













Democratic Services & Legal - Q4 2021/22

Indicator	Comment	Frequency	Result	Target	Status	Short Trend	Long Trend
Democratic	<p>Acknowledgment of petitions (%)</p> <p>Data for 2021/22 FY</p>	Quarterly	100	0			
	<p>Copy of report to petitioner at least 5 working days before committee (%)</p> <p>1 report not sent 5 days before Committee but was sent prior to the Committee meeting.</p>	Quarterly	88	0			
	<p>Education appeals responses (%)</p> <p>Data for 2021/22 FY</p>	Annually	100	100			
	<p>Minutes completed (%)</p> <p>The number of meetings has increased significantly from the previous highest figure of 197.</p>	Annually	97	100			
Legal	<p>Conveyancing timescales (days)</p> <p>The total number of calendar days from receipt of full instructions to dispatch of documentation was largely maintained although increased slightly during the last financial year and is well within the target of 42 days - this is a reflection on the hard work of the team during difficult circumstances.</p>	Annually	10	42	