



**Northumberland Safeguarding Children’s Board Meeting  
11<sup>th</sup> January 2018, 1.00 – 4.00pm**

**Northumberland Fire and Rescue Headquarters  
West Hartford Fire Station, Cramlington, NE23 3JP**

<b>Present</b>	<b>Role</b>	<b>Initials</b>
Paula Mead	Independent Chair, NSCB	PM
Sheila Askew	Senior Operational Support Manager, NPS, North of Tyne	SA
John Barnes	Head Teacher, Seaton Valley Federation	JB
Ian Billham	Strategic Community Safety Manager, NCC	IB
Lindsay Blackmore	Director of Offender Management, Northumbria Rehabilitation Company	LB
Deborah Brown	Community Safety, Fire & Rescue, NCC	DB
Karen Burns	Service Manager, Cafcass	KB
Julie Dodson	Director, Voices	JD
Nicholas Greenley	Independent Lay Member	NG
Robin Harper-Coulson	Business Manager, NSCB	RHC
Alan Hartwell	Senior Manager, Education, Safeguarding & Performance Team, NCC	AH
Naomi Jones	Designated Doctor, CCG	NJ
Catherine Joyce	Operational Director Children’s Services, Action for Children	CJ
Ann Marshall (in place of Jackie Jollands)	NTW NHS Foundation Trust	AM
Cath McEvoy	Executive Director of Children's Services, NCC	CM
Ellie Monkhouse	Executive Director of Nursing, NHCFT	EM
Mick Paterson	Detective Superintendent, Northumbria Police	MP
Lesley Pyle	DA and SV Coordinator, NCC	LP
Deborah Reeman	Head Teacher Prudhoe Community High School	DR
Sue Reilly	Independent Lay Member	SR
Phil Soderquest	Head of Housing, NCC	PS
Margaret Tench	Designated Nurse, CCG	MT
Jan Tilson	Safeguarding Manager/Senior IRO, NCC	JT

Lynsey Wafer	Principal Lawyer, Corporate Services, NCC	LW
--------------	---	----

<b>Apologies Received</b>	<b>Role</b>	<b>Initials</b>
Cllr Wayne Daley	Cabinet Member for Children's Services	WD
Paul Hedley	Chief Fire Officer and Head of Service, Fire and Rescue Services, NCC	PH
Andy Johnson	Interim Director of Children's Services	AJ
Jackie Jollands	NTW NHS Foundation Trust	JJ
Mark McCarty	Deputy Chief Fire Officer, Fire and Rescue Services, NCC	MM
Liz Morgan	Director of Public Health, NCC	LM
Emma Ramsay/Sian Bufton	Assistant Director Children's Services, Barnardo's East	ER
Jill Scarr	Independent Lay Member	JS
Annie Topping	Director of Nursing Quality & Patient Safety, Northumberland CCG	AT

<b>In Attendance</b>		
Sandra Blackwood	Admin Assistant - Safeguarding (Minute Taker)	SBI

Agenda Item	Discussion and Action Agreed	A	C
1.	<p><b>Welcome, Introductions &amp; Apologies for Absence</b></p> <p>PM welcomed the group into the New Year. Introductions were made and apologies were noted - see above.</p>		
3.	<p><b>Minutes of Last Meeting, Matters Arising and Action Log</b></p> <p>The previous minutes of 28<sup>th</sup> November 2017 were accepted.</p> <p>The action log was reviewed and updated - see separate document.</p>	All	
4.	<p><b>Items to Report &amp; Discussion</b></p>		
4.1	<p><b>Safe Northumberland Partnership Domestic Violence Update (paper) – Lesley Pyle</b></p> <p>LP gave an update on progress since becoming the new Northumberland Domestic Abuse and Sexual Violence Coordinator on 1<sup>st</sup> November 2017.</p> <p><b>Action:</b> MP and LP to discuss sharing of information post meeting.</p> <p>CMc and PM expressed their appreciation at having LP in post; having this specific knowledge close at hand has provided assurance and progressed DA work streams.</p>	MP, LP	
4.2	<p><b>OneCall – presentation by Marcus Weatherly and Jane Falconer</b></p> <p>MW and JF gave a presentation on the development of the Single Point of Access in Northumberland, which includes Children Services, Adult Care, Northumbria Police, Red Cross, District Nursing, Approved Mental Health Professional, NEAS and Community Health (NHCFT). There are a range of pilots taking place; the integrated Children, Adults and Health Multi Agency Safeguarding Hub (MASH) will be launched at the end of this month and will go live 4 - 6 weeks later.</p> <p>The new front of house services will be called OneCall, effective from March 2018 - one telephone number for all Adult Social Care and Children's Services enquiries in Northumberland, available 24-7. Trained call handlers will triage calls to the correct disciplines of Health, Adult Social Care, Children's Services and Safeguarding Adults &amp; Children.</p> <p>OneCall will be discussed with the communications departments for all agencies.</p> <p><b>Action:</b> Voluntary sector members to send contact details of their communications departments to JF.</p> <p>JB and DR confirmed that schools are aware of this new service and CMc clarified that this point of contact would be used for any new social referral. CMc is reviewing the services that are in place to respond to OneCall issues.</p> <p>NG asked about other ways of contacting OneCall and JF confirmed that although the main preferred point of contact is by telephone, there will be</p>	All	

Agenda Item	Discussion and Action Agreed	A	C
	<p>information online. Calls will be recorded and the timings and quality of these will be assessed.</p> <p>LB asked about call volume anticipation and MW reassured the group that this has been looked at and Onecall is ready to cope with all demands.</p> <p>PM thanked MW and JF for the progress they have made. It has been complex and the board noted the work of Foundry House.</p>		
<p><b>4.3</b></p>	<p><b>Briefing for Governance for Domestic Abuse and Sexual Violence in Northumberland (paper) – Paula Mead</b></p> <p>PM met with the Chair of the Safer Northumberland Partnership and it was agreed that the DA and SV subgroup will report to all three partnership groups (SNP, NSAB and NSCB).</p>		
<p><b>4.4</b></p>	<p><b>Risk Management Group Annual Report (paper) – Patrick Boyle</b></p> <p>PB provided the group with an update from the multi-agency Risk Management Group (RMG), which was established in August 2008, following the death of an adolescent looked after child (LAC). The group meets every four weeks and works with children, young people and vulnerable adults open to the LC team to develop a consistent approach to risk assessment, support and management. It is well attended and the working partnership is strong, particularly with the Police. Multiagency attendance and contribution is essential.</p> <p>Hope for Justice is delivering Modern Day Slavery training in January/February; poster/training dates will be circulated to ensure take-up is maximised.</p> <p><b>Action:</b> Partners to raise with front line staff.</p> <p>There are links with Operation Sanctuary and PB attends the weekly Operation Sanctuary North meetings that cover Newcastle, North Tyneside and Northumberland (NCC), which encourages cross border sharing. The Newcastle Operation Sanctuary SCR will be published early February; this includes a Northumberland LAC, who is now an adult.</p> <p>Training is being reviewed and PB extended an invitation to members to observe a meeting, to help promote the service.</p> <p>Return Home Interviews, used to evaluate children who go missing, were discussed. CMc and PB are in discussions on gaining a better understanding of what the underlying themes are. PB suggested doing another audit on the Return Home Interviews.</p> <p>The use of Vulnerability Checklists (VCLs) was mentioned; these are a good tool to use for doing assessments, but not all are necessarily reviewed at each RMG meeting. There is also a National Working Group CSE Assessment Tool which was launched in December 2017 and PB is considering how this very detailed tool can be used.</p>	<p><b>All</b></p>	

