Northumerland

Northumberland Application for a premises licence Licensing Act 2003 For help contact licensing01@northumberland.gov.uk Telephone: 0345 600 6400

* required information

Section 1 of 21		
You can save the form at ar	ny time and resume it later. You do not need to b	e logged in when you resume.
System reference	Not Currently In Use	This is the unique reference for this application generated by the system.
Your reference	110 Milburn Rd	You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
Are you an agent acting on	* *	Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.
Applicant Details		
* First name	Sanandini Enterprises Limited	
* Family name	n/a	
* E-mail		
Main telephone number		Include country code.
Other telephone number		
	would prefer not to be contacted by telephone	
Are you		
 Applying as a busine 	ess or organisation, including as a sole trader	A sole trader is a business owned by one
C Applying as an indiv	idual	person without any special legal structure Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.
Applicant Business		
Is your business registered the UK with Companies House?	in (*) Yes (*) No	Note: completing the Applicant Business section is optional in this form.
Registration number	14989240	
Business name	Sanandini Enterprises Limited	If your business is registered, use its registered name.
VAT number	445264003	Put "none" if you are not registered for VAT.
Legal status	Private Limited Company	

Continued from previous page				
Your position in the business	Director			
Home country	United Kingdom	The country where the headquarters of your business is located.		
Registered Address		Address registered with Companies House.		
Building number or name				
Street				
District				
City or town				
County or administrative area				
Postcode				
Country	United Kingdom			
Section 2 of 21				
PREMISES DETAILS				
I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.				
Premises Address				
Are you able to provide a postal address, OS map reference or description of the premises?				
Postal Address Of Premises				
Building number or name	110 Milburn Road			
Street	Milburn Road			
District				
City or town	Ashington			
County or administrative area				
Postcode	NE63 OPQ			
Country	United Kingdom			
Further Details				
Telephone number				
Non-domestic rateable value of premises (£)	4,300			

Section 3 of 21				
APPL	APPLICATION DETAILS			
In wh	hat capacity are you applying for the premises licence?			
	An individual or individuals			
	A limited company / limited liability partnership			
	A partnership (other than	limited liability)		
	An unincorporated associa	ation		
	Other (for example a statu	tory corporation)		
	A recognised club			
	A charity			
	The proprietor of an educa	ational establishment		
	A health service body			
	,	d under part 2 of the Care Standards Act independent hospital in Wales		
	A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England			
	The chief officer of police of a police force in England and Wales			
Con	firm The Following			
	I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities			
	I am making the application pursuant to a statutory function			
	I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative			
Section 4 of 21				
NON INDIVIDUAL APPLICANTS				
Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.				
Non Individual Applicant's Name				
Nam	ne [Sanandini Enterprises Limited		
Deta	ails			
_	registered number (where pplicable)			
Description of applicant (for example partnership, company, unincorporated association etc)				

Continued from previous page		
Address		
Building number or name		
Street		
District		
City or town		
County or administrative area		
Postcode		
Country	United Kingdom	
Contact Details		
E-mail		
Telephone number		
Other telephone number		
* Date of birth		
Date of birth	dd mm yyyy	
* Nationality	BRITISH	Documents that demonstrate entitlement to work in the UK
	Add another applicant]
Section 5 of 21	road ditorior approart	
OPERATING SCHEDULE		
When do you want the premises licence to start?	dd mm yyyy	
If you wish the licence to be valid only for a limited period, dd mm yyyy		
Provide a general description of the premises		
licensing objectives. Where yo	ises, its general situation and layout and any oth our application includes off-supplies of alcohol a oplies you must include a description of where the	nd you intend to provide a place for
Retail convenience store with	sale of alcohol	

Continued from previous page		
If 5,000 or more people are		
expected to attend the premises at any one time, 0		
premises at any one time, 0 state the number expected to		
attend		
Section 6 of 21		
PROVISION OF PLAYS		
See guidance on regulated entertainment		
Will you be providing plays?		
← Yes ← No		
Section 7 of 21		
PROVISION OF FILMS		
See guidance on regulated entertainment		
Will you be providing films?		
← Yes ← No		
Section 8 of 21		
PROVISION OF INDOOR SPORTING EVENTS		
See guidance on regulated entertainment		
Will you be providing indoor sporting events?		
C Yes		
Section 9 of 21		
PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS		
See guidance on regulated entertainment		
Will you be providing boxing or wrestling entertainments?		
← Yes ← No		
Section 10 of 21		
PROVISION OF LIVE MUSIC		
See guidance on regulated entertainment		
Will you be providing live music?		
C Yes © No		
Section 11 of 21		
PROVISION OF RECORDED MUSIC		
See guidance on regulated entertainment		
Will you be providing recorded music?		
C Yes		
Section 12 of 21		
PROVISION OF PERFORMANCES OF DANCE		
See guidance on regulated entertainment		
Will you be providing performances of dance?		

