

Doctor Pit Park Bedlington

Management Plan



Doctor Pit Park Management Plan

CONTENTS

SUMMARY OF THE PLAN

1. INTRODUCTION	5
1.1 A General Background to the Park.....	5
1.2 A Brief History of the Park	5
1.3 Site Details.....	5
1.3.1 <i>Local Facilities</i>	6
1.3.2 <i>Features within the Park</i>	6
1.3.3 <i>Park Stakeholders</i>	7
1.3.4 <i>Park Activities</i>	8
2. THE VISION FOR THE PARK.....	9
3. SITE AIMS AND OBJECTIVES	10
3.1 A Welcoming Park	11
3.1.1 <i>Physical Access</i>	11
3.1.2 <i>Social Access</i>	13
3.1.3 <i>Objectives</i>	14
3.2 A Park which is Healthy, Safe and Secure	14
3.2.1 <i>Equipment and Facilities</i>	14
3.2.2 <i>Security</i>	15
3.2.3 <i>Health and Safety</i>	16
3.2.4 <i>Control of Dogs</i>	17
3.2.5 <i>Public Facilities</i>	18
3.2.6 <i>Objectives</i>	18
3.3 A Park Which Is Well Maintained and Clean	18
3.3.1 <i>Litter and Waste Management</i>	18
3.3.2 <i>Grounds Maintenance</i>	19
3.3.3 <i>Buildings Maintenance</i>	20
3.3.4 <i>Hard Landscape Features</i>	20
3.3.5 <i>Equipment Maintenance and Use – Staff</i>	21
3.3.6 <i>Play Area Equipment</i>	21
3.3.7 <i>Objectives</i>	21
3.4 Sustainability	22
3.4.1 <i>Pesticide Use</i>	22
3.4.2 <i>Materials used and Resource Conservation</i>	22

3.4.3 Horticultural and Arboricultural management	23
3.4.4 Pollution Reduction	23
3.4.5 Water and Energy Efficiency	23
3.4.6 Objectives	24
3.5 Conservation and Heritage	24
3.5.1 Natural and Landscape Features	24
3.5.2 Local History	25
3.5.3 Objectives	25
3.6 Community Involvement	26
3.6.1 Friends of Doctor Pit Park	26
3.6.2 Stakeholders	27
3.6.3 Community Facilities within the Park	28
3.6.4 Education	28
3.6.5 Community Consultation	29
3.6.6 Objectives	29
4. MANAGEMENT OPERATIONS	30
4.1 A Welcoming Park	30
4.1.1 Signage and Interpretation	30
4.1.2 Entrance Features and Access	30
4.1.3 Facilities for Children and Young People	31
4.1.4 Customer Liaison	31
4.2 A Park which is Healthy, Safe and Secure	31
4.2.1 Equipment and Facilities	31
4.2.2 Staff Training	31
4.2.3 Community Safety.....	32
4.2.4 Security	32
4.2.5 Dog Fouling.....	32
4.2.6 Play Area	32
4.2.7 Other Safety Checks	33
4.3 A Park which is Well Maintained and Clean	33
4.3.1 Parks Staff and Grounds Maintenance	33
4.3.2 Waste Management and Cleansing Operations	33

4.4 Sustainable Management Operations	34
4.4.1 <i>Resource Conservation and Waste Management</i>	34
4.4.2 <i>Pesticides</i>	34
4.4.3 <i>Pollution Reduction</i>	34
4.4.4 <i>Water and Energy Efficiency.....</i>	34
4.5 Conservation and Heritage	35
4.6 Community Involvement	35
4.6.1 <i>The Friends of Doctor Pit Park.....</i>	35
4.6.2 <i>Other Groups in the Park</i>	35
4.6.3 <i>Involvement of Young People</i>	35
4.6.4 <i>Education</i>	36
4.6.5 <i>Further Community Consultation</i>	36
4.7 Marketing.....	36
4.8 Monitoring and Plan Review	37
 5. APPENDICES	
5.1 Maintenance Duties	38
5.2 Key Roles and Responsibilities.....	40
5.3 Park Byelaws	42
5.4 Park Keepers Duties	47
5.5 Key Objectives and Update.....	48
5.6 Inspection Sheets	51
5.7 Northumberland County Council Health and Safety Statement	54
5.8 Summary of Risk Assessments	56
5.9 Park Survey Form 2011	57
5.10 Map of Park.....	59

SUMMARY OF THE PLAN

1. INTRODUCTION

1.1 A General Background to the Park

Doctor Pit Park is located in the historic market town of Bedlington in the south east corner of Northumberland. The park provides bowls, sports and play facilities as well as a quiet green space away from the hustle and bustle of the busy town.

1.2 A Brief History of the Park

The Park is named after the Doctor Pit which was sunk on land now occupied by Gallagher Park and the new housing estates to the west of the site in the 1860's.

The Park itself was established in the early 1930's on farmland which was purchased by the Bedlington Coal Company. The Park provided recreational facilities for local miners and their families. The Park offered bowling, football, tennis as well as a play area and more formal gardens.

The management of the Park was taken over by the Coal Industry Social Welfare Organisation (CISWO) in 1967 when the Doctor Pit finally closed.

In the early 1970's the Park was covenanted to Wansbeck District Council who undertook to maintain and manage the park "for the benefit of the inhabitants of the Urban District of Bedlingtonshire for recreational and sporting activities".

In April 2010 the management of the Park passed to the unitary authority of Northumberland County Council.

1.3 Site Details

Name: Doctor Pit Park, Bedlington.

Grid reference: NZ263 819

Area: 1.6 hectares

Tenure and legal status: Doctor Pit Park is a charitable trust covenanted to Northumberland County Council by the Coal Industry Social Welfare Organisation (CISWO).

Access: There are three entrances into the Park.

The main pedestrian/vehicular entrance is situated on Park Road which is accessed from Beech Grove, Bedlington. There are a further two pedestrian entrances next to Whitley Memorial First School and off Hollymount Square.

1.3.1 Local Facilities

There are public toilets available annexed to the pavilion which are open during attendant hours. They have recently been refurbished in line with DDA guidelines. The pavilion has its own toilet facilities which are for use by pavilion users and the general public during attendant hours (or if there is a user group in the building).

The nearest public toilets outside of the Park are located 200 metres west in the Market Place car park, Bedlington.

The pavilion has telephone facilities which can be used by Park users in case of emergency; otherwise the nearest public telephone is located 120 metres north of the Park on Hirst Terrace North.

The Park has good public transport links with bus stops situated on adjacent streets. The bus services provide links to many of the towns and villages of South East Northumberland as well to Newcastle upon Tyne.

There is limited public parking both in the Park and in surrounding streets. There is a large free public car park to the rear of the Market Place which is only 200 metres from the Park.

1.3.2 Features within the Park

Doctor Pit Park offers a variety of features which belies its compact size. Unless otherwise stated the Park features are managed by the Neighbourhood Services team of Northumberland County Council.

Play areas: the recently refurbished NEAT standard play area has equipment catering for age ranges from toddler to teenager. The play area has a small paddling pool which operates in the summer months during attendant hours. The wheeled sports area and basketball areas prove to be particularly popular with the older children.

Park pavilion: the newly refurbished pavilion provides a focal point for park users and the local community. In 2007 a new roof, doors and windows were provided for the building. Security measures were also upgraded with the installation of automated roller shutters and an alarm system. The pavilion incorporates a meeting room, bowls room, a recently upgraded kitchen, Park keeper's office and public toilets.

Sports facilities: the pavilion is home to the local bowling club who play on the well maintained green situated adjacent to the pavilion. On the southern edge of the park is Welfare Park, the home of Bedlington Terriers Football Club. The football club retains the close links it has with Doctor Pit Park since moving to Welfare Park in 1966.

Green features: the Park offers a formal garden area consisting of annual flower beds, shrub planting and a rockery which is currently undergoing a makeover. Around the perimeter of the Park there are a number of mature trees. There are plans for further trees with avenue style planting along the paths.

1.3.3 Park Stakeholders



Mural designed by Bedlington Youth Partnership and planting works undertaken by Doctor Pit Park playgroup

At the present time Doctor Pit Park is maintained and managed by the Neighbourhood Services team of Northumberland County Council.

The principal stakeholder groups operating in the Park are:

- **Doctor Pit Park Playgroup:** the group uses the pavilion and Park facilities in the mornings during school term times. They have been running successfully in the Park for a number of years and provide a valuable link and service to the local community. The Playgroup has been successful in securing funding for Park and pavilion improvements such as the recently refurbished kitchen. They have also been carrying out gardening and planting works around the pavilion.
- **Bedlington Youth Partnership:** the group has been working in the Park for 2 years and provide an after school service for the older children of Bedlington. They have been keen to be more involved in the Park and are responsible for the colourful mural that now adorns the wall next to the basketball area.

- **Bedlington Bowls Club:** the club is most active during the summer months and regularly holds league fixtures. In addition the club is keen to promote bowls with the younger Park users and retains close links with the other stakeholders.
- **Groundwork North East:** Neighbourhood Services are working in partnership with the group in providing horticultural and training opportunities for volunteers.

1.3.4 Park Activities

The Neighbourhood Services team has recently started holding Park user group meetings with the aim of setting up a Friends group. Initial attendance to the meetings has come from the pavilion users and feedback has been positive.

The pavilion is regularly used by the following groups:

- Doctor Pit Park Playgroup.
- Bedlington Youth Partnership,
- Doctor Pit Park Bowls Club.
- Northumberland County Council's Play Ranger and Sports Development teams.
- Northumbria Police.

These groups have all reacted positively to the formation of a Friends group. The objective for 2011 is to open the meetings up to all interested parties through promotion and publicity and to establish the Friends of Doctor Pit Park as a major stakeholder in the future management of the Park.

2. THE VISION FOR THE PARK

Doctor Pit Park provides a valuable green space and recreational venue for the community of Bedlington. It offers both formal and informal recreational opportunities for all age ranges in a clean, healthy and safe environment.

Northumberland County Council recognize the importance and value of green spaces such as Doctor Pit Park to local residents and are fully committed to further develop the potential of the Park as a focal point for the local community.

Underpinning the Vision is the **Corporate Plan 2013 – 2017** which provides the following goals.

Places and Environment – providing a clean, green, safe and sustainable environment which is easily accessible to our customers.

Stronger Communities and Families – to align Council Services to the needs of local people through engagement and consultation and to ensure their needs and aspirations of all user groups.

Health and Well Being – to provide a range of services and an environment where our customers can access the benefits of physical and mental exercise in a clean, safe and welcoming environment.

The Vision for Doctor Pit Park is further strengthened through the **Northumberland Green Infrastructure Strategy** which provides guidelines for the future development of the built and natural environment in our county.

The key objective in relation to the Park is to provide a well-managed, safe and attractive environment and to create improved recreational opportunities through the provision of readily accessible facilities for local people.

Realisation of the Vision is outlined in the **Highways and Neighbourhood Services Plan 2011 to 2014** – this document sets out the service objectives in maintaining and developing the built and natural environment currently managed by Highways and Neighbourhood Services. A key aim of the plan is to promote and provide an environment which is clean, green and safe and contributes towards community cohesion and ownership of their green spaces. This aim provides impetus for the current management and future development of Doctor Pit Park.

Links to these documents can be found on the Doctor Pit Park webpage and on site.

3. SITE AIMS AND OBJECTIVES

The site aims and objectives for Doctor Pit Park cover the management and development of the Park over the next 5 years. They are based on the key criteria outlined in the Green Flag Award Guidance Manual:

- A Welcoming Park
- A Park which is Healthy, Safe and Secure
- A Park which is Well Maintained and Clean
- Sustainability
- Conservation and Heritage
- Community Involvement
- Management
- Marketing

The principal strategic documents and policies which have been adopted and which support the aims and objectives of the management of Doctor Pit Park are as follows:

Policy Statement on Health and Safety at Work (May 2011) – this document summarises the Councils policy on safe working practices when operating in the public realm. It is included in the appendices on this management plan.

Environmental Maintenance Health and Safety Codes of Practice – this document details good working practices for staff and safe operational procedures when operating in the green environment.

Trees and Woodlands Strategy – this plan provides the council with a consistent approach to tree management across Northumberland and highlights the use of best arboricultural practices.

Biodiversity Action Plan – this plan was launched in 2007 and highlights the importance of wildlife conservation and encourages a co coordinated approach to species and habitat conservation across Northumberland.

In 2011 Northumberland County Council launched the Love Northumberland campaign whose aim is to promote the work of the council and its partners in keeping the county clean and green for the benefit of residents and visitors. The scheme promotes volunteer opportunities and recognizes the work of residents, businesses and community groups in improving the green environment. The campaign can potentially provide a focus for the role of volunteers and friends groups working to promote and improve the park.

Links to these documents can be found on the public website and on site.

3.1 A Welcoming Park

There should be good, clear signage in the Park and surrounding area. Routes to the park should be safe and kept clean and tidy.

Access into the park should be designed in such a way that provides an attractive and welcoming experience while there should be no physical barriers which prevents equal access to all members of the community.

3.1.1 Physical Access

The Park is well served by local bus routes with stops situated less than 40 metres from the Park entrances. Bus services which pass the Park link with local communities in South East Northumberland and the major conurbations of Newcastle upon Tyne.

There is a small car park in the grounds of the Park together with limited parking opportunities in surrounding streets. There is a large public car park about 200 metres from the Park to the rear of the Market Place. At the present time parking is free. The majority of our Park users travel to site on foot or by cycle so we do not view parking congestion as a major problem. There is a requirement to provide disabled parking within the Park.

Roads and paths to the Park are in good condition and are maintained by Northumberland County Council. There is a pedestrian crossing on Beech Grove which provides a safe route across the main road to the Park.

There are no formalized cycle routes that lead directly to the Park. Surrounding roads and streets are well maintained and popular as link routes with cyclists and are not seen as an impediment to safe access to the Park. There are 3 main access points into Dr. Pit Park.

- The Hollymount Square entrance is situated on the northern perimeter of the Park. It is a pedestrian only access and has recently been upgraded with new fencing, gate and improved surfacing and is now DDA compliant. Additionally overhanging trees and shrubs have been pruned back to address concerns raised regarding public safety.
- The school entrance in the north east corner is also pedestrian access only and is gated.
- The main entrance to the Park is located on Park Road and is a joint use pedestrian and vehicular access. There are no physical access problems; however a clearer segregation of foot and vehicular traffic is desirable.

There is one information board showing the park layout and a byelaw sign in the Park. Standard ROSPA style signs are located on the entrances to the play area and there are other smaller information notices around the park (e.g. dog fouling notices).

There is a requirement for a second information board at a central location in the Park for displaying community and Friends events, Park opening and closing times and contact information for other council and local services.

There is little consistency in design and colour of the Park furniture and this fails to give the Park its own distinctive character. While the Park is fairly compact in nature it would be beneficial to provide fingerpost directional signage at each of the 3 entrances.

An automated people counter has recently been installed at the Park Road entrance which records the number of footfalls on an hourly and daily basis. The findings are useful in identifying those times when the Park is busiest and provides an indication of how many pedestrians pass through the Park. The benefit and future use of the counter is still being assessed and further work is required (particularly in relation to the accuracy of the device) to see the information can contribute towards arguments for further funding.

3.1.2 Social Access



Main Entrance and Car Park (both sections to be refurbished)

A key element in the success of any park is ensuring that no section of the community should feel excluded from being able to take advantage of the many health and recreational opportunities such green spaces offer.

Improvement works to the equipment and facilities ensure that as many sections of the community as possible can benefit from the Park.

Improvements have been made to both the quality and range of the play equipment on site. The NEAP standard play area now provides play opportunities for all age ranges and abilities. Neighbourhood Services have provided wheeled sports equipment, basketball and kick about areas for older children and teenagers.

Work has been undertaken to improve the path infrastructure and entrances which follow DDA guidelines. The public toilets have also been refurbished to provide appropriate facilities for disabled people.

DDA guidelines were followed as much as possible in the recent refurbishment of the Park pavilion ensuring that the new entrance allowed for easier access. Due to its age and design the internal layout of the pavilion will require further work to achieve DDA compliance.

The western area of the Park contains formal shrub planting and a rockery. The Neighbourhood Services team have been working with the Groundwork NE team to replant the rockery and introduce new herbaceous planting. This area provides a more tranquil and peaceful area in the Park and there are proposals to improve the paths and provide seating for quiet contemplation. There are plans to establish a small wildflower and wildlife area in this corner of the Park together with further avenue style tree planting.

Northumberland County Council employs a full time Park keeper on site. He carries out the majority of the maintenance tasks on site, but perhaps more importantly he has developed a positive relationship with the local community

and Park stakeholders. He is an identifiable and helpful presence and lends an important sense of security to the Park.

Close ties are maintained with Northumbria Police and the Bedlington Community Support Officer and they are regular attendees at Friends meetings. As well as patrolling the Park the Police also use the pavilion as a meeting point for crime prevention events.

The local community and stakeholders regularly meet with the Neighbourhood Services team. These meetings are providing positive feedback regarding future improvements in the Park and it is anticipated the group will become the main driving force behind the future development of the Park.

3.1.3 Objectives

- Assess current signage provision in the Park and surrounding area. Implement a programme of signage improvement.
- Carry out improvement works to the entrances, including signage and shrub bed refurbishment.
- Continue improvement works to the paths and pavilion with reference to the Disability Discrimination Act 1995.
- Establish the quiet zone in the Park with improved seating and planting. Continue to improve links with the local community through events and the Friends group.
- Continue to monitor and analyse data from the people counter.

3.2 A Park which is Healthy, Safe and Secure

The key to a healthy, safe and secure Park is ensuring it is well maintained, well used and well respected.

This requires the active participation of all stakeholders to monitor the Park, ensure good lines of communication between staff, agencies and users and to address any issues or problems promptly and efficiently.

Equipment and facilities should be well maintained and safe to use. The Park should be clean, graffiti and litter free and dog fouling should be dealt with promptly.

Overall the Park should feel safe to be in and to use.

3.2.1 Equipment and Facilities

Northumberland County Council is responsible for maintaining and ensuring the safety of Park equipment and facilities. This is supplemented by external contractors who are responsible for any specialist facilities on site such as fire equipment, security provision and water systems.

All the play facilities in the Park have been upgraded and installed to full EN1176 and EN1177 standards by recognized contractors.

The play area is visually inspected and cleaned on a daily basis by the Park keeper while a formal inspection is carried out on a weekly basis by a qualified play area inspector. Repairs are carried out as soon as they are reported; if this is not possible the equipment is disabled and fenced off until remedial works can be completed. The play facilities are also subject to an annual inspection by Council appointed inspectors. Any recommendations or repairs highlighted are dealt with immediately.

The pavilion is cleaned and inspected daily by the Park keeper who will carry out any routine maintenance tasks. Any specialist maintenance work is carried out by Council approved external contractors.

The soft landscaping and trees are regularly monitored by the Park keeper and the Neighbourhood Services team. Routine maintenance is carried out by the Park keeper with the help of Neighbourhood Services staff when tackling larger jobs.

The trees are inspected annually by a Northumberland County Council Trees and Woodlands Officer and arboricultural works are carried out by in house qualified and trained staff.

