



Minutes

North of Tyne FLAG

4 pm, Monday 26th June 2017

Seahouses Development Trust, The Hub, Stone Close, Seahouses NE68 7YL

Present:-

Alexander Wallace (FLAG Chair) (AW)	Andy Dixon (AD)
Michael Bould (FLAG Vice-Chair) (MB)	Alexander Ritchie (AR)
Catherine Scott (CS)	David Baird (DB)
Katy Barrett (KB)	Julia Aston (JA)
Simon Baxter (SB)	Heather Smith (HS)
Tracy Jennings (Minute Taker) (TJ)	Capt Jim Evans (JE)
Natalie Wallace (NW)	Paul Robinson (PR)
Nik Hanlon (NH)	Ian Riches (IR)
Alan Horn (AH) (Guest)	Catherine Murphy MMO (CM)

1. Apologies:-

Mike Hardy (MH)	Ed Tame (ET)
Daniel Wise (DW)	Robert Oliver (RO)
Brian Burdis (BB)	Peter Dade (PD)
Paul Robinson (PR)	Sarah Douglas (SD)
David Gair (DG)	Nicholas Polunin (NP)
David Shiel (DS)	

Non Attendance:-

Dennis Osborne (DO)

The Meeting was quorate by number and sector.

Action

2. Welcome & Introductions – All

AW welcomed everyone to the North of Tyne FLAG Meeting. There were two guests attending the meeting, Alan Horn, Chairman of North

Signed:

Shields Fish Quay Company, and Catherine Murphy, European Grants Team, Marine Management Organisation. The meeting started with a 'round the table' introduction of the members.

3. Declaration of Interests and Register update - all

3.1. Local Development Strategy Document

HS quickly went through the document to the members of the board.

Action: *TJ* to circulate the document to the board members via email.

TJ

4. Actions from Previous Meeting (3rd May 2017)

8. Expression of Interest Process for Discussion:

Action: *SB* to develop a process where all members will receive the applicants EOI and have time to view and comment. A cut-off date is to be provided with read receipts.

SB

SB stated that he has devised a form through 'Google Forms' for future EOI's for members to view and comment. He also explained that the members do not have to have a google account to fill this in.

The previous minutes were accepted and signed as a true record.

5. Board member's travel insurance (*SB*)

SB explained to the Board Members that if they would like to make a claim towards travel expenses, they will still need to send a copy of the following documents:

- ❖ A copy of their driver's licence. (*once*)
- ❖ A copy of their MOT. (*if car is over three years old - yearly*)
- ❖ To fill in a checklist for driver form.
- ❖ To fill in a 'supplier setup form'. (*once*)
- ❖ Insurance Certificate - Member's need to check with their insurers if going to meetings are covered for insurance purposes.
- ❖ It was also emphasised that only Board Members who don't claim their travel expenses through work can make a claim through the FLAG.

Action: *TJ* to send all the forms needed to the Board Members that would like to make a claim for travel expenses.

TJ

6. Update on progress to date - (*SB*) - written

SB updated the Members on the FLAG's progress, which included the

Signed:



latest position on project applications. *SB* also went through the application process including dates. *SB* put to the Board different ways on how the Members can gain access to details of the project application forms. One idea was to gain access through a member's site on the FLAG's webpages. It became clear that this idea was not favourable amongst the members, as they would have to open a gmail account first before they could gain access the the member's site. Other options were discussed.

SB asked permission to allow the North Sunderland Harbour Commission (NSHC) full application to be submitted for Board approval / rejection via virtual agreement due to time constraints. NSHC are expected to submit a full application by 15th July, although the cut off date is 31st July. The next meeting is 25 September which would mean delaying approval / rejection in excess of 50 days. Further discussion took place around the project.

Action: Once *SB* receives all the quotations and answers to the member's previous questions for the project, *SB* will email all the information to the Board Members for a virtual agreement. The members agreed with a show of hands.

SB

There are 3 possible EOI's due to come in shortly with a further 5 in the near future.

Action: *HS* suggested to the Board that now we are out of Purdah, that the members should be actively publicising the FLAG to drum up more interest for future projects.

ALL

HS and *CM* brought attention to Board some further funding which is going to be made available to the 6 FLAG groups around 'Co-operation'. The funding will be approximately £100,000 and will be available early next year.

SB provided Board members with details of the FLAG web address FaceBook page.

7. Governance Documents for Agreement (*SB*)

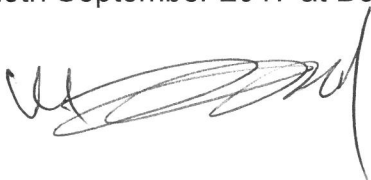
7.1 Constitution - (Para 2.2 amended iaw discussion at previous meeting). The document was amended and agreed by the Board.
(Para 4.11). The document was amended and agreed by the Board.

8. Dates of future meetings - *Chair*

The following dates and venues were agreed:

25th September 2017 at Berwick Community Trust.

Signed:



27th November 2017 at North Shield Fishermen's Mission

9. Any other questions?

No other questions.

10. AOB

SB received an email from Jessica Savage of the University of St Andrews, to ask if the Board Members would be willing to complete a short online survey titled 'Stakeholder Expectations of Fisheries Management Post BREXIT.' The members agreed.

Action: SB to email everyone the details.

SB

11. Date & Time of Next Meeting.

*Monday 25th September 2017, 4 – 6 pm at Berwick Community Trust,
The William Elder Building, 56-58 Castlegate, Berwick-upon-Tweed
TD15 1JT*

Signed:

