



**Northumberland  
County Council**

**Learning & Skills Service**

**Education & Childcare  
Course Descriptions**



<b>Course title</b>	<b>Introduction to working in the Childcare/Teaching Assistant Sector</b>
<b>Level</b>	<b>1</b>
<b>Accredited</b>	No
<b>Who is this course for?</b>	You should be at least 16 years old and have an interest in working in the childcare/teaching assistant sector.
<b>What will I study? (Key modules or content)</b>	<p>This course is designed to help learners build the knowledge and skills needed when working under supervision with children and young people from birth to 19 years of age. It covers a diverse range of job roles and occupational areas working in children's settings.</p> <p>There is no formal assessment but your progress and achievement will be recognised and recorded by your teacher throughout the course.</p>
<b>What are the Entry requirements?</b>	There are no entry requirements for this course.
<b>Requirements of the course (e.g. kit/uniform info)</b>	None
<b>Progression and Careers</b>	You could progress to an accredited course in Working with Children to prepare you to train into a specialist role like youth work, play work, childcare or supporting teaching and learning. There is also an opportunity to complete other level 1 courses such as our Awards in Safeguarding in the Learning Environment and Health & Safety.
<b>For more information please contact:</b>	<p>Carol Young  <a href="mailto:carol.young@northumberland.gov.uk">carol.young@northumberland.gov.uk</a>  Tel: 01670 623688</p>

<b>Course title</b>	<b>Award in Working with Children</b>
<b>Level</b>	<b>Level 1</b>
<b>Accredited</b>	Yes. Awarding Body: NCFE. Qualification Aim Ref: 50104172
<b>Who is this course for?</b>	You should be at least 16 years old and have an interest in working in the childcare sector.
<b>What will I study? (Key modules or content)</b>	<p>This course gives an opportunity to gain new skills, preparing you to seek employment within the childcare industry e.g. becoming a nursery nurse, youth or community worker. You will develop a basic knowledge and understanding of the needs of young children from birth – 5yrs.</p> <p>No examinations are required and you will build up a portfolio to show the work you have completed. The content includes:</p> <ul style="list-style-type: none"> <li>- Encouraging children to eat healthily</li> <li>- Creating a safe environment for a group of children</li> <li>- Working in a team</li> <li>- Contributing to equality and opportunity in supporting young people's development</li> <li>- Providing a range of appropriate play activities for young children</li> </ul>
<b>What are the Entry requirements?</b>	There are no specific entry requirements, but you are expected to have an interest in caring for children and be able to complete some activities relating to the course outside of the taught sessions
<b>Requirements of the course (e.g. kit/uniform info)</b>	None
<b>Progression and Careers</b>	There is opportunity to use this course as an entry for further training. It covers a broad range of skills and will add value to your CV when seeking to secure employment within the childcare profession, or to progress onto a level 2 qualification.
<b>For more information please contact:</b>	<p>Carol Young  <a href="mailto:carol.young@northumberland.gov.uk">carol.young@northumberland.gov.uk</a>      Tel: 01670 623688</p>



<b>Course title</b>	<b>Preparing to Work in Home Based Childcare</b>
<b>Level</b>	<b>Level 1</b>
<b>Accredited</b>	None
<b>Who is this course for?</b>	You should be at least 19 years old. The course is suited for those preparing to set up a home based childcare setting as a registered childminder or those who wish to be employed in home based childcare settings as child minding assistant or other home child carers (e.g. nannies, au pairs).
<b>What will I study? (Key modules or content)</b>	The course covers subject areas such as: legislation and regulation relating to home based childcare; safeguarding and child protection; health and safety in a home based childcare environment; promoting equality, diversity and inclusion; day to day care routines for children; working in partnership; children's learning and development; play; and the role of observation.  There is no formal assessment but your progress and achievement will be recognised and recorded by your teacher throughout the course.
<b>What are the Entry requirements?</b>	There are no specific entry requirements for this course.
<b>Requirements of the course (e.g. kit/uniform info)</b>	None
<b>Progression and Careers</b>	You could progress to an accredited course in Working with Children to prepare you to train into a specialist role like youth work, play work, childcare or supporting teaching and learning. There is also an opportunity to complete other level 1 courses such as our Awards in Safeguarding in the Learning Environment and Health & Safety.
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<b>Course title</b>	<b>Certificate for the Children and Young People's Workforce</b>
<b>Level</b>	<b>Level 2</b>
<b>Accredited</b>	Yes. Qualification Aim Ref: 601/3395/8
<b>Who is this course for?</b>	You should be at least 16 years old. This qualification is designed to help learners build the knowledge and skills needed when working under supervision with children and young people from birth to 19 years of age.
<b>What will I study? (Key modules or content)</b>	<p>The course covers a diverse range of job roles and occupational areas working in children's settings including early years and social care. It is also a must-have for all those undertaking the Level 2 Children and Young People's Apprenticeship.</p> <p>It will be assessed by your tutor or assessor using a range of methods. This could include direct observation in the workplace, a portfolio of evidence, written assignments or a task. The Certificate requires 35 credits.</p>
<b>What are the Entry requirements?</b>	We do not set any entry requirements. This course is for anyone who wants to work, or has just started to work in the children and young people's workforce.
<b>Requirements of the course (e.g. kit/uniform info)</b>	You will need to be working, volunteering or on practical placement as you need to show competence in both knowledge and skills.
<b>Progression and Careers</b>	<p>It provides a direct progression route to the Level 3 Diploma for the Early Years Educator. These are now the must-have qualifications for all those wanting to work at Level 3 with children from birth to five years of age, and will provide the full and relevant status of being an Early Years Educator.</p> <p>Learners can progress into various job roles in the statutory, voluntary or private sectors such as:</p> <ul style="list-style-type: none"> <li>• Assistant Pre-school Workers</li> <li>• Assistant in Children's Centres</li> <li>• Assistant in Day Nurseries, Nursery Schools and Nursery Classes</li> </ul>
<b>For more information please contact:</b>	<p>Carol Young  <a href="mailto:carol.young@northumberland.gov.uk">carol.young@northumberland.gov.uk</a>  Tel: 01670 623688</p>