The hard landscaping is subject to regular inspection by the Park keeper and an annual inspection by a qualified highway inspector. Any remedial works are programmed into a schedule of works based on the risk assessment.

3.2.2 Security



Old and New Boundary Fencing

Security problems are not a major issue at Doctor Pit Park.

The Park is enclosed on all sides by a fence and entrance gates are locked in the evenings. The recently replaced fence on the eastern side is of a more traditional vertical bar design which allows for good visibility into the grounds.

The Park is enclosed on 3 sides by private properties and overlooked by surrounding houses.

Recent improvements to the pavilion have seen the installation of automated roller shutters and alarm system making it extremely secure.

Both the Park keeper and the Neighbourhood Services team stay in regular communication with the Police Community Support team and Council enforcement staff exchanging information relating to crime and anti social behaviour.

Any incidents that do occur are dealt with through close liaison with Northumbria Police, the local Community Beat Manager, Community Safety Team and through Local Multi Agency Problem Solving Group (LMAPS) meetings.

The main security issue which needs to be addressed in the Park remains the poor condition of sections of the fence (particularly the northern boundary) and the barbed wire which has been installed on the western boundary fence.

3.2.3 Health and Safety

During 2011 the Highways and Neighbourhood Services team of Northumberland County Council undertook a major Health and Safety review of operational procedures within Grounds Maintenance.

The Highways and Neighbourhood Services team have completed a review of risk assessments relating to Grounds Maintenance works which are applicable to both the park and wider maintenance environment. A summary of the completed risk assessments have been added to the Management Plan. The full risk assessments are also kept on site in the Health and Safety file.

An audit of park and depot buildings revealed a number of chemicals which were out of date or on the banned list and these have now been disposed of in the proper manner. In 2012 a review of usage is being undertaken with the aim of ensuring that all chemical based products are fully assessed in line with COSHH regulations and the use of those products harmful to the environment are minimised. All chemical products require Health and Safety data sheets and an approved list is being developed in order to rationalise usage across the county. In addition COSHH risk assessments are being carried out on products in active usage and these will be included in the Health and Safety file together with the manufacturer's data sheets.

Following on from the Grounds Maintenance risk assessment review an audit of Personal Protection Equipment supplied to Grounds maintenance and Park staff has been completed. All staff are now issued with the necessary PPE applicable to their duties and a copy of the audit can be found in the Health and Safety file.

The County Trees and Woodlands team have completed an extensive review of working practices associated with arboricultural operations to ensure

compliance with Arboricultural & Forestry Advisory Group (AFAG) guidelines published by the HSE and BS 3998 recommendations for tree work. The resulting method statement has now been adopted and provides guidelines for safe arboricultural operations in the park environment. This document is available in the Health and Safety file.

As a result of this review the following documents have now been adopted by Highways and Neighbourhood Services. These documents are made available to all Grounds Maintenance staff (Health and Safety files are kept in all depots and at key locations such as park pavilions for easy reference). In addition all staff are required to attend Tool Box talks which clarify and reinforce the ongoing commitment to Health and Safety in the workplace.

Policy Statement on Health and Safety at Work – summary of Northumberland County Councils commitment to Health and Safety in the workplace.

Environmental Maintenance Health and Safety Codes of Practice – details good working practice for staff and details safe operational procedures.

Driving Safely Policy – details good and safe practices both on and off the highway.

Tree Work Method Statement for Arboricultural Operations – details safe working practices in the public realm.

As well as being kept on site all available Health and Safety data can be found electronically on our Staff Intranet.

Within Neighbourhood Services there is a rolling programme to train Park staff.

Training includes the following:

- Chainsaw use.
- Pesticide use.
- Correct operation of machinery.
- Manual handling.
- First aid.
- Customer care.
- Dealing with difficult situations.

All Park staff are qualified to a recognized standard where applicable.

3.2.4 Control of Dogs

Doctor Pit Park is popular with dog walkers and the byelaws allow dogs in the Park provided they are under control.

Section 4 (1) of the Dog Fouling of Land Act 1996 requires that owners pick

up and dispose of dog faeces in appropriate receptacles.

The bins located in the Park are classed as dual use so can be used to deposit both litter and bagged dog waste.

The Park keeper carries a supply of dog bags for park users and should any individuals be identified as persistent offenders a report is forwarded to the Council environmental enforcement team for further action.

The play areas are fenced and designated as dog free areas which are indicated by signage on the gates.

The South East area Dog Warden patrols the Park on request to deal with strays and attends community events informing dog owners of their responsibilities.

3.2.5 Public Facilities

The Park has DDA compliant public toilet facilities next to the play area with further facilities available in the pavilion. They are open when the Park keeper is on duty or when the pavilion is in use.

Emergency first aid and phone facilities are available in the pavilion. The Park keeper and many of the Neighbourhood Services staff who work in the Park are first aid qualified.

3.2.6 Objectives

- Continue to employ a full time Park keeper for maintenance duties and as a link with the local community and Park stakeholders.
- Maintain the current inspection regimes for the Park, pavilion and play facilities.
- Install new security lights around the entrance of the pavilion.
- Improve the boundary fencing to make it more secure and safe.
- Retain the relationship with local enforcement agencies such as the Police to keep anti social behaviour in the Park to a minimum.
- Continue to provide appropriate training for all parks staff.

3.3 A Park which is Well Maintained and Clean

A pre-requisite of a well used, healthy and safe park is a high standard of maintenance and cleanliness.

3.3.1 Litter and Waste Management

The Park keeper is responsible for emptying bins and clearing litter from the site on a daily basis. Additional collection and emptying duties are undertaken when the park is busy.

Due to relatively secure nature of the Park there is no problem with fly tipping.

Green waste produced from grass cutting and shrub maintenance operations is removed from site for recycling. Where possible larger items of green waste are chipped on site and used as mulch on beds and herbaceous borders.

Recycling bins have been installed on site which are regularly emptied by the Park keeper. A new dedicated waste disposal area is being developed next to the secure store and has been provided with larger recycling bins which allows for the separation of waste by material composition. Neighbourhood Services are looking at the possibilities of extending the use of this facility into the local community although it will need to be subject to close management and monitoring to prevent misuse.

Sustainable waste management is a high priority for Northumberland County Council and there is scope for the Park to have a major role in demonstrating the benefits of efficient and more sustainable methods as recommended in the Joint Municipal Waste Management Strategy for Northumberland (available on www.northumberland.gov.uk/parks).

3.3.2 Grounds Maintenance



Shrub bed and Rockery (both ongoing refurbishment projects)

Both the Park keeper and the Neighbourhood Services team are fully committed to providing a high quality grounds maintenance service in Doctor Pit Park. With training and guidance the Park keeper now carries out most of the horticultural duties and is supported in this by a qualified team of gardeners and horticulturalists when required.

Partnership working with external organisations (notably Groundwork Northumberland) is being undertaken to carry out improvement works to the Park's herbaceous beds and rockery. A review of horticultural provision in the Park is underway and this has identified areas for improvement and redesign.

The main focus of this work will be the shrub beds on either side of the main entrance to the Park. The redesign will provide a more attractive and welcoming entrance feature to the Park.

Improvements to the horticultural features in the quiet area is continuing, in

particular bringing the rockery back into bloom and providing more annual bedding in the Park.

3.3.3 Buildings Maintenance

The Park pavilion and secure store are owned and maintained by Northumberland County Council.

The Park keeper is responsible for the day to day to day cleanliness of the buildings and surrounds. In addition all pavilion user groups are responsible for ensuring that the building is left in a clean and tidy condition when they leave.

Neighbourhood Services have a Service Level Agreement with the local school caretaker who will deep clean carpets and buff all floors seven times a year.

The Park keeper inspects the buildings regularly and carries out any basic repairs or repainting required. These works are recorded by the Park keeper on the weekly diary sheet.

Specialist repairs are reported to Northumberland County Councils Property Services helpdesk. All requests are electronically logged and given a priority rating before being forwarded to contractors for action.

The Property Services team are also responsible for managing the following works:

- Annual security system agreement
- Annual inspection of all fire prevention equipment
- Legionella Prevention contract
- Inspections of all electrical systems within the building
- All insurances for the buildings

All inspections are fully documented and where appropriate certification is issued. Certification and documentation is stored centrally at County Hall, Morpeth.

3.3.4 Hard Landscape Features

The paths, walls and other hard landscaping features in the Park are managed and maintained by Northumberland County Council.

Paths are regularly checked and where necessary swept of debris by the Park keeper. Paths are edged and weeds removed on an annual basis to reduce grass encroachment.

Any graffiti is removed as soon as it is reported either by the Park keeper or by the dedicated graffiti removal team.

3.3.5 Equipment Maintenance and Use – Staff

All staff who work in the Park are trained in the use and maintenance of small machinery and hand tools as a basic requirement. Staff that operate specialist tools such as chainsaws and spraying equipment are trained to the required standard for their safe operation.

There is a small secure store on site which houses grass cutting and other horticultural tools for use by the Park keeper.

All COSHH registered materials are stored in a secure chemical cabinet at Bomarsund depot.

All machinery is maintained and repaired by qualified employees or by Council approved external contractors.

3.3.6 Play Area Equipment



Newly Refurbished Play Facilities

The play area is visually inspected daily by the Park keeper and on a weekly basis by the Council's qualified play area inspector.

An annual inspection is carried by the Council's appointed insurers.

All repairs are carried out by qualified persons using manufacturer supplied replacement parts.

Graffiti is removed as soon as it appears and equipment is repainted as part of a rolling programme.

3.3.7 Objectives

- Develop a new waste disposal area in the Park with appropriate recycling facilities.
- Maintain the current high standard of cleanliness with regular bin emptying, litter sweeps and graffiti removal.
- Implement a programme of horticultural improvements in the Park

- including the refurbishment of the rockery and shrub beds.
- All play equipment to be regularly inspected, maintained and painted.

