

COMMUNITY CHEST SCHEME

Queen's Platinum Jubilee Fund

Terms and Conditions



Northumberland County Council

1. All grant expenditure must be incurred by **31st December 2022**.
2. Best value must always be demonstrated by the Grant Recipient when purchasing items. The Council may ask for this evidence to be supplied.
3. The Grant Recipient must submit evidence of the supported activities in the form of digital photographs, film clips, and other documents via the Council's webpage for this fund, which has an upload function. Such documents will be for the exclusive use of the Council in documenting and promoting community activities throughout the Platinum Jubilee year. This must be submitted no later than **31st December 2022**.
4. Unless otherwise agreed, any unspent grant must be returned to the Council.
5. The project must not start, or be contractually committed, before the grant offer date.
6. If the grant aided project is disposed of, or ceases to be used for the purpose the grant is given, the Council reserves the right to reclaim all or part of the grant.
7. Grant Recipients must ensure all relevant permissions and licences are obtained before they apply.
8. All liabilities for the project remain with the Grant Recipient and are not the responsibility of the Council, its partners, agents or employees.
9. The Grant Recipient must ensure that all publicity relating to the project fully acknowledges the Council.
10. If the Grant Recipient can recover VAT, then VAT must not be included in the project costs.
11. The Grant Recipient must demonstrate a commitment to equality of opportunity.
12. Any equipment purchased with the grant must remain the property of the organisation and must be available for more than one member to use.
13. The Council is subject to the requirements of the Freedom of Information Act 2000 (FOIA) and the Environmental Information Regulations 2004 (EIR). The Grant Recipient shall provide all necessary assistance and cooperation which is reasonably requested by the Council for the purposes of complying with their obligations under the FOIA and EIR.
14. The Grant Recipient shall comply with all relevant UK and EU data protection legislation in delivering their obligations under this Agreement. The Council may use any information or data provided by the Grant Recipient or collected during the course of the Agreement for the purposes of management, control and evaluation and may share this with other UK and EU public bodies (or their authorised representatives or auditors) for the purposes of monitoring, evaluation and administering State Funds and monitoring EU Regulations.