

Local Government Pension Scheme (LGPS)

Election to re-join the main section

This form is for completion by those members of the LGPS who wish to leave the 50/50 section of the Scheme and move to the main section of the Scheme. Before completing and returning the form, please read these notes.

How does the main section work?

There are two sections in the LGPS from 1 April 2014 – the main section and the 50/50 section. The main section is where you pay normal contributions and get your normal pension build up. In the 50/50 section you pay half your normal contributions and build up half your normal pension during the period you are in that section. Regardless of which section you are in you get full life assurance cover, full ill health cover and full survivor benefits in the event of your death.

You can elect to move from the 50/50 section to the main section at any time. An election to re-join the main section must be made in writing to your employer. This form can be used as your election. You will be moved to the main section from the next available pay period after your employer receives your signed election.

If you have more than one job in which you are contributing to the 50/50 section you can elect to re-join the main section in one, some or all those jobs.

How long can I remain in the main section?

You can remain in the main section for as long as you are in employment that qualifies you for membership of the scheme and are under age 75.

At any time whilst you are in the main section you would have the right to choose to move back to the 50/50 section of the scheme (provided you are under age 75 and you remain in an employment that qualifies you for membership of the scheme). You would need to make an election to your employer to move back to the 50/50 section and an election form to do so is available. You would be brought back into the 50/50 section from the next available pay period after your employer receives the completed election form and you would then start to again pay half your normal contributions.

It is important that you fully complete this form. If it is incomplete, or you do not provide sufficient detail for your employer to identify the job(s) in which you wish to re-join the main section, the form will not be accepted as a valid request and will be returned to you for clarification.

Purpose for which this form will be used

This form, once completed and returned to your employer's Payroll Section, will be used to cease your active membership of the 50/50 section of Local Government Pension Scheme, and commence deductions of your normal, full, pension contributions as per your instructions on this form. The form will be retained as a record of your election to re-join the main section of the Local Government Pension Scheme or, if you hold more than one job with us, as a record of your election to re-join the main section in the job or jobs you have indicated on the form.

Option to Re-Join the Main Section.

- I elect to join the main section of the LGPS.
- I acknowledge and understand that I will cease to pay half rate pension contributions and that my contribution rate will increase to my normal full rate.
- I understand that during the period I am in the main section I will be building up my normal pension.
- I am aware that at any time whilst I am eligible for membership of the LGPS I can choose to opt back into the 50/50 section of the LGPS by making an election to my employer.
- I have read the note overleaf.

To be completed by employee

Signed..... Date.....

Full name (please print)

Date of birth.....National Insurance Number.....

Payroll/Assignment number(s) for which this option relates.....

NB. This election only relates to the job with the payroll assignment number given above. If you have more than one job, you need to complete a separate form of election for each job in which you wish to pay into the main section.

When completed please return to your employer's payroll section.

Data Protection Act - Under the Data Protection Act we are required to inform you that we hold information about you and notify you of the purpose for which the information is held.

We confirm that we will use your information for the administration and management of the pension scheme and the payment of benefits in accordance with the scheme rules. In order to do so we will need to disclose your information to such professionals and other third parties that we have chosen to assist us in the administration of the scheme.

In addition, from time to time, it may be necessary to process what the Act describes as "sensitive information" about you. Should this be necessary we would process such data at your request or we will obtain your explicit consent.

You have the right to obtain a copy of your personal data (a fee may be charged for this in some circumstances) and to have inaccuracies corrected by writing to: Finance Directorate, Northumberland County Council, County Hall, Morpeth, NE61 2EF.

For Employer Use

Effective date of election Pensionable Pay for year up to the date of change £.....

Date form passed to Pension Administration Team.....