




Northumberland Safeguarding Children Board Meeting
1st March 2016, from 1.00 pm – 4.00 pm
Northumberland Fire and Rescue Headquarters
West Hartford Fire Station, Cramlington

Present	Role	Initials
Paula Mead	Independent Chair, NSCB	PM
Robin Harper-Coulson	Business Manager, NSCB	RHC
Rachel Farnham	Head of Children's Social Care, Wellbeing & Community Health Services, NCC	RF
Jackie Coleman	Detective Chief Inspector, Northumbria Police.	JC
Catherine Joyce	Action for Children	CJ
Robert Arckless	Cabinet Member, NCC	RA
Julie Dodson	Director, Voices	JD
Vida Morris	Group Nurse Director In Patient Care, Northumberland Tyne and Wear NHS Foundation Trust	VM
Jane Abbott	Deputy Director of Nursing, Northumbria Healthcare NHS Foundation Trust Deputising for Debbie Reape	JA
Deborah Brown	Policy and Team Manager, Community Safety Department, Northumberland Fire & Rescue Service, NCC.	DB
Margaret Tench	Head of Quality & Safety (Children) Designated Nurse Safeguarding Children, NHS Northumberland Clinical Commissioning Group.	MT
Annie Topping	Director of Quality & Patient Safety, NHS Northumberland Clinical Commissioning Group	AT
Ian Billham	Strategic Community Safety Manager, NCC	IB
Alan Hartwell	Senior Manager, Education & Safeguarding Performance Team, NCC	AH
Andy Johnson	Director of Education and Skills, NCC	AJ
Karen Herne	Public Health Service Manager, Public Health, NCC	KH
Daljit Lally	Executive Director Wellbeing & Community Health Services, NCC (RF)	DL
Jean Hedley	Assistant Director, Barnardos East Region (SD)	JH
Julie McVeigh	Assistant Director, Barnardos East Region (SD)	JMcV
Julie Young	Principal Housing Services Manager, NCC	JY
Liz Kelly	Director of Offender Management, Northumbria Community Rehabilitation Company	LK
Jane Bowie	Head of Safeguarding & Strategic Commissioning, Adult Services	JB
Carole Goodman	Senior Head of Service: A1 North and South of Tyne and Cumbria; the National Commissioning Team	CG
Barry Frost	Head Teacher, Nunykirk Centre for Dyslexia	BF
Sue Reilly	Lay Member, NSCB	SR

Apologies received		
	Debbie Reape, Deputy Director of Nursing	DR
	John Barnes, Head Teacher, Astley High School (DRee)	JB
	Deborah Reeman, Head Teacher, Prudhoe High School	DRee

	Sheila Askew, National Probation Service	SA
	Naomi Jones, Designated Doctor, Child Protection, Northumberland CCG	NJ
	Saira Park, Business Support to NSCB, NCC	SP



In Attendance		
Liz Robinson	Public Health, Northumberland County Council	LR
Justine Clephane	Schools Drugs Coordinator, Education and Skills Director	JC
Christine Wright	NSCB Administrator/Minute Taker, Northumberland Children's Services Safeguarding Unit	NA
Liz Thomas	Report Writer/Minute Taker	NA



Item	Discussion and Actions Agreed	A	C
1	Presentations		
1.1	<p>Alcohol use in Young People across Northumberland – Liz Robinson & Justine Clephane</p> <p>Presentation about alcohol use by young people in Northumberland. This presentation relates directly to the work of the NSCB and had recently been presented to the Health and Well-Being Board.</p>  <p>PH Alcohol presentation for LSCF</p> <p>Challenge: Carole Goodman - useful presentation but what do you expect the outcome of all that to be, how will you know, are you setting targets for the intervention?</p> <p>Response: Trends of improvement tracked, benchmarked for NE and other regions, include hospital admissions, ambulance pickups. Raising awareness for agencies to plan. To increase the number of referrals prior to exclusions.</p> <p>Challenge - Barry Frost – 40% exclusions in relation to alcohol – in the time I was involved it wasn't that high and wasn't just alcohol that was the issue.</p> <p>Response: That is 40% of all drugs and alcohol exclusions not exclusions.</p> <p>Challenge: Paula Mead - As a safeguarding Board are we monitoring pertinent KPI's; this is the question we have to ask as a board?</p> <p>Action: Alan Hartwell to consider within QIP</p>	<p>JC</p> <p>JC</p> <p>AH</p>	<p>CG</p> <p>BF</p> <p>PM</p>


