



**Northumberland Safeguarding Children’s Board Meeting  
27 September 2016, 1.00 – 4.00pm**

**Northumberland Fire and Rescue Headquarters  
West Hartford Fire Station, Cramlington, NE23 3JP**

| <b>Present</b>       | <b>Role</b>  | <b>Initials</b> |
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| Paula Mead           | Independent Chair, NSCB  | PM              |
| Elizabeth Kelly      | Director of Offender Management, Northumbria Community Rehabilitation Company                              | EK              |
| Anne Graney          | Quality and Safety Manager, Cumbria and North East sub-region NHS England                                  | AG              |
| Naomi Jones          | Designated Doctor, CCG   | NJ              |
| Robert Arckless      | Cabinet Member for CS, NCC   | RA              |
| Patrick Boyle        | Senior Manager, Wellbeing and Community Health Services Group, NCC   | PB              |
| Cath McEvoy          | Service Director, Children's Services, Wellbeing & Community Health Services, NCC                          | CM              |
| Margaret Tench       | Designated Nurse, CCG  | MT              |
| Nicholas Greenly     | Lay Person   | NG              |
| Robin Harper-Coulson | Business Manager, NSCB   | RHC             |
| Sheila Askew         | Deputy Head, National Probation Service (on behalf of Carina Carey)  | SA              |
| Annie Topping        | Director of Nursing Quality & Patient Safety, Northumberland CCG   | AT              |
| Debbie Reape         | Interim Director of Nursing, NHC Foundation Trust  | DR              |
| Julie McVeigh        | Assistant Director of Children's Services (Responsible for Northumberland Locality) Barnardo's East Region | JM              |
| Julie Dodson         | Director, Voices   | JD              |
| Deborah Brown        | Community Safety, Fire & Rescue  | DB              |
| Ian Billham          | Strategic Community Safety Manager, NCC  | IB              |
| Karen Herne          | Senior Public Health Service Manager, NCC  | KH              |
| Paul Woods           | DCI, Northumbria Police  | PW              |

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| Alan Hartwell | Alan Hartwell, Senior Manager Performance: Education & Safeguarding, Adult's and Children's Performance Service | AH  |
| Jill Scarr    | Lay Member  | JS  |
| Anna English  | Strategic Adult Safeguarding Manager, NCC (on behalf of Jane Bowie)   | AE  |
| John Smith    | Head of Youth Service   | JSm |
| John Barnes   | Head Teacher Astley High School   | JB  |

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| <b>Apologies Received</b> |   |    |
| Barry Frost               | Head Teacher, Nunykirk Centre for Dyslexia    | BF |
| Andy Johnson              | Director of Education and Skills              | AJ |
| Christine Joyce           | Operations Manager, Action for Children       | CJ |
| Daljit Lally              | DCS and Deputy Chief Exec. NCC                | DL |
| Steven Mason              | Chief Executive Northumberland County Council | SM |
| Deborah Reeman            | Head Teacher, Prudhoe High School, NCC        | DR |
| Sue Reilly                | Lay Member                                    | SR |

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| <b>In Attendance</b> |              |  |
| Carolyn Sanderson    | Minute Taker |  |

| <b>Agenda Item</b> | <b>Discussion and Action Agreed</b>   | <b>A</b> | <b>C</b> |
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| 1                  | <b>Welcome, Introductions &amp; Apologies.</b><br>Welcome, introductions and apologies were noted, see above. |          |          |
| 2                  | <b>Correspondence - Chair</b><br>Nothing to report.   |          |          |