<b>Course title</b>	<b>Diploma for the Early Years Workforce (Early Years Educator)</b>
<b>Level</b>	<b>Level 3</b>
<b>Accredited</b>	Yes Qualification Aim Ref: 60126292
<b>Who is this course for?</b>	You will need to be 16 years old and working or volunteering on practical placement as you need to show competence in both knowledge and skills.
<b>What will I study? (Key modules or content)</b>	<p>The Level 3 Diploma for the Early Years Workforce (Early Years Educator) prepares learners to become Early Years Educators, enabling them to work with children from birth to 5 years and gain knowledge of children aged 5 to 7 years.</p> <p>We have structured the qualification around three themes:</p> <ul style="list-style-type: none"> <li>• Theme 1: Health and well-being</li> <li>• Theme 2: Legislation, frameworks and professional practice</li> <li>• Theme 3: Play, development and learning for school readiness</li> </ul> <p>It will be assessed by your tutor or assessor using a range of methods. This could include direct observation in the workplace, a portfolio of evidence, written assignments or a task.</p>
<b>What are the Entry requirements?</b>	There is a requirement for Level 3 Early Years Educators (EYE) to hold GCSE English and Maths A*-C, or Functional Skills in Maths and English. This also applies to the Apprenticeship route.
<b>Requirements of the course (e.g. kit/uniform info)</b>	A minimum of 350 placement hours is required. During placement, learners will need support from a professional within the real work environment who will be required to complete professional development records.
<b>Progression and Careers</b>	<p>Learners can progress to the Level 4 Certificate for the Early Years Advanced Practitioner or other higher level early years qualifications.</p> <p>Learners can progress into various job roles in the statutory, voluntary or private sectors such as:</p> <ul style="list-style-type: none"> <li>• Assistant in Children's Centres</li> <li>• Practitioner in nursery schools</li> <li>• Practitioner in reception classes in primary schools</li> <li>• Pre-school worker</li> </ul>
<b>For more information please contact:</b>	<p>Carol Young  <a href="mailto:carol.young@northumberland.gov.uk">carol.young@northumberland.gov.uk</a>  Tel: 01670 623688</p>



### **Northumberland Learning & Skills Service Course Description**

<b>Course title</b>	<b>Certificate in Supporting Teaching and Learning in Schools</b>
<b>Level</b>	<b>Level 2</b>
<b>Accredited</b>	Yes. Qualification Aim Ref: 50100312
<b>Who is this course for?</b>	You should be at least 16 years old and interested in working in a role that supports pupils' learning.
<b>What will I study? (Key modules or content)</b>	<p>This qualification will enable learners to develop the knowledge and skills needed when supporting teaching and learning in primary, secondary or special schools. It covers a wide range of areas including children and young people's development, supporting those with disabilities or special educational needs and communication and professional relationships. It is also a must-have for all those undertaking the Level 2 Supporting Teaching and Learning Apprenticeship.</p> <p>This qualification will be assessed by your tutor or assessor using a range of methods. This could include direct observation in the workplace, a portfolio of evidence, written assignments or a task. The Certificate requires 30 credits.</p>
<b>What are the Entry requirements?</b>	We do not set any other entry requirements but you will need to be working, volunteering or on practical placement, as you need to show competence in both knowledge and skills.
<b>Requirements of the course (e.g. kit/uniform info)</b>	You will need to be working, volunteering or on practical placement as you need to show competence in both knowledge and skills.
<b>Progression and Careers</b>	You can progress to the Level 3 Supporting Teaching and Learning qualifications group or into job roles such as Teaching Assistant, Learning Support Assistant and Special Educational Needs Assistant.
<b>For more information please contact:</b>	<p>Carol Young  <a href="mailto:carol.young@northumberland.gov.uk">carol.young@northumberland.gov.uk</a>  Tel: 01670 623688</p>



