



# Northumberland County Council

## CARAVAN SITES AND CONTROL OF DEVELOPMENT ACT 1960

### APPLICATION FOR A SITE LICENCE

To: Northumberland County Council, Licensing, Public Protection, Stakeford Depot, East View, Stakeford, Northumberland. NE62 5TR

[I] [We] hereby apply for a Licence to use the land described below and shown on the attached plan (See note below) as a site for caravans to be used and laid out as specified below.

Please ensure you have obtained the relevant planning permission prior to making an application

1. Name, address & contact telephone number of applicant	
2. Applicant's interest in the land. (Give particulars of lease or tenancy, if any)	
3. Address or description of site for which site licence is required	
4. Acreage of Site	
5. Has the applicant held a site licence which has been revoked at any time in the last three years?	
6. State type of caravan site for which site licence is required:	<ul style="list-style-type: none"> <li>◆ Permanent residential</li> <li>◆ Seasonal, between the following dates in each year .....</li> <li>◆ For touring caravans only, between the following dates in each year .....</li> <li>◆ <b>Delete, as inappropriate</b></li> </ul>

7. State maximum number of caravans proposed to be stationed on the site at any one time for the purposes of human habitation

**NOTE:**

A lay-out plan of the site to a scale not less than 1:500 should be attached showing the boundaries of the site, the position of caravan standings, and (where appropriate)...

Roads and footpaths  
Toilet blocks, stores and other buildings  
Foul and surface water drainage  
Water supply  
Recreation spaces  
Fire points  
Parking spaces

The plan should distinguish between facilities already provided and facilities proposed.

8. Give details of the arrangements for:- refuse disposal and for sewage and waste water disposal.

- (a) Main water supply
- (b) Waste water disposal
- (c) Sewage disposal
- (d) Refuse disposal

9. Has planning permission for the site been obtained from the local planning authority?

If so, state...

- (a) Date of permissions
- (b) Issuing authority
- (c) Date (if any) on which permission will expire

If not, has permission been applied for?

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_

**NOTE:** The fact that the site described above may refer to an "Existing Site" does not give any exemption from the requirement of the 1960 Act that Planning Permission must be obtained, before a Site Licence can be issued.

Please mark all correspondence for the attention of the Licensing Officer and return to: **The Licensing Section Public Protection Service Northumberland County Council, Stakeford Depot, East View, Stakeford, Northumberland. NE62 5TR, TEL: 01670 623856**