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| <p>3</p>   | <p><b>Minutes of last meeting &amp; matters arising &amp; action log from 26 July 2016</b></p> <p>The minutes were agreed as a true record.</p> <p>Action log updated, see separate document.</p> <p>PM explained to the members that today’s focus relates to sexual exploitation and current work underway.</p>  |          |                     |
| <p>4.1</p> | <p><b>Progress on Sexual Exploitation Strategy – M Tench</b></p> <p><b>Briefing Vulnerability factors for all professionals to consider in relation to the risk of sexual exploitation - P Boyle</b></p> <p>MT presented the sexual exploitation strategy explaining that it contains an update on what has been achieved in the last year. A lot has been achieved and should be celebrated. MT ran through the key achievements listed.</p> <p>In October this information is going to be adapted by young people for young people. As chair of the Sexual Exploitation sub-group, MT stated that this is a fantastic group and it has achieved so much.</p> <p>AE will sign off on the webinar within a week and people will be able to access it via a link. This will be launched with media coverage.</p> <p><b>CMc challenged about the use of the data set and how disruption is recorded and fed into the police.</b></p> <p>PB stated that we have good data via the risk management group and it can be developed further with the police. PB has been looking at police data and is really impressed and keen to share that data to good effect. The disruption techniques will be explained in greater detail as part of the police information.</p> <p>MT would like the intelligence and data to be shared with staff and get that into training. CMc stated she was interested in those that don’t meet the risk management criteria and what is in place to capture those cases. AE said that the webinar would be useful and that is going out to all front line staff and should be extremely effective.</p> <p>PW introduced some sexual exploitation information to identify hot spots and greater risk areas which would be great to share. MT stated that information is shared and there had been some useful material coming from project sanctuary through the police at their last meeting.</p> <p>MT recognises that it’s something they need to carry out. CMc is keen to capture those cases that are slightly out of the risk area. PM advised that that need has been identified and work is on-</p> | <p>A</p> | <p>C</p> <p>CMc</p> |

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|  | <p>going. NJ advised that RHC's document list (key findings) identifies some of what CMc has challenged about.</p> <p>PB presented about the risk management group which has been running since 2008 and was a result of a child who died at 14 in 2007. That young person was sexually exploited but not recognised at the time. A gap was identified and the Risk Management group was established. PB stated that it is a successful group and multi agencies attend. It has a strong partnership with partnership agencies. There is 4/5 children on the next agenda who are on the log and being reviewed.</p> <p>During complex strategy meetings, a greater understanding of sexual exploitation has come to light.</p> <p>There is strong multi agency attendance at both complex strategy meetings, RMG and no barriers to the sharing of information. Joint work between social workers, police and multi agencies has been established and has had significant positive outcomes for families and young people. CSE and exploitation takes place all over Northumberland, not just in the SE quarter, complex strategy meetings have taken place from the borders of Scotland, seaside resorts and small rural villages.</p> <p>The complex strategy meetings have been successful, two on-going police investigations and a recent conviction of a 20 year old who received a 4½ year custodial sentence. There are a numbers of vulnerable children who often also have vulnerable parents and some perpetrators have been targeting those vulnerable parents to gain access to their children. There have also been situations where perpetrators have groomed the community through their actions.</p> <p>There are issues around drugs, parties and associating with older people. There is a clear difference between female and male, none of the males felt they were victims, females did recognise they were victims.</p> <p>There is a need for all workers, organisations and young people to be aware of what the risks are. There is a need to make links with other authorities, as children and young are linked and travel to meet to children and young people from others across the region, the abuse does not stop at LA borders, and the young people are using media such as snap chat and Facebook.</p> <p>Gathering information and ensuring that information is shared with police and partner agencies. Vulnerability factors are outlined within the report. Feedback from social care and other professionals find that this is a very useful document.</p> <p>PB and RHC met with JSm, manager of the youth service, he has done some great work around mental health and are working to converted this paper into child friendly version and trialling in the West and looking to roll that out over the whole county.</p> |  |  |
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|            | <p>PM said the LD group have taken this forward into training. MT – the comments from the “Brook” review have been lifted into that document and it will be interesting to see what young people to think of that Serious case reviews finding and the jointly developed paper.</p> <p>PB reiterated the comment CMc made about raising awareness which does prevent exploitation taking place is a good point.</p> <p><b>JB challenged that from a teacher point of view, is there any way that information could be given out in PHSE lessons as he is concerned about girls recognising it and boys not.</b></p> <p>PB said the webinar would be really powerful, for both children and adults who have been victims when they were younger. JSm will be able to explain further when he arrives. JM said age related advice would be extremely useful.</p> <p><b>JB asked if there was a body who advised that this is the sexual education.</b> KH advised that there is something in the planning at the moment, looking at locality areas and how they deliver sex education to children. Looking at what the school nurses deliver and other school support.</p> <p><b>AH hotel is a common theme, and asked if hotels are raising issues with police when it happens.</b></p> <p>MT advised that this is in the next part of the strategy. PB is not aware of any links with hotels, but this will be looked at in the next phase of the strategy. MT advised that there have been more events and festivals and the Safety Advisory Groups are now in place, they meet to plan these events, and sexual exploitation is part of that. This document has been cascaded to all staff,</p> <p><b>CMc challenged if this paper it should be on the website and do something with the presentation of it to make it more accessible.</b></p> <p>Action PB to adapt the paper for accessibility and RHC to add to website when completed</p> <p>JD has taken this out to communities and feels it’s good to have something on the website and using it as an interactive tool.</p> <p><b>Action: PB to meet with JB to discuss the SE Strategy and how best to introduce it to parents.</b></p> | <p>JB</p> <p>JB</p> <p>AH</p> <p>CMc</p> <p>PB/R<br/>HC</p> <p>PB</p> | <p>JB</p> <p>JB</p> <p>AH</p> <p>CMc</p> |
| <p>4.2</p> | <p><b>Operation Sanctuary Update – DCI P Woods</b><br/> <b>Prosecutions – R Harper-Coulson</b><br/> <b>Disruption techniques</b><br/> <b>Regional Problem Profile findings and recommendations</b></p>  | <p>A</p>  | <p>C</p>                                 |