Agenda Item	Discussion and Action Agreed	A	C
4.5	<p><b>NSCB S11 Challenge Event Report (paper) – Robin Harper-Coulson</b></p> <p>RHC gave a brief update.</p> <p>A meeting to review the challenge event last October will take place tomorrow and the report will be updated. Issues involving NTW and Education are actively being looked at.</p> <p>It was agreed that this report be monitored and sit within the Business subcommittee (as the governance body). Audits will be discussed at this meeting and then issues can be distributed to the other subcommittee Chairs who are members of the Business group, to include in their individual work plans.</p>		
4.6	<p><b>Performance Update - Audit Feedback (papers) – Alan Hartwell and Robin Harper-Coulson</b></p> <p>AH presented the January 2018 Performance and Audit Report. A 7 minute guide on Neglect has been designed. CMc: There will be ‘Signs of Safety’ neglect training for staff from April 2018, which will provide guidance on how we assess neglect. PM: the Neglect toolkit has been rolled out, initially to Early Years, Health Visitors and, if appropriate, School Nurses - measuring the usefulness of the tool and its impact will be monitored by the Quality, Improvement and Performance subcommittee. MP suggested a possible future deep dive audit.</p> <p>RHC presented the report following the Sexual Abuse audit last October; this was the first of this theme and will be repeated. RHC and PM thanked the audit group; it was a successful process and resulted in a robust action plan, which will be re-audited to measure progress.</p>		
4.7	<p><b>Serious Case Review Committee Update (paper) – Margaret Tench</b></p> <p>MT gave an update:</p> <ul style="list-style-type: none"> <li>• Natalie – criminal proceedings are now complete. LW confirmed that there is further work being done with the family. Parents’ views in SCRs will be discussed next week between MT, CMc and LW. It is likely that an addendum is required, as with Kirsty’s SCR.</li> <li>• P family – the SCR will be published on the website on 12<sup>th</sup> January. RHC has shared the report with the National Panel.</li> <li>• Sarah DHR – publication planned for 1<sup>st</sup> February.</li> <li>• Olivia – RHC met Olivia’s Mum today and the family are pleased with the recommendations. This SCR will be published on 12<sup>th</sup> January.</li> <li>• Carousel events are taking place, which will include learning from the SCRs.</li> <li>• 7 minute briefings are useful and they include links to the actual SCRs.</li> </ul>		

Agenda Item	Discussion and Action Agreed	A	C
5.	<b>Information Items</b>		
5.1.	<b>Northumberland and North Tyneside Safeguarding Adults Board Minutes</b> Distributed previously for information.		
5.2.	<b>Business Sub-Committee Meeting Minutes</b> Distributed previously for information.		
6.	<b>Any Other Business</b> RHC distributed information regarding an internal review of Children's Social Care and a Practice Observation week 29 <sup>th</sup> January to 2 <sup>nd</sup> February. This will involve visits and case conferences. An analysis and action plan will follow.  MP: There is an Independent enquiry into Sexual Abuse, primarily of interest for the adult safeguarding boards. This involves local events e.g. 13 <sup>th</sup> February at the RVI, Newcastle.  Also, Project IRIS, a police operation looking at historical cases in care homes around 1970s-1980s.  MT: TRUTH project.		
7.	<b>Dates and Times of Future Meetings (2018):</b> <ul style="list-style-type: none"> <li>• 22<sup>nd</sup> March, 15<sup>th</sup> May, 19<sup>th</sup> July, 20<sup>th</sup> September and 20<sup>th</sup> November.</li> <li>• All meetings are diarised for 1pm to 4pm at West Hartford Fire Station, Cramlington, NE23 3JP.</li> </ul>		

Name	11.01.18	22.03.18	15.05.18	19.07.18	20.09.18	20.11.18	22.01.19	14.03.19	16.05.19	25.07.19	24.09.19	21.11.19
Paula Mead	✓											
Sheila Askew	✓											
John Barnes	✓											
Ian Billham	✓											
Lindsay Blackmore	✓											
Deborah Brown	✓											
Sian Bufton/Emma Ramsay	A											
Karen Burns	✓											
Wayne Daley	A											
Julie Dodson	✓											
Anna English	DNA											
Nicholas Greenley	✓											
Robin Harper-Coulson	✓											
Alan Hartwell	✓											
Paul Hedley	A											

Andy Johnson	A											
Jackie Jollands	A											
Naomi Jones	✓											
Catherine Joyce	✓											
Mark McCarty	A											
Cath McEvoy	✓											
Ellie Monkhouse	✓											
Liz Morgan	A											
Mick Paterson	✓											
Deborah Reeman	✓											
Sue Reilly	✓											
Jill Scarr	A											
Phil Soderquest	✓											
Margaret Tench	✓											
Jan Tilson	✓											
Annie Topping	A											
Lynsey Wafer	✓											

✓ = Attended DNA = Did not attend A = Apologies