3.4 Sustainability

Those who administer parks and green spaces have a responsibility to manage and maintain them in an environmentally sustainable way.

Such facilities should also educate and inform the wider community of the benefits and necessity of adopting a more sustainable lifestyle.

Many of the operations we carry out are in line with the Northumberland County Council Waste Management strategy.

3.4.1 Pesticide Use

Neighbourhood Services recognizes the importance of reducing pesticide use to protect the health of customers, staff and the biodiversity of the Park.

There is now minimal use of pesticides in Doctor Pit Park.

Paths are edged by hand, while weeds in beds are manually removed.

Weed growth in beds is suppressed by mulching utilising on site green waste.

Pesticides are currently being used on the bowling green and where possible non residual herbicides are applied.

3.4.2 Materials used and Resource Conservation

Neighbourhood Services are committed to reducing dependence on peat based composts as a growing medium for plugs and seedlings.

When purchasing externally favourable consideration is given to those companies using peat free growing mediums.

In order to reduce transport and disposal costs waste material is chipped on site for use on herbaceous and shrub beds. Surplus green waste is transported to the local facility at Cowley Road, Blyth (2 miles away) to be recycled. Composted materials are then returned to the Park for use as a soil conditioner.

Companies which provide park furniture manufactured from recycled or sustainable materials will be considered positively for the future refurbishment of the Park.

Where possible local contractors and suppliers are used to provide goods and services both to minimize transport costs and sustain the local economy.

3.4.3 Horticultural and Arboricultural management

Many of the flowers and plants supplied to the Park are grown from seed at the Council's greenhouses at Bomarsund, Stakeford. This is supplemented by plugs and seedlings from external suppliers and brought on in the nursery.

Native and specimen tree species which offer a biodiverse environment are favoured for planting and local suppliers are used where possible.

Arboricultural works are programmed in the autumn and winter to minimize disruption to the local wildlife. The management of the tree stock follows the "Growing Together – a Strategy for the Management of Northumberland County Council's Trees and Woodlands" policy document available on www.northumberland.gov.uk

3.4.4 Pollution Reduction

Due to the compact nature of Doctor Pit Park vehicle use is minimal and the Park keeper has use of an electric powered buggy for transporting materials when required.

Horticultural machinery is regularly inspected and maintained to ensure optimum operating performance.

All staff are trained in the correct use of machinery including proper filling techniques and how to properly deal with spillages should they occur.

3.4.5 Water and Energy Efficiency



New Bowling Green Irrigation System

Water usage in the Park and pavilion is monitored on a regular basis to ensure consumption is not excessive.

The bowls club has recently been successful in securing funding for a new irrigation system which is now installed and working. The system is on a timer system and operates for a short period at night time which reduces evaporation rates and therefore consumption.

Recent improvements in the pavilion have included a new insulated roof and the installation of UPVC double glazing to improve energy efficiency.

The recently installed exterior security lighting uses low energy bulbs and is also on a timer system which allows for activation at specific times to ensure energy is not being wasted.

Neighbourhood Services plan to carry out an efficiency audit for the building and will seek advice from the Council's Sustainability Officer to identify where further savings can be made.

3.4.6 Objectives

- Continue to minimize use of pesticides in the Park.
- Investigate organic maintenance regimes for the bowling green.
- Assess non peat alternatives for plant propagation with the aim of significantly reducing our dependence on peat.
- Where possible use local suppliers for plants and trees.
- Horticultural machinery to be maintained regularly to ensure optimum performance.
- Establish a composting area on site. Recycle and reuse green waste in the Park.
- Carry out an efficiency audit of the buildings to identify where further savings could be made
- Continue to monitor water and energy bills for unnecessary consumption.

3.5 Conservation and Heritage

Particular attention should be paid to the conservation and appropriate management of

- **flora and fauna**
- **landscape features**
- **buildings and structural features**

3.5.1 Natural and Landscape Features

At the present time conservation opportunities within Doctor Pit Park have not been fully realized.

There are a number of shrub and tree species which are attractive to wildlife already growing in the Park. The proposals to redesign the herbaceous and shrub beds will feature plants which provide significant conservation value to

the Park.

The quiet zone in the Park provides a possible location for a small wildlife and wildflower area and there is an opportunity to engage local schools and Park stakeholders in developing this.

3.5.2 Local History

The Park has no historic buildings although it does have an established social history within the local community.

The Park was originally established in the early twentieth century to provide a green space and a recreational area for the mining community and its development over the years has reflected this role.

Bedlington Terriers Football Club, who are located immediately to the south, have their own sporting history and ties with the Park remain close.

The history of the community and the Park has been vividly portrayed in the graffiti wall recently completed by Bedlington Youth Partnership. Additionally Neighbourhood Services are considering commissioning local artists to work with stakeholders in designing a central artwork feature that will reflect the importance of Doctor Pit Park in the local community.

5.5.3 Objectives

- Establish a wildlife and wildflower area in the Park with the support of the Friends group and the local community.
- Investigate the social history of the Park with the aim of providing educational source material, promotional leaflets and signage.
- Commission a central artwork feature designed by the local community and stakeholders.

3.6 Community Involvement



Proposed Quiet Zone Area

Community involvement will provide the driving force for the future development and management of Doctor Pit Park.

Successful involvement can make the Park a focal point for the local community and ensure that it is well respected and used to its full potential.

Community involvement can be developed on a number of levels and involve all Park users.

3.6.1 *The Friends of Doctor Pit Park*

Neighbourhood Services have recently started holding regular bi monthly meetings in the Park pavilion with the objective of setting up a formal Friends of Doctor Pit Park group. Currently the meetings are attended by Park stakeholders, Northumberland County Council officers and representatives from the local Police.

Once the group has established it is intended to open meetings up to the wider local community and hopefully to establish a constitution with elected members who can feedback directly to the Council.

The Friends group will be encouraged to make full use of the pavilion and Park to hold events, talks and walks.

There are opportunities within the framework of Northumberland County Council to encourage and attract new members through the website, community forums and promotional events.

3.6.2 Stakeholders

Bedlington Youth Partnership: This group meets after school hours and at weekends in the pavilion to provide activities for older children in the local community. As well as providing a valuable health and social education role the group have been working in the Park and are has created a graffiti artwork on the wall in the kickabout area.

Doctor Pit Park Bowls Club: The long established club has an active membership and are regular users of the green and pavilion during the summer months. The club was responsible for raising funds for the purchase and installation of the new bowling green irrigation system.

Doctor Pit Playgroup: The playgroup has used the pavilion and Park facilities for a number of years to provide pre school activities for local children. The group has raised funds for improvements in the Park, most notably the refurbishment of the pavilion kitchen. The children are also encouraged to make use of the Park to learn about planting and growing flowers and vegetables.

Groundwork North East: Neighbourhood Services has been working with Groundwork to provide horticultural opportunities for socially disadvantaged groups. They have carried out improvement works to shrub beds and paths are currently working on refurbishing the rockery feature. The Groundwork team also work with local schools and educational establishments and is able to provide opportunities to learn more about environmental and green issues.

Northumberland County Council: Various services within the authority make use of the Park facilities such as the Play Ranger and Sports Development teams.

Elected members: Neighbourhood Services recognize the importance of the role local councillors can play in ensuring the Park is protected during times of budget cutbacks. Many of the councillors have their roots in Bedlington and are aware of how important the Park is to the local community. They attend Friends meetings and have, in the past, provided much needed funding for improvements. The creation of the new town council of West Bedlington has also allowed the local elected members to become more involved in the management of Doctor Pit Park.

3.6.3 Community Facilities within the Park



Bowling Green

The main community facility within Doctor Pit Park is the Park pavilion.

It has recently been refurbished with a new roof, UPVC windows, doors and kitchen facilities. The layout of the building provides a community room, bowls club room (which also doubles as a second community room if required), kitchen, toilet facilities, Park keepers office and storage room.

It currently provides accommodation for the play and youth groups, the bowls club and Council groups.

It has a great potential for further use by the local community and interest groups and a marketing plan is being drawn up to publicise its availability more widely.

There are further opportunities within the Park to improve existing community facilities especially in the quiet area where there are proposals for new planting, park furniture and picnic tables.

3.6.4 Education

Doctor Pit Park has great potential to provide educational facilities to the local community and schools.

The Park is regularly used by the local playgroup, youth partnership and Council play and recreation services provide environmental education. This is supported by Neighbourhood Services Park staff and Groundwork North East.

3.6.5 Community Consultation

A framework is being developed to improve community consultation for the Park.

Regular meetings are being held with stakeholders with the object of setting up a Friends group which will eventually be open to the wider community.

Northumberland County Council provides further opportunities to consult through community forums, parish councils, websites and Park events.

3.6.6 Objectives

- Continue to support and develop the Friends of Doctor Pit Park group.
- Investigate ways to increase community participation in the group and the Park.
- Increase community awareness and use of the Park by holding events and promoting the facilities through websites, the local press and promotional materials.
- Encourage educational groups and volunteers to make more use of the Park.
- Promote the newly refurbished pavilion as a venue for groups and events.
- Keep elected members involved in the development and management of the Park through regular briefings, news letters and invites to community events.

4. MANAGEMENT OPERATIONS

This section covers Neighbourhood Services proposals for the development and management of Doctor Pit Park for a period of 5 years. It will be reviewed annually to reflect works carried out and any changes implemented.

4.1 A Welcoming Park

4.1.1 Signage and Interpretation

- Work with Northumberland County Councils Highways team to improve directional signage in Bedlington to better identify routes to Doctor Pit Park.
- Liaise with Sustrans to provide directional signage to the Park from nearby cycle routes.
- Review existing internal signage to establish a consistent and individual style for the Park.
- Install new fingerpost signage at the Hollymount Square entrance directing Park users to the main facilities.
- Install a second Park notice board for promoting community, Friends and Park events, displaying opening and closing times and providing further contact details on other council and local services.