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|  | <p>PW explained that in 2014, Operation Sanctuary was set up and has become a group to respond to sexual exploitation. The teams are headed up by a number of staff. There is also a dedicated team that has a wide variety of partner agencies. At the hub, those professionals meet to discuss. The response is very well.</p> <p>PW commented that all Front Line police officers had been provided with face to face CSE training.</p> <p>This was received as excellent practice by Northumbria Police and PM remarked on how this would impact on improvements in practice and increased awareness in the Force.</p> <p><b>CMc also commented on the positive aspects of this training and challenged that she could not say that all Social Care staff have had Safeguarding training in CSE and asked if all agencies if they could assure the NSCB that their agency had undertaken CSE training for all Front Line staff.</b></p> <p>NJ advised that safeguarding is contained in level 1 and 2 of the Safeguarding training for the Foundation Health Care Staff. KH advised that it would be for staff working in key areas.</p> <p>JB advised that schools are different; there is a Keeping Children Safe in Education document that all teachers have to adhere to. FGM and Prevent training has taken place, however could not stipulate that all schools had CSE training for all teachers and people that had contact with children.</p> <p><b>Action: PM to ask AJ to look at this area of work to see if a programme could be put in place regarding CSE awareness raising training.</b></p> <p>RA feels that this should be highlighted, it occurs to him that there is a network of governors and each governing body every term has a statutory meeting and there is some information that comes from wherever and it is there and should be shared with all governing bodies. RA suggested that something could be shared with the Governors as they are ultimately responsible for what goes on in schools.</p> <p>CMc advised there are some excellent information and training that could be shared with schools. <b>NG asked if there are other ways of getting training into schools.</b> JB said yes, if this group had something specific, that could be given to staff on training days, however there may be problems in smaller first schools.</p> <p>If specific training in CSE. AG had been to a board and they had come to this same conclusion, a multi-agency approach would be a more effective and a cost efficient way to get safeguarding across. E-Learning was a suggestion. RHC advised that the LSCB has a new learning tool which is available and there are places left. It's on the LSCB website.</p> | <p>PM/<br/>AJ</p> | <p>CMc</p> <p>NG</p> |
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|            | <p>MT gave assurance that all GP's have had the training.</p> <p><b>PM challenged that the NSCB need a more strategic approach to this.</b></p> <p>AE advised that LDU are collating and collecting information on this, should ask for a report from them before we take this forward.</p> <p><b>Action: AE to ask Tracey Horseman for a report or training figures and will feedback at the next meeting.</b></p> <p>RHC presented the "key findings" document. A countrywide research project into CSE, the document presented relates to Durham, Cleveland and Northumbria police forces serious crime area. This will be fed into a national document with a national action plan; this will be embedded into our SE action when available.</p> <p>RHC to find out if the "key findings" is a confidential document as CMc feels it should be shared wider.</p> <p><b>Action: RHC to ascertain if the "Key Findings" document is confidential or if he is able to share it wider.</b></p> | <p>AE</p> <p>RHC</p> | <p>PM</p>          |
| <p>4.3</p> | <p><b><u>Nice Guidance – Sexually Harmful Behaviour among children and young people– K Herne</u></b></p> <p>KH advised that NICE produces guidance on evidence based incidents. On 20<sup>th</sup> September they had released this new guidance and it covers children and young people who display sexual exploitation behaviour. This guidance is for early intervention and prevention. KH proposes we take stock of where we are with our thresh-holds, set up a strategic group with partner agencies to look at the evidence of the Brook traffic light tool. Although these are NICE guidance, we as an organisation must gain assurances that this is in place.</p> <p>A lot of the guidance relates to multi partner agencies,</p> <p><b>Challenge: do we have a robust structure set up to embed NICE guidance?</b></p> <p><b>Action: KH to investigate the best way to ensure NICE guidance is shared across all agencies and advise at the next meeting.</b></p>                  | <p>A</p> <p>KH</p>   | <p>C</p> <p>PM</p> |