<p>1.2</p>	<p>Northumberland Youth Service’s Pledge for National Safeguarding Day – 29 February 2016 (1.20pm)</p> <p>John Smith (Manager of Youth Service), Sue Barnwell, Sophie and Chantelle joined the meeting.</p> <p>Paula Mead welcomed the young people to the meeting and asked them to tell the meeting about their pledge for National Safeguarding Day.</p> <p>John informed the meeting that at this time of year, they refresh safeguarding training and would use the work the young people had come up with for training.</p> <p>John introduced the group and informed the meeting that young people did a piece of work that was linked to national safeguarding day. The young people had developed a poster and cards for young people and staff with a catchy slogan “Pass it On”. This information would be made available in schools, libraries, and across the youth provision in Northumberland.</p> <p>These cards would be “Passed” on by young people to friends and other pupils.</p> <p>JD - Would like to ask a question – my team works with people who are homeless – we would like to pass these on to people who are homeless.</p> <p>CG – Could this be adopted regionally and acknowledged as work undertaken by Northumberland young people?</p> <p>RF – attends regional safeguarding network meeting, this is something that other areas may be interested in adopting.</p> <p>PM – is there an appropriate award that you could put this forward? Board would like to hear about this if and when you do this.</p> <p>IB is chair of communication and engagement sub-committee and could help with cascading the information.</p> <p>Sue – Lay member – would want to put these in churches.</p> <p>VM – excellent that it is appropriate for all age groups, including vulnerable adults.</p> <p>Action – members to contact Robin Harper-Coulson as a central point to coordinate the distribution of the posters and cards.</p>	<p>RHC</p> <p>All</p>	
<p>2</p>	<p>Main Agenda</p>		
<p>2.1</p>	<p>Welcome, Introductions & Apologies</p> <ul style="list-style-type: none"> • Introductions were made and apologies noted, see above. • Welcome to new member were made, Barry Frost, Head Teacher, Nunnykirk Centre for Dyslexia 		
<p>2.2</p>	<p>Correspondence</p> <ul style="list-style-type: none"> • No correspondence for discussion. 		

2.3	<p>Minutes of last meeting & Matters Arising</p> <ul style="list-style-type: none"> • Previous minutes were agreed as accurate • Action log updated 		
<p>3 Items to report and discuss</p>			
4.3	<p>Performance & Statistical Information: - Alan Hartwell</p> <p>KPI's shared with inspectors in recent SIF. Report includes SW backlogs. Early Health Assessments. The Board has agreed to adopt this as a shared performance indicator.</p> <p>NTW Waiting times - Community CYPS</p> <p>A model was agreed in November 2015 that ensures Emergency and Urgent cases are given priority and are seen within 72 hours or 4 weeks dependant on need. And then focus is on the end of the waiting list. This method ensures we make continuous improvement on reducing the time any Young Person waits for treatment.</p> <p>Northumberland has achieved:</p> <ul style="list-style-type: none"> • An overall reduction in young people waiting over 12 weeks of 24% between Q2 and Q3. • 91% of young people are now waiting less than 12 weeks for treatment • 82% of young people are waiting less than 9 weeks for treatment <p>Of the 3 cases waiting over 18 weeks at the 31.12.15 all are now in treatment and there is no young person waiting for treatment over 18 weeks.</p> <p>Challenge: JC, regarding Police attendance at strategy meetings. There needs to be a clear definition of what a strategy discussion is and how it is recorded so we can report robust data.</p> <p>Challenge: PM – Board needs to see strategy discussion data within reports as may appropriately replace attendance data.</p> <p>Action: JC and AH to meet after the distribution of the revised criteria for police attendance at strategy meetings and strategy discussions to agree methodology.</p> <p>Action: RHC to distribute the revised criteria for attendance at strategy meetings.</p> <p>Self-harm – Data from the 2014/15 CiN census which looked at assessment factors, showed Northumberland ranked highly compared to other Local Authorities for self-harm.</p> <p>Challenge: PM – For completeness, need reports from NUTH as well as NHCFT</p> <p>Action: AH – to take this forward through QIP</p> <p>AT queried NHS England attendance at Board - stated CCG cannot represent them.</p>	<p>AH/ JC</p> <p>RHC</p> <p>AH</p>	<p>JC</p> <p>PM</p> <p>PM</p>

