

## Northumberland building control services

Further information for your building notice application

### Making your application

The applicant is the person on whose behalf the work is being carried out, e.g. the building's owner.

Your application should include:

- (a) two completed copies of the form (found on the webpage)
- (b) the appropriate building notice fee
- (c) a location plan to a scale of not less than 1:1250

In order to determine compliance with the regulations, additional information or plans may be required as the works proceed.

### Fee information

Subject to certain exceptions, fees are payable on a full plans submission and should be paid by the person on whose behalf the work is to be carried out.

The level of charge is dependent on the type of work proposed (see webpage for fees).

Where the scheme falls outside the categories in the tables, you should contact the service in order for a specific fee to be calculated for your proposal.

### Drainage

Subject to certain provisions of the Public Health Act 1936, owners and occupiers of premises are entitled to have their private foul and surface water drains and sewers connected to the public sewers, where available.

The discharge from a septic tank or treatment plant installation may require approval from the Environment Agency. For further information, please contact:

Email [enquiries@environment-agency.gov.uk](mailto:enquiries@environment-agency.gov.uk)

Telephone 03708 506 506

### Other Information

These notes are for general guidance only. Information on the deposit of plans can be found in Regulation 14 of the Building Regulations 2010 (as amended) and, in respect of fees, in the Building (Local Authority Charges) Regulations 2010.

Persons proposing to carry out building work or make a material change of use of a building are reminded that permission may be required under the Town and Country Planning Acts.

Further information and advice concerning the building regulations may be obtained from your local authority.