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| <p>4.4</p> | <p><b><u>Awareness raising of CSE with and for children and young people– J Smith</u></b></p> <p>JSm handed out some leaflets for the group explaining that he has worked with a large group of young people over the summer in an intense programme working on social activities.</p> <p>A young woman with previous mental health issues was on the programme and she had attempted suicide on a residential trip.</p> <p>This really affected a lot of young people who were also on the residential trip. A group of 15 young people wanted to do something about it and produced a mental health awareness campaign for young people. Leaflets, wrist bands and credit card information were handed out to members of the Board. The young people also produced a video on You Tube which is on the LSCB website, they are fantastic, all done by the young people to get the message across.</p> <p>This information was shared with the NSCB and the whole group found the information informative and of very high quality.</p> <p>JSm is part of the CSE group, and together with RHC and PB is working with group of young people to become involved in developing CSE awareness raising information for other young people.</p> <p>The same group who designed the leaflet on mental health awareness are keen to work with this Board to produce a campaign for CSE for all young people in Northumberland. They would like to go down the same route, they have re-commissioned the artist they used and a residential is planned for beginning of October where they will design the campaign and materials. RHC and PB are going to meet with the young people during the residential and share information with them so they have the key messages about CSE in Northumberland.</p> <p>JSm also updated the NSCB about the “Pass it On” campaign which was for young people and staff, during the summer there has been a big issue uncovered in rural Northumberland. That incident was reported using the Pass it On card. JSm wanted to share this great practice and inform them of the progress and impact of the campaign.</p> <p>JSm also provided the NSCB with information about LGBT, “<i>Don’t worry if you are a different flavour</i>” campaign for children from 4 years old up about LGBT issues.</p> <p>RA has seen some of this material a while ago and is very aware of the work that has been done across our schools. Work on the LGBT young people – there is a link between possible mental health issues and suicide rates for LGBT youngster’s which is significantly higher. The council take these issues very seriously. This is about individual youngsters and lives that they lead and</p> | <p>A</p> | <p>C</p> |
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|             | <p>AH talked through the report and the QIP had identified a number of underperforming areas which were tabled in a document.</p> <p>There was a lengthy discussion about the needs of the NSCB to receive multi-agency data so that partners can scrutinise, challenge and monitor performance across the partnership.</p> <p>It was believed that much of the data identified for escalation by the QIP was local authority based, and whilst the majority of it was, AH pointed out that it also included indicators that were multi agency, or at least should be of interest to multiple agencies.</p> <p>NG asked if there was an owner for the indicators, AH advised yes, but there are some that cover all agencies, and therefore no individual owner is identified for those. NG asked how they move it on if there is no individual owner.</p> <p>PM commented that the NSCB had set this task to the QIP sub group and it had delivered what had been asked of it based on a multi agency discussion. After all their work the NSCB seemed still unsure of its requirements and needs. It was a significant level of work for the QIP group and AH'S team and PM thanked the QIP and AH for their efforts.</p> <p>It was agreed to move this forward that CMc would meet with AH about the process and look at some models of good practice around the country given her recent experience as Ofsted HMI. AH added that once the NSCB administrator post is recruited to, more of the data for the dashboard's multi agency indicators would become available for the Board to scrutinise.</p> <p><b>ACTION: CMc and AH to meet to discuss the Performance Report, how it can be improved upon to include multi-agencies data and information.</b></p> | <p>CMc/<br/>AH</p> |  |
| <p>4.6.</p> | <p><b><u>Case Reviews – M Tench</u></b></p> <p>MT a number of meetings since last Board. MT ran talked through the update report on individual cases feeding back to the group for information. The last SCR Sub- committee meeting was Thursday, NJ has looked at learning from a Newcastle case Child J and how we share learning from that.</p> <p>DR – re Kirsty, need to ensure the communications department have everything set up ready for publication. CMc said it should be ready now to think about. PM advised that Andrew Ward took the lead on the last case and has all processes in place. PM on leave in October, so it will be November when it is published. RHC to contact Andrew and ask that he be the central point. DB has a meeting booked in with Andrew Ward who will need to know timescales for publication and communications around that. Discussion within the members about the communications process. IB follows a particular process and Andrew is great and will liaise with all relevant agencies. IB advised that they are</p>  |                    |  |