Continued from previous	page	
Section 13 of 21		
PROVISION OF ANYTH DANCE	ING OF A SIMILAR DESCRIP	TION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF
See guidance on regula	ited entertainment	
Will you be providing a performances of dance	nything similar to live music, ?	recorded music or
← Yes	No	
Section 14 of 21		
LATE NIGHT REFRESH	MENT	
Will you be providing la	ate night refreshment?	
	No	
Section 15 of 21		
SUPPLY OF ALCOHOL		
Will you be selling or su	ipplying alcohol?	
Yes	C No	
Standard Days And Ti	mings	
MONDAY		Give timings in 24 hour clock.
	Start 09:00	End 22:00 (e.g., 16:00) and only give details for the days
	Start	of the week when you intend the premises to be used for the activity.
TUESDAY		
TOLSDAT	00.00	Fred [22,00
	Start 09:00	End 22:00
	Start	End [
WEDNESDAY		
	Start 09:00	End 22:00
	Start	End
THURSDAY		
ITIORSDAT	St - 1 100 00	F. d. [22.00
	Start 09:00	End 22:00
	Start	End
FRIDAY		
	Start 09:00	End 22:00
	Start	End
CATUDDAY		
SATURDAY	0	5 4 log oo
	Start 09:00	End 22:00
	Start	End

Continued from previous page.			
SUNDAY			
Stari	t 09:00	End 22:00	7
Star		End]
		End [If the sale of alcohol is for consumption on
Will the sale of alcohol be for	·		the premises select on, if the sale of alcohol
← On the premises	Off the premises	Both	is for consumption away from the premises select off. If the sale of alcohol is for
			consumption on the premises and away
			from the premises select both.
State any seasonal variations			
·	/ely) where the activity will oc	cur on additional d	ays during the summer months.
NONE			
Non standard timings Whor	a the promises will be used for	the cumply of alco	hal at different times from these listed in the
Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below			
For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.			
NONE			
	f the individual whom you wis	h to specify on the	
licence as premises superviso)r		
Name			
First name			
Family name			
Date of birth			
Date of biltin	dd mm yyyy		

Continued from previous page			
Enter the contact's address			
Building number or name			
Street			
District			
City or town			
County or administrative area			
Postcode			
Country	United Kingdom		
Personal Licence number (if known)	NCCOOCJ4387		
Issuing licensing authority (if known)	Newcastle		
PROPOSED DESIGNATED PRE	MISES SUPERVISOR CO	ONSENT	
How will the consent form of t be supplied to the authority?	he proposed designated	d premises supervisor	,
Electronically, by the pro	posed designated prem	nises supervisor	
C As an attachment to this		·	
Reference number for consent form (if known)			If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.
Section 16 of 21			
ADULT ENTERTAINMENT			
Highlight any adult entertainn premises that may give rise to			nent or matters ancillary to the use of the
Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.			
NONE			
Section 17 of 21			
HOURS PREMISES ARE OPEN	TO THE PUBLIC		
Standard Days And Timings	**		
MONDAY			Civa timinas in 24 hour clask
Start	06:00	End 22:00	Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days
Start		End	of the week when you intend the premises to be used for the activity.

Continued from previous	page	
TUESDAY		
	Start 06:00	End 22:00
	Start	End
WEDNESDAY		
	Start 06:00	End 22:00
	Start	End
THURSDAY		
	Start 06:00	End 22:00
	Start	End
FRIDAY		
	Start 06:00	End 22:00
	Start	End
SATURDAY		
	Start 06:00	End 22:00
	Start	End
SUNDAY		
	Start 06:00	End 22:00
	Start	End
State any seasonal varis		
_		ity will occur on additional days during the summer months.
NONE		try try cood on additional days dailing the summer them.
		·
	Where you intend to use th mn on the left, list below	he premises to be open to the members and guests at different times fron
		h the activity to go on longer on a particular day e.g. Christmas Eve.
NONE	Acidsively), where you wish	in the activity to go on longer on a particular day e.g. christmas eve
INONE		
Section 18 of 21		
LICENSING OBJECTIVES		
Describe the steps you	intend to take to promote	the four licensing objectives:
a) General – all four lice	ensing objectives (b,c,d,e)	

List here steps you will take to promote all four licensing objectives together.

The Applicant is familiar and fully trained in this area as the Company holds a Premises Licence for a number of different premises and holds its responsibility seriously. The applicant will ensure high levels of management are adhered too with properly supervised and trained staff to ensure they carry out their job role with the greatest care and in line with the licensing objectives.

The Applicant has studied the Licensing Policy and has aimed to promote all 4 licensing objectives in line with this briefly as follows: by installing CCTV camera to prevent crime; ensuring age verification policy is adhered too to protect children and public safety is guaranteed; ensure adequate records are kept of any refusals.

Further all staff will be given sufficient training to ensure they understand and comply with the licensing objectives.

Finally no alcohol sales are to made when the DPS /Duty Manager is not present or a person at a time when the DPS does not hold a personal licence.

An adequate level of staff are to be maintained at all times at the Premises to comply with the Licensing objectives.

Documented delegations of authorised people to sell alcohol shall be kept on the premises.