	<p>PM directed AT to May 2015 minutes and letter from Lucy Topping to NSCB IC. NHS England stating that they would agree representation and take this forward with CCG. PM asked AT and RHC to clarify arrangements</p> <p>Action: AT/RHC to report back to board</p>	<p>AT/ RHC</p>	
<p>4.4</p>	<p>Ofsted - Feedback</p> <ul style="list-style-type: none"> • Paula Mead thanked the board for their contribution during the SIF process and shared some high level feedback specific to NSCB judgment. She noted the pressure it placed on CS staff and managers. • The outcome is not ratified or been through moderation at this time. • Next steps - the report returned to us on 18 March for accuracy check, and published on 14 April. • DL - There are 5 other judgements. It is difficult to know what the overall judgement will be. They recognised a lot of good work as well as further work to be done. Big focus on case files and recording. There is further work to be done and an action plan put in place. • RA – as Lead member for children’s services, would like to add his own thanks for everyone that is represented here. He was acutely aware of the pressure placed on everyone and got positive feedback that staff felt supported. The management team carried an enormous workload, so whatever the outcome and on behalf of his colleagues, would like to say a big thank you. 		
<p>4.5</p>	<p>Section 11 audit update – Robin Harper Coulson</p> <ul style="list-style-type: none"> • All partners returned their section 11 audits; there were some difficulties with firewalls in two services, however this was worked around and both services were able to complete Sec.11 • We are going to run our challenge event on the 11th April – focussing on 3 strands; <ul style="list-style-type: none"> ○ Bruising on immobile babies ○ The role of fathers. ○ The voice of the child. • The auditors for each organisation will be requested to attend the challenge event. <p>Action: RHC to report outcomes from challenge event back to board in May</p>	<p>RHC</p>	
<p>4.6</p>	<p>Kirsty – Update on action plans – Margaret Trench</p> <ul style="list-style-type: none"> • Kirsty SCR still embargoed due to criminal proceedings. The action plan is progressing well and already amber or green. All actions should be completed by publication. 		
<p>4.7</p>	<p>CSE Problem Profile – Margaret Trench</p> <ul style="list-style-type: none"> • The SE group focussed on this issue at their last meeting. There was an agreement that Patrick Boyle and the Police would meet to agree what information needed to be shared. Task and finish group will then feed into training. We can then develop hot spots for training. 		

	<ul style="list-style-type: none"> Jackie Coleman – The Police have pulled together some information, but it is still in draft format and don't have all the information held by other agencies. People need to e-mail this to Jackie. MT updated the CSE group met during the inspection when a lengthy discussion took place relating to the problem profile and agreement was reached to put together a task and finish group to take forward. Children Social Care / Police are to meet with the current cases to look at what information needs to be shared with police. IB is leading on the Task and Finish Group to look at how we gather the soft intelligence with a view to sharing at each SE Group which will feed into training of staff on the ground to develop a picture of hot spots and trends within in Northumberland.  <p>Sexual Exploitation Sub Group - briefing r</p> <ul style="list-style-type: none"> IB added conversations have been held relating to the gaps in intelligence and this will be addressed through the Task and Finish Group using the VOL model [Victim Offender Location]. Format has yet to be decided before sharing with the NCSB. JC commented the analyst has put together a profile for Newcastle / Sunderland however it is still in draft format so unable to share. JC further added although there is a lot of police information however there is a lot more information out there which police do not have and require that information to be emailed to JC to get a more accurate picture of the VOL. A simple template for staff to complete is being devised and will be circulated widely to develop an accurate picture across Northumberland. <p>Challenge - Annie Topping – reminded the NSCB that we need to supply this information to the Police as there may be missed opportunities if don't respond directly to their requests.</p> <p>Response – PM important to differentiate between direct referrals to police in response to concerns and process for provision of soft intelligence</p>		AT
4.8	<p>Sexual Exploitation training for licensed drivers in Northumberland – Geoff Burnham Learning Development unit</p>  <p>NSCB Board Paper submission on SE traif</p> <p>The background to this is explained in the embedded document.</p> <p>We were aware that taxi drivers had certain times of the day that they would be able to attend. We did it in different areas and at different times to try to capture as many as possible. We tried to make them aware of the reasons why they had to attend the training. As it developed, they have become much more accepting and have stayed behind after the training suggesting places where they could display posters and put cards. We have managed to train 1420. 16 March, we are doing another session. The taxi driver's attitudes changed from being quite wary to being very positive.</p>		