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|            | <p>pulling the action plan together and will include all multi agencies involved. PM asked what is needed from this board – MT said she needs to have a part in the action planning and monitor and be part of overseeing the action plan so she can report it back to this board. Discussion about actions from the action plan and who oversees them and which meetings they go to.</p> <p><b>ACTION: RHC to contact Andrew Ward to arrange publication and timescales around the Kirsty publication.</b></p>  | <p>RHC</p> |  |
| <p>4.7</p> | <p><b><u>NSCB Annual report for ratification and final approval– R Harper-Coulson</u></b></p> <p>PM presented the annual plan. PM thanked RHC who pulled this together and all the partner issues for their contributions. PM asked members for comments. PM likes this report and it is very accessible, it is big, but the information must be reported on. Takes a good reflective look at what has been done. RHC thanked contributors for being honest and self-critical analysis which enabled the report to be of good quality.. The Board ratified this report.</p>  |            |  |
| <p>4.8</p> | <p><b><u>Review of the functions and membership of the NSCB following the Wood Review and Government response – P Mead</u></b></p> <p>PM advised that this was discussed this at the development day and the changes to the safeguarding arrangements. PM did this to get people to start thinking about this and seek partners' views. This is going through the process of being implemented, abolish safeguarding boards and establishing safeguarding provisions. Meeting with local civil servant they think that end of 2019 they expect these arrangements to be in place which seems a long time to PM. RHC has prepared this paper for us and posed some questions. This board's arrangements are working well. PM asked members to read these questions and start thinking about their individual answers.</p> <p><b>ACTION: PM asked that all members read the “Review of Functions and Membership of the NCSB Following the Wood Review” and prepare any ideas for the next meeting.</b></p> | <p>ALL</p> |  |
| <p>4.9</p> | <p><b><u>Local Authority SILP action plan – C McEvoy&amp; A Hartwell</u></b></p> <p>There are 15 recommendations on the plan. This report attempts to bring out issues where there are exceptions. In summary, the first of these reports to July's identified 2 recommendations. Safeguarding board plan remains being subject to slight delay, recommendations in this document to make it on track. The report identifies 5 recommendations in total were flagged as a grade 2. Recommendations were 4, 7, 11, 12 and 15 and the detail of what is behind those and the actions and timescales are on pages 2 and 3. CMc advised that there are now monthly meetings to progress</p>  |            |  |

