



**Northumberland Safeguarding Children’s Board Meeting
14th March 2019, 1.00 – 4.00pm**

**Northumberland Fire and Rescue Headquarters
West Hartford Fire Station, Cramlington, NE23 3JP**

Present	Role	Initials
Paula Mead	Independent Chair, NSCB	PM
Steve Ammari (for Scott Hall)	Superintendent, Safeguarding, Northumbria Police	SA
Sian Bufton	Assistant Director Children’s Services, Barnardo’s	SB
Karen Burns	Service Manager, Cafcass	KB
Nicholas Greenley	Independent Lay Member	NG
Robin Harper-Coulson	NSCB Business Manager, NCC	RHC
Alan Hartwell	Senior Manager, Education, Safeguarding & Performance Team, NCC	AH
Dean Jackson	Service Director, Education and Skills, NCC	DJ
Naomi Jones	Designated Doctor, Child Protection, CCG	NJ
Catherine Joyce	Operational Director Children’s Services, Action for Children	CJ
Jane Kennedy	Head Teacher, Corbridge Middle School, NCC	JK
Mark Lennox (for Sheila Askew)	NPS, North of Tyne	ML
Cath McEvoy-Carr	Executive Director of Adult Social Care and Children's Services, NCC	CMC
Liz Morgan	Director of Public Health, NCC	LM
Vida Morris	North Locality Group Nurse Director, NTW	VM
Graham Reiter	Service Director, Children’s Social Care, NCC	GR
Charlotte Sayers (for Deborah Brown)	Northumberland Fire & Rescue, NCC	CS
Martyn Strike	Deputy Director, North of Tyne CRC	MS
Margaret Tench	Head of Quality & Safety (Children), Designated Nurse, Northumberland CCG	MT
Jan Tilson	IRO Safeguarding Manager, NCC	JT
Annie Topping	Director of Nursing Quality & Patient Safety, Northumberland CCG	AT

Lynsey Wafer	Principal Lawyer, Corporate Services, NCC	LW
Karen Wright (for Anna English)	Strategic Safeguarding Manager, Safeguarding Adults	KW

Apologies Received	Role	Initials
Sheila Askew	Senior Operational Support Manager, NPS, North of Tyne	SAs
John Barnes	Head Teacher, Astley High School, NCC	JB
Ian Billham	Strategic Community Safety Manager, NCC	IB
Patrick Boyle	Senior Manager	PB
Deborah Brown	Community Safety Department Policy & Team Manager, Northumberland Fire & Rescue, NCC	DB
Cllr Wayne Daley	Cabinet Member for Children's Services	WD
Marion Dickson	Interim Director of Nursing and Midwifery, Northumbria Healthcare Foundation NHS Trust	MD
Anna English	Senior Manager, Adult Services, NCC	AE
Scott Hall	Detective Chief Superintendent, Northumbria Police	SH
Sue Reilly	Independent Lay Member	SR
Jill Scarr	Independent Lay Member	JS
Paul Weatherstone	Head of North of Tyne, NPS	PW

In Attendance		
Dean Hood	Inspector: DA Whole System Approach Force Projects, Northumbria Police	DH
Lesley Pyle	Northumberland & North Tyneside Domestic Abuse & Sexual Violence Coordinator	LP
Sandra Blackwood	NSCB Business Support (Minute Taker)	SBI