Further details are provided below.

b) The prevention of crime and disorder

A CCTV system will be installed and maintained in proper working order and operated by properly trained staff. It will be in operation at all time the Premises are open to the Public. It will ensure coverage of the entrance and exit areas as well as where the alcohol is displayed. It will also positioned in front of the till and provide views of the cameras so that the public are aware of the CCTV cameras in operation as well as there been signage of CCTV in operation to prevent crime and disorder. The CCTV will continously record and records will be retained for at least 31 days should any of the responsible authorities request, sight of these.

A CCTV system will be installed and maintained in proper working order and operated by properly trained staff. It will be in operation at all time the Premises are open to the Public. It will ensure coverage of the entrance and exit areas as well as where the alcohol is displayed. It will also positioned in front of the till and provide views of the cameras so that the public are aware of the CCTV cameras in operation as well as there been signage of CCTV in operation to prevent crime and disorder. The CCTV will continously record and records will be retained for at least 31 days should any of the responsible authorities request sight of these.

The CCTV shall be checked regularly and such checks will be documented. If there are issues with the CCTV they will be repaired as soon as practically possible.

An incident and refusals log will be kept at the premises and this will keep a record of any matters relevant to the licensing objectives but not limited to the following: any crimes or acts of disorder carried out at the Premises, any illegal items found or drugs recovered; any removal of customers; any faults on the CCTV and details of the staff members completing the report.

Alcohol will not be displayed near the entrance. Spirits will be kept behind the counter.

All alcohol promotions will be risk assessed and individual cans of alcohol will be sold.

No external display posters of alcohol will be displayed on the windows.

There will be no sale of alcohol in bottles greater than 1 litre.

The premises will not designate more than 30% of the shop are to the sale of alcohol products.

c) Public safety

In addition to the above, All exit routes will be unobstructed, clearly signed, not a trip hazard and on a non slippery surface.

A regular fie and risk assessment is to be carried out.

Regular checks, inspections, and maintenance are to be carried out of all electrical installations, alarms and equipment to ensure in working order and records kept of such.

A first aid kit is to be kept at the Premises.

d) The prevention of public nuisance

Signage will be displayed informing customers to consume alcohol at home and not congregate in front of the shop or on the streets.

The front of the shop is to be kept clean and tidy.

Waste collection not to take place between 19.00 hrs and 7.00 am.

Deliveries of alcohol only to take place between 7.00 am and 19.00 hrs.

The accumulation of rubbish or stored goods only to be permitted in designated areas away from members of pubic and to avoid causing obstruction or nuisance.

e) The protection of children from harm

The Applicant will adopt a Challenge 25 policy/ age verification policy. Only certain proofs of age will be accepted: passport; driving licence; proof of age card bearing the holographic mark before sale of alcohol to verify the age of customers. There will be signage at the Premises to promote this.

Refusals of sales are to be noted in the log with details of what was attempted to be purchased and why it was refused.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is A British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport
 as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national
 of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the
 holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their
 stay in the UK.
- A current passport endorsed to show that the holder is exempt from immigration control, is allowed to stay
 indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, when produced in combination with an
 official document giving the person's permanent National Insurance number and their name issued by a
 Government agency or a previous employer.

- A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to
 work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a
 licensable activity.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A current Residence Card issued by the Home Office to a person who is not a national of a European Economic
 Area state or Switzerland but who is a family member of such a national or who has derivative rights or
 residence.
- A current Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, less than 6 months old, issued by the Home Office under regulation 18(3) or 20(2)
 of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a
 European Economic Area state or Switzerland but who is a family member of such a national or who has
 derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK
 with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or
 reasonable evidence that the person has an appeal or administrative review pending on an immigration
 decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but
 who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in
 the UK including:-
 - evidence of the applicant's own identity such as a passport,
 - evidence of their relationship with the European Economic Area family member e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at https://www.gov.uk/prove-right-to-work) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

In terms of specific regulated entertainments please note that:

- Plays: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman
 wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not
 exceed 1000. Combined fighting sports defined as a contest, exhibition or display which combines boxing or
 wrestling with one or more martial arts are licensable as a boxing or wrestling entertainment rather than an
 indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08,00 and 23,00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority.
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £87000 £315.00

Band D - £87001 to £125000 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £125000 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39999 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

100.00

DECLARATION

- . I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.
- I understand that I am required to advertise my application in a local newspaper or, if there is none, in a local newsletter, circular or similar document, circulating in the vicinity of the premises, within 10 working days of my application being submitted to the Licensing Authority
- I understand that I am required to advertise my application by posting a blue notice on the premises for 28 consecutive days commencing on, and including the day after the day when my application is given to the licensing authority.
- ☐ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name	
* Capacity	Director
* Date	26 / 07 / 2025 dd mm yyyy

Add another signatory

Once you're finished you need to do the following:

- 1. Save this form to your computer by clicking file/save as...
- 2. Go back to https://www.gov.uk/apply-for-a-licence/premises-licence/northumberland/apply-1 to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED