



# Northumberland County Council

## Application for Hardship Relief

We can consider granting relief to any business that would sustain hardship if relief were not granted and it is in the interests of the local Council Tax payer to do so. Please complete the form and give full details of the information requested in each question.

Address of property for which relief is required	Property Reference
	<b>Account Number</b>

What service does your business provide and what area does it serve?

What benefits does your business provides to the local community?

How many staff do you employ, excluding yourself and any other joints owners?
Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/>

**What factors have led to the business suffering hardship?**

**What steps or actions have you taken to improve situation?**

**How long are requesting relief for?**

**What outcomes do expect to achieve if relief is awarded?**

**Have you sought or received any other financial assistance? If so please give FULL details**

**Do you currently own or run any other businesses?**

Yes

No

If Yes, please give details below:-

**Have you in the past ran or owned any other businesses?**

Yes

No

If Yes, please give details below:-

**Declaration**

I hereby certify that all of the information contained within this application and the supporting documentary evidence is correct.

Signature of the ratepayer

Date

Capacity of person signing

Telephone Number (in case of query)

**You must supply the following evidence in support of your application**

**Checklist:**

- The last two years of audited accounts of the business. If your business has traded for less than two years, you should supply all available financial information since the commencement of trading
- A projected income for the next twelve months
- Any other information that may support your application relating to the information you have provided in your application.