Agenda Item	Discussion and Action Agreed	A	C
1.	<p>Welcome, Introductions & Apologies for Absence</p> <p>PM welcomed everyone to the meeting. Introductions were made and apologies were noted - see above.</p>		
3.	<p>Minutes of Last Meeting, Matters Arising and Action Log</p> <p>The previous minutes of 22nd January 2019 were accepted, further to one amendment requested by AH.</p> <p>The action log was reviewed and updated - see separate document.</p>		
4.	<p>Items to Report & Discussion</p>		
4.1.	<p>Operation Encompass: The Next Steps (paper) – Dean Hood</p> <p>DH gave a presentation on the project elements, development and delivery of the follow-on to the original successful Operation Encompass. Feedback from JK: it works well from a school's perspective and makes conversations with the family easier.</p> <p>NG asked about school holidays. Child Concern Notifications (CCNs) will continue to be triaged by the Front Door in the usual way with services involved, as appropriate; the staff will then receive the information on their return to school.</p> <p>CCNs are also shared with GPs (in Northumberland only) – MT felt that it would be useful if the schools were informed of this practice, so that they are aware of another support mechanism in place for the child/family.</p> <p>Northumbria Police are considering the sustainability of the project and exploring future funding. Outcomes are difficult to measure, as the project is around preventative work.</p> <p>DH explained that the staff are on a fixed 1 year contract, primarily seconded, and come from a range of backgrounds e.g. Barnardo's, teachers, teaching assistants, family support workers, community service officer and police officers. A three week induction will be starting from next week.</p> <p>At the end of the project, the formal independent evaluation, carried out by Cordis Bright, will be shared.</p> <p>The Board thanked DH for his presentation and look forward to hearing the evaluation once available.</p>		
4.2.	<p>NSCB Development Day (25th April) – Robin Harper-Coulson</p> <p>The date of 25th April for the development day ties in with the local plan being published by 29th June. We will need to consider the following:</p> <ul style="list-style-type: none"> • Draft publication document • Scoping out the vision/common purpose for local safeguarding arrangements • Understanding areas of work that can be achieved on a regional and sub-regional basis • Clarifying (on basis of above points) which board subgroups are needed 		

	<ul style="list-style-type: none"> Consider CDOP arrangements <p>Action: Forward RHC or SBI any further items to consider for future arrangements for 25th April.</p> <p>RHC provided feedback from the Strategic Forum. There is an urgency to develop the local offer; RHC will be preparing a draft document for safeguarding partners to work up.</p> <p>Ongoing workstreams are being taken forward by the Business Managers. More than 90 procedures have been reviewed and joined up – these will be going live on 12th April, offering quality, consistency and regional savings. Some procedures require further input from clinical leads and will be reviewed at a later date.</p> <p>Long term plans are for a single threshold document and a joint shared referral form for child protection and early help (EH).</p> <p>The performance framework will be joined up; each agency will be asked for data on a quarterly basis, at the same time (with some local variations), thereby minimising requests. The ADCS data will feed directly into the LSCB.</p> <p>Training is also being looked at e.g.:</p> <ul style="list-style-type: none"> Shared learning from serious case reviews S11 audit - to be done at the same time using the same tool, for those areas that want to retain it A Learning and Improvement framework is being written New MSET arrangements CDOP process 	<p>All</p>	
<p>4.3.</p>	<p>Annual Reports (paper)</p> <p>a) Safe Northumberland partnership</p> <p>Lesley Pyle presented her report from the Domestic Violence and Abuse & Sexual Violence Business group.</p> <p>CMC reminded the group that LP works for North Tyneside as well, adding benefits around shared learning. The Board thanked LP for her excellent leadership in developing these services over the past year.</p>		
<p>4.4.</p>	<p>Performance and Audit Report (papers) – Alan Hartwell</p> <p>AH presented the Performance Report and an Analysis of Northumberland’s Child Protection Profile.</p> <p>The Board were asked to consider evaluating data based on direction of travel, in line with direction of travel of partners, rather than targets.</p> <p>PM queried how the board could be assured if no goals to work to? It was clarified that degrees of tolerance would be included for this purpose. It was felt that analysing against national statutory targets was beneficial, although Ofsted focus on trends rather than targets. We possibly need to include both.</p> <p>AH highlighted the recent substantial increase in Child Protection Plans (CPPs) – Northumberland is above the regional and national average. An analysis of multi-agency thresholds is being undertaken by the Local Authority. PM challenged whether it is suggested these children should not be on a CPP? Senior Managers have oversight on the Child Protection Conferences (CPCs) and the numbers of Looked After Children (LAC) are decreasing.</p> <p>Whilst each decision is defensible, GR noted that approx. 20% of the</p>	<p>PM</p> <p>PM</p>	

	<p>cases may have been managed by providing alternative support such as through the Children in Need process, for example. An audit has recently been done looking at those subject to a CPP for 3 months. The procedures around ending a CPP are being reviewed. Currently, a Senior Manager now has oversight and provides extra scrutiny when a CPP is being proposed. Partners should consider the need to review the plan and ensure effective ongoing monitoring. CMC noted that the decision making around CPPs is now sound and robust; previously there were increases in the numbers of LAC and reductions in the number of CPPs and we may now be seeing the results of this. EH was discussed i.e. providing support to families in the early stages to prevent the need for CPCs. A robust EH plan needs to be in place to consider all complexities; not every family will engage though.</p> <p><u>Emerging Theme</u> We need to ensure we focus on the child, evaluating risk at each time point, using the Signs of Safety model.</p> <p><u>Quality of CPPs</u> Work is ongoing around looking at the consistency of the core group meetings. The conference chairs now have a mid-point review with the Social Worker to discuss the progress of the plan and highlight any parts not being achieved. Action: Partner agencies to look at their own work around ensuring the quality of CPPs.</p>	All	
<p>4.5.</p>	<p>Safeguarding Practice Review Group Update (paper) – Margaret Tench</p> <p>MT presented her update:</p> <ul style="list-style-type: none"> • A genogram was used in the HS review which proved very useful. Anne Lambert (AL) will be reinforcing the use of genograms in multi-agency training • LR review – RHC will be writing up a report • There have been two recent adult suicides in Northumberland (known to Children’s Social Services) – suggest a joint learning review if they don’t meet the SAR criteria, using the SILP methodology 		
<p>4.6.</p>	<p>LR and HS Learning Reviews – Margaret Tench</p> <p>As above in agenda item 4.5.</p>		
<p>4.7.</p>	<p>Regional MSET (paper) – Robin Harper-Coulson on behalf of Patrick Boyle</p> <p>RHC presented the Missing, Slavery, Exploitation (including criminal exploitation and County Lines) and Trafficked (MSET) briefing. There will be an evaluation of the new arrangements after 6-12 months.</p>		
<p>4.8.</p>	<p>HMIC Police Inspection Report (paper) – Steve Ammari</p> <p>SA discussed the findings of the HMICFRS inspection last year, as noted in their briefing (8th March); the report will be available at the end of this month. There were no surprises and overall it was a positive report.</p>		

	Action: SA to present the full report at the next meeting.	SA	
4.9.	<p>Child Death Overview Committee (CDOP) Arrangements (papers) – Robin Harper-Coulson</p> <p>RHC presented new guidance for CDOP operations and changes to future arrangements, following a recent consultation event which was attended by RHC and AT. North and South Tyneside CDOPs will be mapping their processes for future examination. Rather than joining up completely and potentially losing the quality and success of the exiting relationships, AT mentioned having an overarching group for sign-off, with discussions happening separately. The Board expressed their concerns about any loss in the quality and local relationships in future arrangements.</p>		
5.	Information Items		
5.1.	<p>Business Subcommittee Meeting Minutes (paper)</p> <p>The minutes from the meeting on 12th February 2019 were distributed with the agenda, for information.</p>		
5.2.	<p>Northumberland and North Tyneside Safeguarding Adults Board Minutes</p> <p>N/A.</p>		
5.3.	<p>MASH Leaflet (paper)</p> <p>Northumberland Multi-Agency Safeguarding Hub (MASH) – A Guide for Professionals was circulated with the agenda.</p>		
6.	<p>Any Other Business</p> <p><u>Genograms - RHC</u> Use of these was discussed by the Business subcommittee and a Task and Finish group has been set up to look at the outstanding action item around these, attached to Eve's serious care review.</p> <p><u>Research</u> RHC will be meeting with Kim Holt from Northumbria University to look at a robust audit framework around engaging with PhD students.</p> <p><u>Carousel events - RHC</u> Four sessions (500 places) are planned at the end of April on the themes of:</p> <ul style="list-style-type: none"> • Introduction to Signs of Safety • County Lines (Police) • Child Sexual Abuse (MT and AL) 		
7.	<p>Dates and Times of Future Meetings:</p> <ul style="list-style-type: none"> • 16th May, 25th July, 24th September and 21st November <p>(all meetings are diarised for 1pm to 4pm at West Hartford Fire Station, Cramlington, NE23 3JP)</p>		

