

# NORTHUMBERLAND

## Northumberland County Council

### Local Services Group Network Management

#### Concessions to trade from NCC managed parking places 2017 to 2020

Offers are invited from mobile traders for a Licence to sell certain goods from the following Northumberland County Council managed parking places subject to the terms and conditions set out in a Licence to be granted by the Council [a copy of which is attached]:-

- 1 A designated site will be made available in the following locations to trade in the goods specified:

Town	Trading Location	Goods Permitted to Sell
Bamburgh	Links Road Car Park	Ices, confectionery and soft drinks only
Beadnell	Beadnell Car Park (Main Parking Area)	Ices, confectionery and soft drinks only
Beadnell	Beadnell Car Park (Main Parking Area)	Hot and cold food and drinks and confectionery only (NO ices)
Berwick	Castlegate Short Stay Car Park	Ices, confectionery and soft drinks only
Berwick	Greens Haven/Sandy Beach Car Park (Magdelene Fields)	Ices, confectionery and soft drinks only
Craster	Craster Quarry Car Park	Ices, confectionery and soft drinks only
Craster	Craster Quarry Car Park	Hot and cold food and drinks and confectionery only (NO ices)
High Newton-by-the Sea	Newton Steads Car Park	Ices, hot and cold food and drinks and confectionery
Holy Island	Chare Ends Car Park	Ices, confectionery and soft drinks only
Holy Island	Chare Ends Car Park	Fresh fish and shellfish only
Low Newton-by-the-Sea	Low Newton Car Park	Ices, hot and cold food and drinks and confectionery
Rothbury	Cowhaugh Car Park	Ices, confectionery and soft drinks only
Seahouses	Old Station Yard Car Park	Ices, confectionery and soft drinks only
Spittal	South Greenwich Road Car Park	Ices, confectionery and soft drinks only

- 2 Successful traders will be permitted to park a vehicle or trailer of such size, construction and design from such a position as may be approved by the Council's duly authorised officer.

- 3 The successful trader will also require valid Street Trading Consent for the said location and the period. There is a separate annual charge for Street Trading Consent.
- 4 The Licence period shall be for three years commencing on 1 April 2017 and ending on 31 March 2020.
- 5 Tenders must specify the amount tendered for each financial year of the Licence period.
- 6 Payment of the sum due for each financial year must be paid within 30 days from the date of issue of an invoice which will be issued annually following the start of the financial year to which it relates.
- 7 Tenders will not be considered by this council if there are any outstanding trading licence fees from any previous licence periods.
- 8 Each Tender must be accompanied by a current risk assessment for each location applied for. This must include the following information:
  - information on what risks may exist for **the public** in relation to the trading to be carried out (e.g. access issues; trip hazards identified on site; dangers arising from the service of goods, such as hot foods etc.);
  - information on what risks may exist for **staff** in relation to the trading to be carried out (e.g. access issues; trip hazards identified on site; dangers arising from the service of goods, such as hot foods etc.);
  - the actions required to minimise such risk (e.g. on which side will the public be served; how do public access the sales point);
  - what training have staff undertaken to minimise such risks;
  - such other information as may be relevant to the particular site or particular nature of trade in question.
- 9 The successful tenderer shall be required to enter into a formal Licence with the Council before trading may commence and will thereafter be bound by its terms and conditions.