	<p>Example of Impact from training - A taxi driver reported to the police where he thought that a young person was being abused enabling police to investigate this allegation</p> <p>Margaret Tench – The next priority is Doormen and night-time economy.</p>		
<p>4.9</p>	<p>MAPPA – SCR process – Report prepared by Lisa Orchard</p> <p>Jackie Coleman outlined the MAPPA process to the board. MAPPA is a true partnership organisation between the Police and Probation.</p> <p>HMIC complimented regarding how robust it is.</p> <ul style="list-style-type: none"> • Currently we have 1300 sex offenders in Northumbria. • 601 category 2 offenders (Violent offenders) • 18 Common assault category 3 offenders (Dangerous Offenders) • PDP (Potentially Dangerous People) – no previous convictions – but may be a risk of serious harm to the public. <p>PDP– When you are worried about potential risk but they haven’t done anything. This will be included in the MAPPA training.</p> <p>The Assistant Police Constable will be involved and a Serious Case Review will take place. When it is published it will be reported to the board.</p> <div style="text-align: center;">  </div> <p>4.9 MAPPA Overview Report for LSCBs Jan</p>		
<p>5</p>	<p>Information Items</p>		
<p>5.1</p>	<p>Learning disability Transformation Programme</p> <ul style="list-style-type: none"> • Letter which was written to the Safeguarding Adult Board Chair for information <div style="text-align: center;">  </div> <p>5.1 LSAB Chairs 12.02.16 - LD Transf</p>		
<p>5.2</p>	<p>Business Sub Committee Meeting Minutes</p> <ul style="list-style-type: none"> • <i>Content noted and no issues raised</i> <p>Safeguarding Adult Board Minutes</p> <ul style="list-style-type: none"> • <i>Content noted and no issues raised</i> 		
<p>6</p>	<p>Any Other Business</p>		
	<ul style="list-style-type: none"> • JY – Housing Services. Preparing a proposal from the LA regarding Asylum Seekers and Refugees. The current position is that we are awaiting a decision from the Prime Minister on the 12th May at which point able to give an update 		

	<p>and identify the implications for safeguarding children.</p> <ul style="list-style-type: none"> • MT – CCG have shortlisted for the health professional to become part of the North of Tyne Project Sanctuary Team. Interviewing on 15th March. • CAFCASS - Helpline scheme supporting parents who are separating and help them not go to court. Reviewing impact of scheme. CAFCASS asked for support to make sure all partners were aware of the scheme. It would be helpful to know how the information is being disseminated to the teams. RF – Agreed to meet with CG outside of the meeting. <p>Challenge PM to IB Is this something that your sub group should communicate?</p> <p>Action IB agreed to look at the current situation and build it into the communication and engagement work plan</p> <ul style="list-style-type: none"> • RHC – We are getting to the stage where we need to set the priorities for the board for next year. Must be underpinned by what young people are telling us. <p>Challenge - RA – We should use the mechanisms and groups already in place.</p> <p>Action RHC to investigate how we seek the views of children across service areas, using existing groups and mechanisms to provide a view to the NSCB development days regarding the views children have about safeguarding priorities for Northumberland</p>	<p>IB</p> <p>RHC</p>	<p>PM</p> <p>RA</p>
<p>7</p>	<p>Board Development Session – LGBTQ – Gill Finch</p>  <p>Gv awareness final.pptx</p>		
<p>9</p>	<p>Dates and Times of Future Meetings</p> <p>Next meeting: 31 May 2016, 1.00 – 4.00pm</p> <p>Future meetings: 26th July 2016, 27th September 2016, 29th November 2016</p>		