Name	11.01.18	22.03.18	15.05.18	19.07.18	20.09.18	20.11.18	22.01.19	14.03.19	16.05.19	25.07.19	24.09.19	21.11.19
Paula Mead	✓	✓	✓	✓	✓	✓	✓	✓				
Sheila Askew	✓	✓	Mark Lennox	✓	✓	✓	✓	Mark Lennox				
John Barnes	✓	DNA	✓	A	✓	A	✓	A				
Ian Billham	✓	✓	DNA	✓	✓	✓	A	A				
Lindsay Blackmore	✓	Gary Connor	Gary Connor	A	✓	A	Now Martyn Strike					
Deborah Brown	✓	Helen Guy	✓	A	DNA	Ian Moffat	✓	Charlotte Sayers				
Sian Bufton/Emma Ramsay	A	A	A	✓	✓	✓	✓	✓				
Karen Burns	✓	A	A	✓	A	A	✓	✓				
Wayne Daley	A	A	A	✓	A	A	DNA	A				
Marion Dickson							Jane Smyth	A				
Julie Dodson	✓	A	A	A	✓	A	DNA					
Anna English	DNA	A	A	✓	DNA	✓	Karen Wright	Karen Wright				
Nicholas Greenley	✓	A	✓	✓	✓	A	A	✓				
Scott Hall					✓	✓	Steve Ammari	Steve Ammari				

Robin Harper-Coulson	✓	✓	✓	A	✓	✓	✓	✓				
Alan Hartwell	✓	✓	✓	✓	✓	✓	✓	✓				
Dean Jackson	N/A	N/A	✓	✓	A	✓	A	✓				
Andy Johnson	A	A	Retired-now Dean Jackson	N/A								
Jackie Jollands	Ann Marshall	✓	Ann Marshall	✓	✓							
Naomi Jones	✓	✓	DNA	✓	✓	✓	✓	✓				
Catherine Joyce	✓	✓	Julie Ayres	A	✓	✓	✓	✓				
Jane Kennedy					✓	A	✓	✓				
Cath McEvoy-Carr	✓	✓	✓	✓	A	✓	✓	✓				
Ellie Monkhouse	✓	✓	Jane Smith	Trish Grant	DNA	Trish Grant	Now Marion Dickson					
Liz Morgan	A	A	✓	Karen Horne	✓	✓	✓	✓				
Vida Morris						✓	✓	✓				
Mick Paterson	✓	Paul Woods	✓	✓	Now Scott Hall							
Deborah Reeman	✓	A	A	Retired								
Sue Reilly	✓	✓	✓	✓	✓	✓	✓	A				
Jill Scarr	A	✓	✓	✓	A	✓	✓	A				
Phil Soderquest	✓	A	Julie Young	A	✓	A	DNA	DNA				

Martyn Strike							✓	✓				
Margaret Tench	✓	✓	✓	✓	✓	✓	✓	✓				
Jan Tilson	✓	✓	✓	✓	✓	A	Karen MacDonald	✓				
Annie Topping	A	✓	A	✓	A	A	✓	✓				
Lynsey Wafer	✓	✓	✓	Helen Coombs	✓	✓	✓	✓				

✓ = Attended DNA = Did not attend A = Apologies