|  |  |  |
| --- | --- | --- |
| **Department:** | **Service:** | **Reference:** |
| **Activity:*****Children using permanently installed outdoor play equipment*** | **Site:** |
| **People at Risk:*****Children, Teachers, Non-teaching staff*** | **Additional Information:** |
| **Name of Person Completing Form: Job Title: Date:** | **Review Date:** |

| **Hazard**  | **Risk** | **Initial Rating****L, M, H** | **Existing Control Measures** | **Final Rating****L, M, H** | **Additional Action Required** **(action by whom and completion date – use separate Action Plan if necessary)** |
| --- | --- | --- | --- | --- | --- |
| ***Installation of poorly designed, poor quality or unsuitable equipment*** | ***Injuries arising from falls, entrapment or collisions*** | *H* | ***The policy advises that the Health and Safety Team is contacted before any new equipment is installed.******Equipment is purchased from a reputable supplier and complies with the standards above (Applicable Standard Texts).******Consideration is given to its appropriateness for the age range of children who will use it.******A post installation inspection is carried out by XXX.*** | *M* |  |
| ***Playing at a height*** | ***Injuries arising from falls*** | *H* | ***Any play equipment over 0.6metres high has an impact absorbent surface (play chips, play bark installed to a depth of 300mm/rubberised or wet pour surface) which extends at least 1.75m away from the equipment.******The depth of any loose fill material is maintained by daily raking and ‘topping up’ as necessary*** | *M* |  |
| ***Debris such as broken glass or animal faeces in or on the impact absorbent surface*** | ***Infection******Lacerations*** | *H* | ***The area is visually inspected and contaminants removed by a member of staff before children use the equipment*** | *M* |  |
| ***Damaged equipment*** | ***Collapse of whole or part of equipment******Defects resulting in injuries*** | *H* | ***The area is visually inspected by a member of staff before children use the equipment. Defects are reported and equipment taken out of use.******Formal inspections are carried out by a member of staff every XXX and simple records are kept.******A formal annual inspection is undertaken by a reputable company.*** | *M* |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |