



ePEP Quality Assurance Audit Tool

Pupil initials		School		Date of multi-agency PEP review	
Year group		Designated Teacher		Date of quality assurance review	

Criteria	Complete				Comment
	Yes	No	Partially	N/A	
Pupil details					
Essential Pupil Information on entering care					
• Attendance					
• Exclusions					
• SEND					
• Reading age					
• SDQ					
• Initial assessment (EP) uploaded					
Record of Achievement Including historical EYFS, Phonics, KS1, KS2, KS4					
Termly progress reviews complete					
Strengths					
• Evidence of pupil contribution					
• Range of strengths recorded					

Factors affecting progress					
Outcomes					<i>If the outcomes are marked as Red then the overall quality of the PEP will be Red</i>
• Evidence of termly review					
• Current outcomes are SMART					
• Use of PP+ clearly recorded					
• Concerns/issues recorded					
Additional Support					
• Evidence of impact					
Enrichment Allowance					
Pupil Views					
• Recorded					
• Evidence of action in response to views					
Preparation for Adulthood					
• If Year 10/11, Careers Action Plan uploaded					
Social worker feedback					
Social worker attended PEP review					
OVERALL QUALITY OF PEP					<i>If the overall rating is RED then the PEP needs re-submitting for further quality assurance within 2 weeks of the date of this review</i>
Quality assured by:				Position:	