. dedicated leadership teams and implementation of meridian principles across the pathways; currently no-one is waiting more than 12 weeks. JJ emphasised the need for a whole system approach to manage WTs going forward. NTW do not employ Tier 2 or universal services, but work is being done with the CCG and GPs to enhance communication and look at gaps in services. PM commented that this was positive however it is important to look at the whole CAMHS pathway and hear partners views (i.e. GPs, community paediatricians and school nurses) as historically high thresholds for Tier 3 have resulted in children being bounced around the system. It's crucial this doesn't happen.		PM
4.11.	SORTED Service Report (paper) – Darran Hope DH and SP gave an overview of the SORTED service in Northumberland. There are currently 70 young people using the service, with 4 community workers covering the whole county. Engagement in the service is		

	<p>encouraged – consent has to be given.</p> <p>Training for professionals is very popular and SORTED staff also go into schools.</p> <p>MT suggested increasing awareness of GPs by presenting service details directly to them or providing information for their Safeguarding Network bulletins.</p>		
5.	Information Items		
5.1.	<p>Business Subcommittee Meeting Minutes</p> <p>N/A – no meeting has taken place since 10th April 2018.</p>		
5.2.	<p>Northumberland and North Tyneside Safeguarding Adults Board Minutes</p> <p>Not available from their last meeting on 26th June 2018.</p>		
5.3.	<p>Food for Thought Young Carers Report</p> <p>Distributed previously, for information.</p>		
6.	<p>Any Other Business</p> <p><u>DfE funding for Safeguarding Partners</u></p> <p>CM informed the group that the 6 Tyne and Wear LSCBs have been successful in their Early Adopters bid: £63,000 is available, to develop a project on implementing the new arrangements; the first meeting regarding this takes place on 27th July.</p> <p><u>Northumberland School Health and Wellbeing Survey</u></p> <p>KH brought to the group's attention this 2017 summary report on feedback by 600 pupils from 46 schools.</p> <p>Action: Public Health will present this to the Board in September; this will include a SEND and non-SEND analysis.</p> <p><u>Service User Carer Strategy</u></p> <p>JJ reminded the group to let her know of any young people doing project work who would be interested in participating. CM suggested JJ contact Andrew Elliott and Ben Sanderson.</p>	LM/KH	
7.	<p>Dates and Times of Future Meetings (2018):</p> <ul style="list-style-type: none"> • 20th September and 20th November (all meetings are diarised for 1pm to 4pm at West Hartford Fire Station, Cramlington, NE23 3JP. • Board Development day: 12th September (1.30-4.30pm at WHFS) 		

Name	11.01.18	22.03.18	15.05.18	19.07.18	20.09.18	20.11.18	22.01.19	14.03.19	16.05.19	25.07.19	24.09.19	21.11.19
Paula Mead	✓	✓	✓	✓								
Sheila Askew	✓	✓	Mark Lennox	✓								
John Barnes	✓	DNA	✓	A								
Ian Billham	✓	✓	DNA	✓								
Lindsay Blackmore	✓	Gary Connor	Gary Connor	A								
Deborah Brown	✓	Helen Guy	✓	A								
Sian Bufton/Emma Ramsay	A	A	A	✓								
Karen Burns	✓	A	A	✓								
Wayne Daley	A	A	A	✓								
Julie Dodson	✓	A	A	A								
Anna English	DNA	A	A	✓								
Nicholas Greenley	✓	A	✓	✓								
Robin Harper-Coulson	✓	✓	✓	A								
Alan Hartwell	✓	✓	✓	✓								
Dean Jackson	N/A	N/A	✓	✓								

Andy Johnson	A	A	Retired- now Dean Jackson	N/A								
Jackie Jollands	Ann Marshall	✓	Ann Marshall	✓								
Naomi Jones	✓	✓	DNA	✓								
Catherine Joyce	✓	✓	Julie Ayres	A								
Cath McEvoy	✓	✓	✓	✓								
Ellie Monkhouse	✓	✓	Jane Smith	Trish Grant								
Liz Morgan	A	A	✓	Karen Herne								
Mick Paterson	✓	Paul Woods	✓	✓								
Deborah Reeman	✓	A	A	Retired								
Sue Reilly	✓	✓	✓	✓								
Jill Scarr	A	✓	✓	✓								
Phil Soderquest	✓	A	Julie Young	A								
Margaret Tench	✓	✓	✓	✓								
Jan Tilson	✓	✓	✓	✓								
Annie Topping	A	✓	A	✓								
Lynsey Wafer	✓	✓	✓	Helen Coombs								

✓ = Attended DNA = Did not attend A = Apologies