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| **Department:** | **Service:** | **Reference:** |
| **Activity:*****Sand and Water Activities*** | **Site:** |
| **People at Risk:*****All staff and pupils in the vicinity of the activity*** | **Additional Information:** |
| **Name of Person Completing Form: Job Title: Date:** | **Review Date:** |

| **Hazard**  | **Risk** | **Initial Rating****L, M, H** | **Existing Control Measures** | **Final Rating****L, M, H** | **Additional Action Required** **(action by whom and completion date – use separate Action Plan if necessary)** |
| --- | --- | --- | --- | --- | --- |
| ***Water or sand on classroom floor*** | ***Injuries resulting from slipping*** | *H* | ***Ideally, these activities are located away from any main thoroughfare and are segregated to ensure that only those persons engaged in the activity are exposed to any slipping hazard.******Staff ensure that the area is kept free of spillages through good housekeeping and by encouraging pupils to be tidy.******The number of pupils involved in these activities is restricted using positive teaching methods to avoid congestion and reduce spillages.******Ideally, the floor surface should be non-slip and easy to clean*** | *M* |  |
| ***Bacteria in sand or water*** | ***Hand to mouth contact or pupils drinking contaminated water*** | *H* | ***The addition of soap in the water discourages pupils from drinking it. Water is changed frequently and sand is changed periodically or when known to be contaminated.******Only sterilised play sand is used for this activity.******Containers for sand and water are cleaned with a suitable mild disinfectant such as Shield Bathroom Cleaner (using the caretaker’s supply).*** ***If these activities are undertaken outdoors during the summer months the containers are covered or brought inside when not in use.*** | *M* |  |
| ***Manual handling of water or sand*** | ***Sprains and strains******Back injuries*** | *H* | ***The containers for sand and water have wheels for transportation. Water baths are not moved unless water has been emptied.******Water is removed in small quantities using a bucket for transport to the nearest drain. Containers are only be moved by staff.*** | *M* |  |
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