

# Help For You

## GUIDANCE FOR APPLICANTS



Northumberland  
County Council

### **What we do?**

As part of the new Community Chest Scheme, we can provide grants for individual young people under the age of 18 to help them to achieve an ambition. Grants will not exceed £200 and may be offered towards fees, travel, equipment or any other relevant costs. Each of the five areas of the county have a limited budget so applications may be competitive.

### **What are the Grant Panel looking for?**

The grant panel will be looking for demonstrations of leadership, sporting excellence or other endeavour, which will inspire other young people or project a positive role model for others to follow.

### **Who can apply?**

Applications can be made on behalf of the young person by any constituted organisation, including sports clubs, youth clubs, scouts and guiding organisations, and local charities. Schools may also apply. A maximum of two applications per organisation per year will apply. Please note: Applying to Help For You will not prejudice any application by the organisation to the main Community Chest Scheme.

### **When to apply**

Applications can be made at any time. There are two rounds each year with deadlines on the final Friday of May and September (in 2018, the 25th and 28th respectively). Decisions are usually within 6 weeks of the deadline. The grant is provided in advance and must be spent within 12 months, which must be prior to the 18th Birthday.

### **How to apply**

Applications must be submitted by a referee authorised to act on behalf of the organisation, and must include a signature from a Parent or Guardian.

Forms and guidance: <http://www.northumberland.gov.uk/Councillors/Community-Chest.aspx>

### **What information will we need from you?**

We will need your contact details for the organisation and the Parent or Guardian. There are four questions about the young person, which you must answer. If successful, we will require the bank details of the organisation. Once the initiative is completed you will be required to submit a brief account together with copies of receipts or other evidence of how the grant was spent.

### **Want to know more?**

Contact us via [communitychest@northumberland.gov.uk](mailto:communitychest@northumberland.gov.uk)

Iain Hedley, Community Regeneration Officer  
01670 620 379

## **Completing your application**

1. Please provide full contact details for the organisation and the young person. Note that age must not be 18 or above when the activity takes place.
2. Tell us about the young person: This is your opportunity to provide the grant panel with an idea of who they are and what they are about.
3. Tell us what the grant will be spent on: this is where you can sell the idea to the grant panel.
4. Tell us how the young person will benefit?: here you can outline what achievements are expected.
5. Tell us why funding is required: it is important for the panel to understand why financial assistance is required and what other sources of funding have been acquired, including fundraising efforts.
6. If successful, we will publish the name of the beneficiary and the organisation. We therefore require a Parent or Guardian to sign the form as an agreement to this action. Once the activity is completed, you must send us copies of receipts showing how the grant has been spent.

Please note: Only two applications per organisation per year is allowed under this scheme. Applications do not prejudice applications to the main Community Chest Scheme.