4.1.2 Entrance Features and Access

- Prominent and friendly welcoming signage to be installed at all three entrances.
- The shrub beds and rockery feature at the main entrance to be redesigned and replanted. Specimen or environmentally diverse plants and shrubs to be retained. Shrub beds to be thinned out to allay fear of crime concerns and replanted with ground cover plants. The rockery to be replanted with species displaying bright and welcoming colours. Involve park stakeholders in the project.
- Redesign the path at the school entrance for DDA compliance.
- Install directional fingerpost at Hollymount Square entrance.
- Undertake a study to assess the condition of the park infrastructure and facilities in relation the Disability Discrimination Act 1995. The study will act as a template for future development in the Park.

4.1.3 Facilities for Children and Young People

- Continue to maintain all play equipment to current high standards.
- Investigate the possibility of providing more inclusive play items.
- Provide communal seating for older children around the skate park area.

4.1.4 Customer Liaison

- Retain a full time Park keeper who is a recognizable presence in the Park and an important link with the local community.
- Ensure all Park staff are trained in good customer practice.

4.2 A Park which is Healthy, Safe and Secure

4.2.1 Equipment and Facilities

- Ensure that all staff working in the Park are familiarized with equipment and facilities and the reporting procedures for damage and vandalism.
- All staff responsible for inspections will be properly qualified and trained.
- All damaged or potentially hazardous equipment to be repaired immediately or made safe until proper remedial works can be undertaken.
- Continue to carry out improvements to the path network to ensure they are safe and fit for purpose.
- Upgrade the existing car park to incorporate disabled bays and secure cycle racks.

4.2.2 Staff Training

- Ensure that all staff working in the Park are appropriately trained in the use of tools and equipment.
- Staff training records regularly reviewed to ensure their qualifications and training are up to date.

4.2.3 Community Safety

- Maintain close links with the Community Support Officers, crime and disorder partnerships, Council enforcement teams and LMAPS (local multi agency problem solving group).
- Implement any relevant recommendations from Northumberland County Councils Community Safety Policy.
- Involve enforcement agencies and personnel in Friends meetings and community events.
- Ensure all park staff are kept up to date on community safety issues through meetings and training.

4.2.4 Security

- Secure funding to repair or, where necessary, replace the fencing around the Park which has been identified as being in poor condition.
- Work with adjoining landowners to remove barbed wire fencing which is installed on some sections of fencing.
- Provide additional lighting on the front of the pavilion to improve safety of Park users particularly in the evenings and winter months.

4.2.5 Dog Fouling

- Continue to work with dog owners in encouraging them to respect the Park and recognize their responsibilities.
- Appropriate dog fouling signage to be displayed in the Park.
- Work alongside environmental enforcement teams to ensure that persistent offenders are prosecuted

4.2.6 Play Area

- Carry out daily, weekly and annual inspections of all play facilities.
- Fix equipment immediately or disable and secure until proper repairs can be made.
- Ensure all inspections and repairs are documented and kept up to date.

4.2.7 Other Safety Checks

- Tree inspections to be carried out regularly by properly qualified staff.
- Paths checked daily and inspected annually by a qualified Highways inspector.
- Remedial works to be programmed according to risk assessment.
- No COSHH registered materials to be stored on site.
- All mechanical equipment to be maintained and serviced by qualified persons.

4.3 A Park which is Well Maintained and Clean

4.3.1 Parks Staff and Grounds Maintenance

- Continue Neighbourhood Services commitment to provide high quality, sustainable grounds maintenance in the Park.
- Engage with Park stakeholders and the local community in redesigning and implementing horticultural improvements, particularly at the main entrance and in the quiet area.
- Develop the quiet area of the park with landscaping works, path improvements and the provision of seating and bins.
- Work with external partners (e.g. Groundwork North East and the Probation Service) in providing horticultural opportunities and experience to excluded social groups.
- Install new grit bins in the park to prevent salt damage to horticultural features.

4.3.2 Waste Management and Cleansing Operations

- Bins to be inspected and emptied on a daily basis. Grounds to be regularly patrolled and cleared of litter by Neighbourhood Services staff.
- Provide a properly designed disposal area for the collection of Park waste.
- Implement any recommendations in Northumberland County Councils Waste Management Strategy appropriate to the Park environment.
- Continue to remove graffiti as soon as it appears.

- Investigate the possibility of providing a graffiti wall in the park and work with the Bedlington Youth Partnership to tackle the issue.

4.4 Sustainable Management Operations

4.4.1 Resource Conservation and Waste Management

- Provide separate recycling bins so that litter and waste as can be sorted into different types.
- Install a composting facility in the Park for green waste saving transport costs.
- Work with the Northumberland County Council waste minimization and recycling team to maximize recycling opportunities.
- Where possible continue to use green waste on site saving collection and disposal costs.

4.4.2 Pesticides

- Pesticide use in the park is to be kept to a minimum.
- Carry out a feasibility study on maintaining the bowling green using organic methods only.

4.4.3 Pollution Reduction

- Ensure all motorised tools and equipment are regularly inspected and maintained for optimum performance.
- Restrict use of motorised vehicles in the park and use electric buggy when required.

4.4.4 Water and Energy Efficiency

- All new electrical installations and equipment to be checked for efficiency ratings.
- Monitor all utility bills for excessive consumption and address where necessary.
- Investigate the use of energy efficient light bulbs in the pavilion.
- Restrict filling of paddling pool to peak times.

4.5 Conservation and Heritage

- Establish a wildflower/wildlife area with the active participation of local school and community organizations.
- Redesign herbaceous and shrub beds to accommodate insect friendly species such as buddleias, asters and sedums.
- Research history of Doctor Pit Park and Bedlington Terriers Football Club with the aim of producing information boards and educational materials.

4.6 Community Involvement

4.6.1 The Friends of Doctor Pit Park

- Continue to hold regular meetings with Park stakeholders to encourage the formation of a constituted Friends group.
- Open up meetings to the wider local community and promote membership of the Friends group.
- Develop an events programme with the Friends and hold workdays to maintain horticultural facilities in the park.

4.6.2 Other Groups in the Park

- Identify and address issues by continuing to develop links with Park stakeholders, the local community and multi agency partnerships.
- Continue to support the work of the local Police and Northumberland County Councils enforcement teams in tackling anti social behaviour issues in the Park and strengthen links with the on site Park keeper in identifying problems.
- Support the work of the parish councils and community forums in promoting and maximizing usage of the Park and facilities.

4.6.3 Involvement of Young People

- Carry out further consultation with young people through the Bedlington Youth Partnership.
- Encourage participation in the Park by arranging events and workdays.

4.6.4 Education

- Work with Northumberland County Councils education services to promote the Park in local schools.
- Compile education packs for Doctor Pit Park.
- Continue to support social agencies in providing horticultural and educational opportunities for socially excluded groups.
- Support Neighbourhood Services schemes to train young people in arboriculture and horticulture.
- Provide placements to work alongside Neighbourhood Services staff to learn about Park maintenance and management.

4.6.5 Further Community Consultation

- Utilise Northumberland County Council resources (e.g. website and publicity sections) to carry out consultation and surveys.
- Provide analysis and feedback to the local community and Park stakeholders.
- Investigate the possibility of using the local community forum and parish council to carry out further community consultation.

4.7 Marketing

- Neighbourhood Services will promote Doctor Pit Park through the development of a dedicated page on Northumberland County Councils website.
- Ensure that the webpage is kept up to date and events are promoted.
- Neighbourhood Services will work with the Councils Communication team to develop new pamphlets and promotional material for the Park.
- Ensure that the Parks contact details and information is kept fully up to date on notice boards and in literature.
- Promote the Park more fully in the town with posters and promotional literature in local shops and Council buildings.
- Neighbourhood Services will continue to work with Park stakeholders and Council teams such as Sports Development and Play services on the annual events programme.

- Ensure that the Park maintains a high profile in the local press with regular updates on developments and events.

4.8 Monitoring and Plan Review

- This management plan has been drafted in 2010 and will act as a working document for the development of Doctor Pit Park over the next five years.
- The development and management of the park will be regularly monitored by the Neighbourhood Services team, the Friends group and other Park stakeholders.
- The plan will be reviewed annually to reflect developments and improvements in the Park.
- Monitoring of the development will take place through the Friends group and through evaluation forms distributed at events and on the council website. Spot surveys will be used as well as people counters to monitor park usage.

Links to the policies relevant to the implementation of this management plan can be found on the Doctor Pit Park webpage.

Visit www.northumberland.gov.uk and follow the Parks link in the A to Z index or search for Doctor Pit Park.