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|      | <p>the action plan. Aware some of these had slipped because of unrealistic timescales, but can give assurance that progress is being made. Some will take longer to realise to put plans in place. One recommendation is for the Board, RHC has developed a new framework and rather than tick a box, back it up with what has happened. Early Help, AH has been working on proxy indicators and is keeping an eye on that. RHC not in place, but heading in that direction to get everything in place. PM Neglect toolkit needs a bit of pace too, has spoken to CMc about this. AH – part of the Ofsted inspection, challenge made in terms of social worker case loads, where the highest were, needs to be monitored, assured that this is being done each week.</p> |  |  |
| 4.10 | <p><b><u>Agency Impact Statements</u></b></p> <p>No issues raised.</p>   |  |  |
| 5    | <p><b>Information Items</b></p> <p>5.1 <b><u>Business Sub-Committee Meeting Minutes</u></b><br/>The group received the latest minutes.</p> <p>5.2 <b><u>Safeguarding Adults Board Meeting Minutes</u></b><br/>The group received the latest minutes.</p> <p>5.3 <b><u>Dates and Times of Future Meetings</u></b><br/>Tues 24 November 2015 at 10.00am-1.00pm</p>   |  |  |
| 6    | <p><b><u>Any other Business</u></b></p> <p>6.1 RHC will be sending an email with a simple survey with 4 questions from the Association of Independent LSCB Chairs.</p> <p>RHC is gathering information in regarding the response to children in domestic violence; a joint inspection may come to Northumberland to review/inspect this area of work prior to the end of 2016.</p>   |  |  |
| 7    | <p><b><u>Dates and Times of Future Meetings:</u></b><br/>Next meeting: Tues 24 November 2015 at 10.00am-1.00pm</p>   |  |  |

| Name       | 31.05.16 | 13.07.16 | 26.07.16 | 27.09.16 | 29.11.16 | 18.01.17 | 07.03.17 |
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| Paula Mead | ✓        | ✓        | ✓        | ✓        |          |          |          |

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| Robin Harper-Coulson | ✓ | ✓   | A | ✓   |  |  |  |
| Sue Reilly           | ✓ | A   | ✓ | A   |  |  |  |
| Ian Billham          | ✓ | DNA | A | ✓   |  |  |  |
| Julie Young          | ✓ | A   | ✓ | A   |  |  |  |
| Annie Topping        | ✓ | ✓   | ✓ | ✓   |  |  |  |
| Andy Johnson         | ✓ | ✓   | ✓ | A   |  |  |  |
| Sharon Dunbar        | ✓ | ✓   | ✓ | DNA |  |  |  |
| Julie Dodson         | ✓ | ✓   | ✓ | ✓   |  |  |  |
| Barry Frost          | ✓ | A   | A | A   |  |  |  |
| Sheila Askew         | ✓ | ✓   | ✓ | ✓   |  |  |  |
| Paul Woods           | ✓ | ✓   | ✓ | ✓   |  |  |  |
| Alan Hartwell        | ✓ | A   | ✓ | ✓   |  |  |  |
| Liz Kelly            | ✓ | A   | A | ✓   |  |  |  |
| Karen Herne          | ✓ | A   | ✓ | ✓   |  |  |  |
| Anne Graney          | A | ✓   | ✓ | ✓   |  |  |  |
| Deborah Brown        | A | A   | ✓ | ✓   |  |  |  |
| Naomi Jones          | A | ✓   | ✓ | ✓   |  |  |  |
| Deborah Reeman       | A | ✓   | A | A   |  |  |  |
| Catherine            | A | ✓   | ✓ | A   |  |  |  |

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| Joyce              |   |   |   |     |  |  |  |
| Robert<br>Arckless | A | ✓ | ✓ | ✓   |  |  |  |
| John Barnes        | A | A | A | ✓   |  |  |  |
| Carol<br>Goodman   | A | A | ✓ | A   |  |  |  |
| Margaret<br>Tench  | A | ✓ | ✓ | ✓   |  |  |  |
| Daljit Lally       | A | ✓ | ✓ | A   |  |  |  |
| Debbie Reape       | A | ✓ | ✓ | ✓   |  |  |  |
| Vida Morris        | A | ✓ | A | DNA |  |  |  |
| Julie McVeigh      | A | ✓ | A | ✓   |  |  |  |
| Patrick Boyle      |   |   |   | ✓   |  |  |  |
| Cath McEvoy        |   |   |   | ✓   |  |  |  |

✓ = Attended DNA = Did not attend A = Apologies