

**MUSIC PARTNERSHIP NORTH
INSTRUMENTAL / VOCAL TUITION
TERMS & CONDITIONS**

1. MPN deliver instrumental lessons for up to 33 weeks over the school year. The number of weeks delivered will vary from term to term depending on the length of the term. Invoices will make it clear in advance how many sessions will be delivered each term.
2. Lessons are usually 30 minutes long and take place in groups of 2-5 children on a weekly basis. One-to-one tuition can also be arranged.
3. Groups with fewer than 2 pupils may have to be cancelled or reduced to 20 minutes or fortnightly.
4. Children are withdrawn from the main timetable for their instrumental lesson. Lessons are often scheduled on a rota basis, to avoid children missing the same curriculum lessons each week.
5. Parents are invoiced termly in advance of each term. **Children are unable to attend lessons if payment has not been made in time without prior agreement.**
6. Hire of an MPN instrument is currently **£22.50 per term**. Parents will need to make sure that this instrument is covered by their home insurance policy. All hire instruments must be returned to the school office when no longer required.
7. Parents may be required to purchase music books/sheet music to support their child's learning.
8. As the visiting tutors' time is booked in advance, a refund in whole or part cannot be made if you wish your child to leave the tuition scheme mid-term. **Written notice to MPN is required if you wish to terminate lessons.**
9. It is the child's responsibility to turn up on time for their instrumental lessons.
10. Missed lessons due to forgetfulness, school trips or pupil absence **cannot be refunded**. Lessons missed due to tutor absence will be made up at a later date whenever possible and will not be charged for. Parents will be informed if a child misses two or more lessons in a term. If MPN are unable to deliver the full number of lessons in a given term, an adjustment will be credited on a subsequent invoice.
11. Children are expected to practise regularly (15 minutes a day is often sufficient) and bring their practice diary to each music lesson. The diary should be completed by the tutor and parent and is a valuable part of effective home/school communication. The diary should include an email address for your child's tutor.
12. Parents should notify the tutor/MPN in advance if their child will be missing a lesson. The tutor will attempt to rearrange lessons where possible but any rearrangement will impact on the whole group and therefore might not be possible. **No refunds will be available.**
13. Where lessons clash with a school event we will make an effort to reschedule lessons when possible, but due to the tight restrictions on tutors' timetables this is not always possible. If you decide not to take part in the music lesson, **refunds are not available.**