Appendix 5.1 Maintenance Duties

TASK	RESPONSIBILITY	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
BOWLING GREEN MAINTENANCE													
Cut bowling green maximum height 5mm using pedestrian mower with grass collection facility	Park keeper			2	6	8	8	8	8	8	2	1	
Mow bowling green surrounds maximum height 10mm using pedestrian mower with grass collection facility	Park keeper			1	4	4	4	4	3	2	1		
Edge surrounds	Park keeper			1	2	2	2	2	2	1	1		
Remove dew with switch	Park keeper			As Required									
Apply spring/summer fertilizer	Fine turf Team				1								
Apply autumn/winter fertilizer	Fine turf Team									1			
Apply approved selective herbicide	Fine turf Team			As Required							1		1
Apply approved fungicide	Fine turf Team		1										
Apply mosskiller/lawn sand	Fine turf Team			1									
Scarification works	Fine turf Team			1						1			
Hollow/solid tining	Fine turf Team									1			
Reseeding and turfing works	Fine turf Team			As Required						1			
GROUNDS MAINTENANCE													
Cut grassed areas - pedestrian mower maximum height 10mm	Park keeper			1	2	2	2	2	2	2	1		
Cut grassed areas - ride on mower with grass collection facility - maximum height 30 mm	Park keeper			1	2	2	2	2	2	2	1		
Edge paths and remove weeds	Park keeper											1	

TASK	RESPONSIBILITY	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
HORTICULTURAL FEATURES AND TREES													
Prune roses				1								1	
Prune shrubs													1
Strim edges of beds and borders				1	2	2	2	2	2	2	1		
Remove litter and weeds from rose/shrub beds	Park keeper			As Required									
Apply mulch to shrub beds				1									
Prepare flower beds							1				1		
Plant spring bedding											1		
Remove spring bedding and prepare beds							1						
Plant summer bedding							1	1					
Remove summer bedding and prepare beds							1	1					
Remove litter and weeds from flower beds	Park keeper			As Required									
Hedge pruning works												1	
Annual tree inspection	Tree Inspector										1		
Tree works		Occ.										Occ.	Occ.
OTHER OPERATIONS													
Litter sweep park and empty bins	Park keeper	Daily	Daily		Daily	Daily	Daily	Daily	Daily	Daily	Daily	Daily	Daily
Inspect equipment and facilities	Park keeper	Daily	Daily		Daily	Daily	Daily	Daily	Daily	Daily	Daily	Daily	Daily
Clean building and toilets	Park keeper	Daily	Daily		Daily	Daily	Daily	Daily	Daily	Daily	Daily	Daily	Daily
Inspect play equipment	Play Area Inspector	4	4		4	4	4	4	4	4	4	4	4
Repair play equipment	Play Area Inspector	Occ.	Occ.		Occ.	Occ.	Occ.	Occ.	Occ.	Occ.	Occ.	Occ.	Occ.

Appendix 5.2 Key Roles and Responsibilities

Activities	Staff	Frequency
Supervision of Park Keeper and Neighbourhood Services staff	Senior NEAT Team Leader	Daily
Opening and closing of park including weekends	Park Keeper and Neighbourhood Services staff	Daily
Emptying litter bins throughout park	Park Keeper and Neighbourhood Services staff	Daily
Litter pick throughout park including play areas	Park Keeper and Neighbourhood Services staff	Daily
Checks/removal of graffiti	Park Keeper and Neighbourhood Services staff. Tags photographed by Environmental Enforcement Officer for identification. Small amounts removed by Park Keeper, large amounts by NCC Graffiti Removal team.	As required
Fly tipping removal	All fly tipping reported to local Environmental Enforcement Officer for investigation. Small amounts of fly tipping removed by Park Keeper, larger amounts by area NEAT teams.	As required
Dog Fouling enforcement duties	NCC Public Protection team	As required
Check perimeter fencing and gates	Park Keeper and Neighbourhood Services staff	Daily
Check footpaths and maintenance works	Park Keeper and Neighbourhood Services staff. Major repairs carried out by Highways team.	Daily/As required
Inspection of play equipment	Daily inspection by Park Keeper and recorded, detailed inspection by Play Area Inspector	Daily/weekly
Play equipment repairs	Play Area Maintenance Operative	As required
Inspection of park seats and bins	Park Keeper and Neighbourhood Services staff	Daily
Painting of seats and bins	Park Keeper	Annually
Grass cutting throughout park	Park Keeper and Neighbourhood Services staff	10 working days
Bowling green maintenance works	Park Keeper and Neighbourhood Services staff	Twice a week in summer, otherwise as required
Tree Surveys and arboricultural operations	Trees and Woodlands Officer and Arboricultural team	As required – winter works
Irrigation system operation	Park Keeper	As required

Activities	Staff	Frequency
Pavilion opening and closing	Park Keeper	Daily
Pavilion and toilet cleaning duties	Park Keeper and user groups	Daily
Facilities Bookings	Green Spaces Officer	As required
Evening security of the park	Park locked at dusk by Park Keeper	Daily
Coordination of Green Flag Award application	Green Spaces Officer	Annually
Liaising with partner agencies and user groups.	Green Spaces Officer and Area Environmental Maintenance Manager	As required
Event planning and facilitation	Green Spaces Officer and stakeholders	As required
Interpretation, promotion and marketing	Green Spaces Officer and NCC Communications team	As required
User group and stakeholder support	Green Spaces Officer and Environmental Maintenance Manager	Meetings held 4 times a year
Secure external funding to develop Doctor Pit Park	Green Spaces Officer supported by user groups	As required
Maintenance and repair of park buildings	NCC Property Services team	As required
Annual Legionella testing programme	NCC Property Services team	Monthly
Fire and Intruder alarm servicing	NCC Property Services team	Annually
Fire equipment inspection	NCC Property Services team	Annually
Pavilion Fire Risk Assessments	Senior NEAT Team Leader	Annually

Useful Contacts

Name	Position	Contact
Bill Thornton	Environmental Maintenance Manager	01670 542456
Colin Green	Senior NEAT Team Leader	01670 844253
Steve Johnson	Green Spaces Officer (South East)	01670 542446
Steve Kirsopp	Park Keeper	01670 824046
Leon Savage	Trees and Woodlands Officer (South East)	01670 542468
Paul Long	Play Area Maintenance Team	01670 542433
Dave Jarvis	Environmental Enforcement Officer	01670 542 433
NCC	Property Services Team	01670 534840
NCC	Public Protection Team	01670 534605

BYELAWS

Doctor Pit Park, Bedlington

Made by the Wansbeck District Council under section 164 of the Public Health Act, 1875 and sections 12 and 15 of The Open Spaces Act, 1906 with respect to Pleasure Grounds and Open Spaces.

1. Throughout these Byelaws the expression “the Council” mean the Wansbeck District Council and the expression “the pleasure ground” means each of the pleasure grounds named in the attached schedule.
2. An act necessary to the proper execution of his duty in the pleasure ground by an officer of the Council, or any act which is necessary to the proper execution of any contract with the Council, shall not be deemed an offence against these Byelaws.
3. No person shall in the pleasure ground without reasonable excuse:
 - (i) climb any wall or fence in or enclosing the pleasure ground or any tree, or any barrier, railing, post or other erection;
 - (ii) remove or displace any barrier, railing, post or seat, or any part of any erection or ornament, or any implement provided for use in the laying out or maintenance of the pleasure ground.
4. No person shall, except in pursuance of a lawful agreement with the Council or otherwise in the exercise of any lawful right or privilege, bring or cause to be brought into the pleasure ground any cattle, sheep, goats or pigs or any beast of draught or burden.
5.
 - (i) no person shall, without reasonable excuse, ride or drive a cycle, motor cycle, motor vehicle or any other mechanically propelled vehicle in the pleasure ground, or bring or cause to be brought into the pleasure ground any motor cycle, motor vehicle, trailer or any other mechanically propelled vehicle (other than a cycle), except in any part of the pleasure ground where there is a right of way for that class of vehicle.
 - (ii) If the Council has set apart a space in the pleasure ground for use by vehicles of any class, this byelaw shall not prevent the riding or driving of those vehicles in the space so set apart, or on a route, indicated by signs placed in conspicuous positions, between it and the entrance to the pleasure ground.
 - (iii) This byelaw shall not extend to invalid carriages.

(iv) In this byelaw:

“cycle” means a bicycle, a tricycle or a cycle having four or more wheels, not being in any case a motor cycle or motor vehicle;

“invalid carriage” means a vehicle, whether mechanically propelled or not, the unladen weight of which does not exceed 150 kilograms, the width of which does not exceed 0.85 metres and which has been constructed or adapted for use for the carriage of one person, being a person suffering from some physical defect or disability and is used solely by such a person;

“motor cycle” means a mechanically propelled vehicle, not being an invalid carriage, with less than four wheels and the weight of which unladen does not exceed 410 kilograms;

“motor vehicle” means a mechanically propelled vehicle. Not being an invalid carriage, intended or adapted for use on roads;

“trailer” means a vehicle drawn by a motor vehicle, and includes a caravan.

6. No person who brings a vehicle into the pleasure ground shall wheel or station it over or upon:
 - (i) any flower bed, shrub, or plant, or any ground in course of preparation as a flower bed, or for the growth of any tree, shrub, or plant;
 - (ii) any part of the pleasure ground where the Council by a notice boards affixed or set up in some conspicuous position in the pleasure ground prohibit its being wheeled or stationed.
7. No person shall in the pleasure ground, walk, run, stand, sit or lie upon any flower bed, shrub or plant, or any ground in course of preparation as a flower bed or for the growth of any tree, shrub or plant.
8. No person shall in the pleasure ground;
 - (i) bathe, wade, or wash in any ornamental lake, pond, stream or other water;
 - (ii) without reasonable excuse foul or pollute any such water. Provided always that nothing herein contained shall prevent the use by infants of children’s paddling pools.
9. Where the Council has set apart any such part of the pleasure grounds as may be fixed by the Council, and described in a notice board affixed or set up in some conspicuous position in the pleasure ground for the purpose of any game specified in the notice board, which, by reason of the rules or manner of

playing, or for the prevention of damage, danger, or discomfort to any person in the pleasure ground may necessitate, at any time during the continuance of the game, the exclusive use by the player or players of any space in such part of the pleasure ground – a person shall not in any space elsewhere in the pleasure ground, play or take part in any game so specified in such manner as to exclude persons not playing or taking part in the game from the use of such a space.

10. A person resorting to the pleasure ground and playing or taking part in any game for which the exclusive use of any space in the pleasure ground has been set apart shall;
 - (i) not play on the space any game other than the game for which it is set apart;
 - (ii) in preparing for playing and in playing, use reasonable care to prevent undue interference with the proper use of the pleasure ground by other persons;
 - (iii) when the space is already occupied by other players not begin to play thereon without their permission.
 - (iv) where the exclusive use of the space has been granted by the council for the playing of a match, not play on that space later than a quarter of an hour before the time fixed for the beginning of the match unless he is taking part therein;
 - (v) except where the exclusive use of the space has been granted by the Council for the playing of a match in which he is taking part, not use the space for a longer time than two hours continuously, if any other player or players make known to him a wish to use the space.
11. No person shall in any part of the pleasure ground which may have been set apart by the Council for any game play or take part in any games when the state of the ground or other cause makes it unfit for use and a notice is set up in some conspicuous position prohibiting play in that part of the pleasure ground.
12. No person shall in the pleasure ground:
 - (i) except as hereinafter provided erect any post, rail, fence, pole, tent, booth, stand, building, or other structure;
provided that this prohibition shall not apply where upon an application to the Council they grant permission to erect any post, rail, fence, pole, tent, booth, stand, building or other structure, upon such occasion and for such purpose as are specified in the application.
 - (ii) sell, or offer or expose for sale, or let to hire, or offer or expose for letting to hire, and commodity or article, unless, in pursuance of an agreement with the Council, or otherwise in the exercise of any

unlawful right or privilege, he is authorised to sell or let to hire in the pleasure ground such commodity or article.

13. No person shall in the pleasure ground;
 - (a) intentionally obstruct any officer of the Council in the proper execution of his duties;
 - (b) intentionally obstruct any person carrying out an act which is necessary to the proper execution of any contract with the Council; or
 - (c) intentionally obstruct any other person in the proper use of the pleasure ground, or behave so as to give reasonable grounds for annoyance to other persons in the pleasure ground.
14. No person shall in the pleasure ground drive chip or pitch a HARD golf ball except on land set aside by the Council for use as a golf course, golf driving range, golf practice area or putting course.
15. Every person offending against any of these Byelaws may be removed from the pleasure ground by an officer of the Council, or any constable.
16. Every person who shall offend against any of these Byelaws shall be liable on summary conviction to a fine not exceeding level 2 on the standard scale.

REVOCATION

17. The Byelaws made by Wansbeck District Council on 20 October 1976 and confirmed by the Secretary of State on 1 June 1977 are hereby revoked insofar as they apply to the grounds listed in the Schedule.

THE SCHEDULE ABOVE REFERRED TO

Part I under Section 164 of the Public Health Act 1875

- (1) Hirst Park, Ashington (excluding Hirst Park North Recreation Ground)
- (2) Newbiggin Leisure Centre Grounds
- (3) Bedlington Golf Club
- (4) Ashington Leisure Centre Grounds
- (5) Library Gardens, Ashington
- (6) South Park, Ashington
- (7) Wembley Terrace, Cambois
- (8) Grange Park, Bedlington
- (9) Collingwood and the Screens, Newbiggin by the Sea
- (10) Cleasewell Hill Park, Bedlington
- (11) Memorial Park, Newbiggin by the Sea
- (12) Hartlands, West Lea, Bedlington
- (13) Jennings Field, Bank Top, Bedlington
- (14) Spital Burn Open Space

Part II under Sections 12 and 15 of the Open Spaces Act 1906

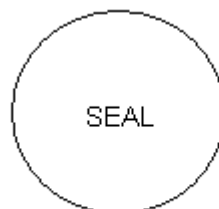
- (1) Promenade Banks, Newbiggin by the Sea
- (2) Guide Post Recreation Ground
- (3) Dr Pit Welfare Park, Bedlington
- (4) Newbiggin by the Sea Welfare Park
- (5) Ashington Peoples Park
- (6) Cricket Field, Ashington

Part III under Section 15 of the Open Space Act 1906

- (1) Gallagher Park, Bedlington

Dated this 6 day of March 1992

GIVEN under the Common Seal)
of Wansbeck District Council)
in the presence of)



Vice Chair

M. G. FERRIGON

Duly Authorised Officer

J. M DOUGLASS

The foregoing byelaws are hereby confirmed by the Secretary of State and shall
come into operation on the 28 day of September 1992

Signed by authority of the Secretary of State

M. E. MEAD

An Assistant Under Secretary of State

1 September 1992
Home Office
LONDON SW1

Dr Pit Park Keeper Duties

Responsible To

Senior NEAT Team Supervisor

Objective

To uplift the appearance of the environs of the park

Outline of duties

1. Responsible for the use of the pavilion ensure user are using the correct area and no conflict arises between users.
2. Ensure users leave building clean and tidy.
3. Clean toilets inside and outside toilets
4. Provide presence to encourage use of park facilities in and around Dr Pit Park including playing fields and adjoining streets
5. Liaise with Park users and attend Friends Of Dr Pit Park Group
6. Litter collections cleaning of park sweeping paths
7. Weeding floral areas
8. Strimming around Park
9. Daily visual inspections of Play equipment report problems to Chris/Colin
10. Switch Brush bowling greens
11. Clean gullies to bowling greens
12. Paint Seats
13. Paint play equipment
14. Treat graffiti
15. Fill in weekly incident sheets include good reports

Not an exhaustive list guide to how the profile of Parkforce can be brought to the attention of Park users

DOCTOR PIT PARK MANAGEMENT PLAN 2011 – 2015

KEY OBJECTIVES AND UPDATE

TASK	RESPONSIBILITY	FUNDING	2011	2012	2013	2014	2015
CONSULTATION							
Introduce regular Park user group meetings	NCC Officers Stakeholders	NCC	Complete – meetings now held quarterly				
Develop plan to introduce countywide parks consultation process	Green Spaces Officers NCC Senior Management and Communications team	NCC		Online form developed with Business Coordination team			
Introduce new survey forms and update website to include them	Green Spaces Officer NCC Communications team	NCC			An online Parks survey form has been added to the Parks webpage.	Parks survey form to continue as a customer feedback means	Parks survey form to continue as a customer feedback means
BUILDINGS							
Establish usage of water and electricity in park and pavilion	Green Spaces Officer NCC Finance team	NCC			Information is being gathered from NCC Energy Officer		
Investigate energy and water reductions options and implement	Green Spaces Officer Climate Change and Sustainability Officer	NCC				Moved to 2014 to progress	
Paint exterior features of pavilion	Park Keeper NCC staff	NCC					To be completed
Paint interior features of pavilion	Park Keeper NCC staff	NCC		Completed in 2012		To be completed	

TASK	RESPONSIBILITY	FUNDING	2011	2012	2013	2014	2015
INFRASTRUCTURE							
New irrigation system for the bowling green	NCC Officers Bowls Club	SITA Trust	Completed in 2011	Inspect and maintain	Inspect and maintain	Inspect and maintain	Inspect and maintain
Provide new park notice boards	NCC Officers	NCC	Completed in 2011 – 2 new notice boards installed	Ensure information is kept up to date	Ensure information is kept up to date	Ensure information is kept up to date	Ensure information is kept up to date
Improve lighting to pavilion	NCC Highways team Park users	NCC	New security lighting installed on the park pavilion	Inspect and maintain as required	Inspect and maintain as required	Inspect and maintain as required	Inspect and maintain as required
Provide gated access to bowling green from road	NCC Officers Park users	NCC		Completed in 2012 – funding from the Youth Partnership	Inspect and maintain as required	Improve surface as part of car parking improvement works	Inspect and maintain
Provide disabled parking within park and improve surface of car parking bays	NCC Officers	NCC	New disabled signage installed.			Install bay markings	
Improve information and interpretive signage within the park	NCC Officers Graphics Design team					To progress with support of local Parish council	
Paint park furniture	Park Keeper	NCC	Completed	Completed	Completed	To be completed	To be completed
Investigate further lighting improvements around pavilion	NCC Officers Highways team	NCC				Trees removed and monitor any lighting improvements	

TASK	RESPONSIBILITY	FUNDING	2011	2012	2013	2014	2015
SOFT LANDSCAPING AND ASSOCIATED WORKS							
Carry out further improvements to the green waste facilities	NCC Officers and staff	NCC		Green waste bin installed for mulching. Tree arisings used for mulching	Recycling of green waste continuing	Recycling of green waste continuing	Recycling of green waste continuing
Reduce pesticide usage in the park	Green Spaces Officer NCC staff	NCC	Pesticide only used on the bowling green to deal with turf diseases	Pesticide only used on the bowling green to deal with turf diseases	Pesticide only used on the bowling green to deal with turf diseases	Pesticide only used on the bowling green to deal with turf diseases	Pesticide only used on the bowling green to deal with turf diseases
Carry out improvements to horticultural features within the park	Park Keeper NCC staff Park Users	NCC			New feature bed installed in the play area	Reduce size of main rockery and make it more manageable and sustainable	Horticultural improvements to the shrub beds at the main entrance
Carry out full tree survey of the park	NCC Trees and Woodlands Officer	NCC		Tree survey completed by Trees and Woodlands Officer – to be reviewed every 3 years	Routine visual inspections to identify hazardous trees	Routine visual inspections to identify hazardous trees	Full survey by Trees and Woodlands Officer
Implement tree management works from survey	NCC Trees and Woodlands Officer and team	NCC			Replacement tree programme	Removal of dead and hazardous trees. Replanting works to replace removed trees	Replacement tree programme

TASK	RESPONSIBILITY	FUNDING	2011	2012	2013	2014	2015
NATURE CONSERVATION							
Implement works to improve nature conservation in the park	Local Conservation Groups Green Spaces Officer					Programme to be developed in 2014	
MARKETING AND STRATEGY							
Review the parks information on the existing NCC website. Redesign site to provide external links, survey forms and feedback opportunities	Green Spaces Officer NCC IT team	NCC			Review undertaken by Business Co – ordination Team and new web pages developed	Review success of new internet links and online survey forms.	
Develop new map for park and new promotional leaflets and information booklets	Green Spaces Officer Park Users Group Graphic Design team	NCC				This project has moved to 2014 due to budget restrictions	
Review management plan and update	Green Spaces Officer					Complete	To be reviewed

DOCTOR PIT PARK PAVILION DAILY INSPECTION SHEET

DATE:**TIME:**

Please Check Items Listed,

Tick Box And Give Brief Comments

ITEM	TICK BOX	COMMENTS
Exterior roof		
Exterior walls		
Exterior lights		
Exterior doors/fittings		
Exterior windows/fittings		
Guttering and drainpipes		
Paths/fences/grounds		
Internal doors/fittings		
Internal windows/fittings		
Internal ceilings		
Internal walls		
Internal lights		
Kitchen fittings and appliances		
Floors		
Heating		
Wall sockets and switches		
Water heaters		
Extinguishers:		
Number:		Tamper tag attached:
Seats/tables		
Toilets		
Urinals		
Cisterns		
Toilet roll holders		
Pipes & fittings		
Sinks etc.		
Cleaning equipment		
<i>Any other items:</i>		

INSPECTED BY:**DATE:**

DOCTOR PIT PARK PAVILION DAILY CLEANING RECORD

DATE:

TIME:

Tick boxes of items done

ITEM	TICK BOX	COMMENTS
TOILETS		
Bowls and urinals cleaned		
Sinks and ancillary items cleaned		
All floors mopped		
Bins emptied		
KITCHEN		
All kitchen surfaces/worktops cleaned		
Kitchen appliances clean		
Floors mopped and cleaned		
Bin emptied		
Dishwasher emptied		
Plug safety covers in place		
COMMUNITY ROOM		
All items used returned to storage areas		
Carpet hoovered and cleaned		
Floors cleaned		
Safety plug covers in place		
Bin emptied		
MAIN HALLWAY		
Floors cleaned		
STORE ROOM		
Equipment stored and walkways/doorways cleared		
BOWLS ROOM (if used)		
Carpets hoovered		

WORK CARRIED OUT BY

DATE

Week beginning: ____ / ____ / ____

Doctor Pit Park incidents report & comments sheet

Please include low level nuisance issues as well as major incidents. This is so we can build up a picture of public behaviour relating to issues like dog fouling, litter or noisy behaviour. All anti-social behaviour, drink-related incidents or vandalism resulting in damage to property must still be reported to the police.

Details of any incidents:	Crime Reference if reported to police
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	
Saturday	
Sunday	

Please add any general comments you wish to about whether the park was busier than usual, because of school holidays, good weather etc.

Reported by:

Statement of Policy on Health and Safety at Work Northumberland County Council

Health and Safety at Work Act 1974

Our statement of general policy is to:

- ensure the health, safety and welfare of all persons at work
- protect visitors, contractors and the general public who attend our premises/sites or who are affected by our undertakings, from risks to their health and safety which may arise from such activities.
- provide the necessary resources to comply with the Health and Safety at Work Act and all associated legislation concerning health, safety and welfare
- identify hazards and provide adequate control of the risks arising from our work activities
- provide and maintain safe plant and equipment
- ensure the safe use, handling, storage, transport and disposal of materials and substances
- provide information, instruction and supervision for employees
- ensure that all employees are competent to do their tasks, and to give them adequate training
- maintain safe and healthy working conditions and ensure that the means of access to and egress from workplaces are safe
- consult with our employees on matters affecting their health and safety
- prevent accidents and cases of work-related ill health
- monitor health and safety performance on a regular basis
- provide appropriate personal protective equipment, where necessary
- bring the approved Corporate Health and Safety Policy to the attention of all employees and, where necessary, other persons affected by County Council activities. Health and Safety Policies will be reviewed and revised as necessary.

Organisation

The Chief Executive has overall responsibility for all matters relating to the health, safety and welfare of every person employed by the County Council and for ensuring that members of the general public who may be affected by any of its activities are not thereby exposed to risks to their health or safety.

In turn, the Corporate Directors indicated below are responsible for all matters relating to health, safety and welfare within their respective services:

Deputy Chief Executive
Corporate Director of Adult Services
Corporate Director of Children's Services
Corporate Director of Local Services
Corporate Director of Finance
Director of Public Health and Protection (Joint Appointment)

All other Senior Officers and persons having supervisory duties are responsible for ensuring that the general intent of the health and safety policy is followed in practical terms, within their spheres of activity.

The Council has appointed a Corporate Director with special responsibilities for promoting health and safety. This role of Health and Safety Champion does not remove any primary responsibilities from other Corporate Directors. This has been established to ensure that health and safety is maintained as a key consideration during discussions within the Strategic Management Team. An Elected Member has also been nominated as a Health and Safety Champion.

All employees have a duty to exercise personal care and responsibility towards themselves and others, and to co-operate with the County Council in the execution of this policy.

Arrangements

The Council will take all reasonable steps to meet its responsibilities through appropriate and effective arrangements.

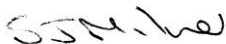
Safety policies, risk assessments and safe working procedures will specify health and safety arrangements in sufficient detail to enable individual employees to promote safe and healthy working practices.

The Council is committed to maintaining high standards of workplace health and safety. Progress in achieving targets for safety performance will be monitored by Corporate Directors.

Further detailed information on the Council's health and safety arrangements is given in the Council's Corporate Health and Safety Policy, published in April 2009.



Steve Stewart
Chief Executive



Sue Milner
Health & Safety Champion



Roger Styring
Member Health & Safety Champion

Date: 19 May 2011

Appendix 5.8 – Summary of Risk Assessments

Highways and Neighbourhood Services

Number	Grounds Maintenance Related Tasks	Last Review
NS1	Grass Cutting Operations	March 2011
NS2	Loading and unloading machines onto pickup or trailer	March 2011
NS3	Operating Pedestrian mower, rotavator and edging wheel	March 2011
NS4	Ride on grass cutters	March 2011
NS5	Operating trimmers and hedge cutters	March 2011
NS7	Tractor and flail	March 2011
NS8	Brushwood Chipper	March 2011
NS15	Application of Pesticides	March 2011
NS17	Grounds Maintenance Operations – Young Persons/Apprentices	March 2011
NS22	Use of Winches (Hand or Mechanical)	March 2011
NS23	Use of Mobile elevated working platform (MEWP)	March 2011
NS24	Tree Pruning	March 2011
NS25	Use of Chainsaw for felling and ground work	March 2011
NS26	Use of Chainsaw	March 2011
Number	Street/Building Cleansing Related Tasks	Last Review
NS11	Operating Highway and footpath mechanical sweepers	March 2011
NS12	Cleansing Public Toilets	March 2011
NS13	Litter-picking, emptying litter and dog bins	March 2011
NS14	Cleansing of Road Traffic Accident	March 2011
NS19	Pressure Washer	March 2011
Number	All Operation related tasks	Last Review
NS6	Use of Blower	March 2011
NS9	Driving Road Vehicles	March 2011
NS10	Refuelling road vehicles and machines	March 2011
NS16	Discovering and disposal of sharps	March 2011
NS18	Lone Working	March 2011
NS28	Towing and recovering vehicles	March 2011
NS29	Footpath winter gritting	April 2011
NS30	Towing Gritter	July 2011
Number	Markets	Last Review
NS20	Weekly Markets	March 2011
Number	Cemeteries	Last Review
NS21	Grave Excavations	March 2011
Number	Car parks	Last Review
NS27	Front line management of car parks	March 2011

We'd like to know what you want for Doctor Pit Park
Please help us by filling in this form.

Do you visit the park regularly? **Yes** **No**

If Yes how often? (tick box which applies)

Daily ☐ Weekly (how often)___ Monthly (how often)___ Annually (how often)___

What days do you visit? (tick boxes which apply)

Weekdays ☐

Saturday ☐

Sunday ☐

What time(s) do you visit? (tick boxes which apply)

Early morning ☐

Early afternoon ☐

Evening ☐

Late morning ☐

Late afternoon ☐

How do you get to the park? (tick box which applies)

On foot ☐

By private car ☐

By bus or taxi ☐

By bicycle ☐

How old are you? (tick box which applies)

Under 12 ☐

12-19 ☐

20-29 ☐

30-39 ☐

40-49 ☐

50-59 ☐

60-69 ☐

70 or over ☐

Are you ...

Male ☐

Female ☐

What is your postcode?

Do you have a registered disability?

Yes ☐

No ☐

Optional question. What do you consider to be your ethnic background?

.....



How long do you usually spend in the park? (tick box which applies)

Less than ½ an hour ☐

½ - 1 hour ☐

1 – 1½ hours ☐

More than 1½ hour ☐

What do you do in the park?

Exercise ☐ Walk the dog ☐ Use the children's play area ☐

Play football ☐ Skate park ☐ Basketball ☐ Meet friends ☐

Anything else.....
.....

What do you think of the upgrading of the park i.e refurbished paths, seats, bins, notice boards etc.

.....
.....
What further improvements would you like to see in the park?

.....
.....

Many thanks for completing this questionnaire.

Doctor Pit Park, Bedlington

Should you wish to discuss any issue relating to your park please contact Highways and Neighbourhood Services on 0845 600 6400

Appendix 5.10 – Map of Park



Northumberland

Northumberland County Council

Doctor Pit Park Bedlington, Management Plan

Steve Johnson

Green Spaces Officer,

Blyth Riverside Business Park,

Cowley Road, Blyth,

Northumberland, NE24 5TF

(T) 01670 542446

(F) 01670 542449

Steve.Johnson@northumberland.gov.uk



LOVE
Northumberland
Caring for our county.....