<b>Course title</b>	<b>Diploma in Specialist Support for Teaching and Learning in Schools</b>
<b>Level</b>	<b>Level 3</b>
<b>Accredited</b>	Yes. Qualification Aim Ref: 50104767
<b>Who is this course for?</b>	You should be at least 16 years old and interested in working in a role that supports pupils' learning.
<b>What will I study? (Key modules or content)</b>	<p>This course provides an in-depth understanding of the knowledge and skills required when working directly with children or young people in primary, secondary or special schools. It covers all aspects of Specialist Support including planning, delivering and reviewing assessment strategies to support learning alongside the teacher, bilingual and special needs support and personal development and reflective practice. It is also a must-have for all those undertaking the Level 3 Supporting Teaching and Learning Apprenticeship.</p> <p>The qualification will be assessed by your tutor or assessor using a range of methods. This could include direct observation in the workplace, a portfolio of evidence, written assignments or a task. The Diploma requires 44 credits.</p>
<b>What are the Entry requirements?</b>	You will need to be working, volunteering or on practical placement, as you need to show competence in both knowledge and skills.
<b>Requirements of the course (e.g. kit/uniform info)</b>	During placement, learners will need support from a professional within the real work environment who will be required to complete professional development records.
<b>Progression and Careers</b>	You can progress to the Level 4 Higher Level Teaching Assistant or into job roles such as Teaching Assistant, Learning Support Assistant and Special Educational Needs Assistant.
<b>For more information please contact:</b>	Carol Young <a href="mailto:carol.young@northumberland.gov.uk">carol.young@northumberland.gov.uk</a> Tel: 01670 623688



**Northumberland Learning & Skills Service Course  
Description**

<b>Course title</b>	<b>Higher Level Teaching Assistant Certificate</b>
<b>Level</b>	<b>Level 4</b>
<b>Accredited</b>	Yes. Focus Awards. Qualification Aim Ref: 60185338
<b>Who is this course for?</b>	The Focus Awards Level 4 Certificate for Higher Level Teaching Assistants is aimed at those learners currently working as a teaching assistant who wish to progress to Higher Level Teaching Assistant status.
<b>What will I study? (Key modules or content)</b>	<p>The Focus Awards Level 4 Certificate for Higher Level Teaching Assistants (RQF) will provide learners with the knowledge and understanding when analysing and addressing the different challenges that classroom assistants are likely to encounter. Learners will also understand working with individuals and with small groups as well as gaining essential insight into supporting pupils with special educational needs (SEN).</p> <p>To successfully achieve this qualification a learner must complete seven mandatory units, Professional Knowledge and Development for Higher Level Teaching Assistants, Child Development and Well Being, Supporting Children and Young People with Special Educational Needs, Promoting Children and Young Peoples Positive Behaviour, Working with Individual and Groups of Learners, Positive Working Relationships, Curriculum planning, Monitoring, Delivery and Assessment achieving a total of 36 Credits.</p>
<b>What are the Entry requirements?</b>	Learners are required to be working within a school as a teaching assistant.
<b>Requirements of the course (e.g. kit/uniform info)</b>	During placement, learners will need support from a professional within the real work environment who will be required to complete professional development records.
<b>Progression and Careers</b>	On successful achievement of the Focus Awards Level 4 Certificate For Higher Level teaching Assistants (RQF) learners may wish to progress onto becoming a teacher. Qualifications could include the following: → Level 3 Award in Education and Training → Level 4 Certificate in Education and Training → Level 5 Diploma in Education and Training
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## Northumberland Learning & Skills Service Course Description

<b>Course title</b>	<b>Introduction to Teacher Training (Adults)</b>
<b>Level</b>	<b>Level 1</b>
<b>Accredited</b>	No
<b>Who is this course for?</b>	This course is suitable for anyone 19 or over.
<b>What will I study? (Key modules or content)</b>	<p>This short course is an introductory taster for anyone who is interested in teaching or training adults.</p> <p>The programme covers the following aspects of teacher training, introduction to teaching adults, roles and responsibilities of a teacher, safeguarding, learning styles and barriers to learning</p> <p>There is no formal assessment but your progress and achievement will be recognised and recorded by your teacher throughout the course.</p>
<b>What are the Entry requirements?</b>	This qualification is designed to be taken by a learner who is already in work or with qualifications or experience in a vocational subject who wish to teach or; seeking to enter work, change career or move into a teaching or training role.
<b>Requirements of the course (e.g. kit/uniform info)</b>	None
<b>Progression and Careers</b>	This course can help learners who want to work as teachers/trainers in the further education and skills sector and wish to progress to L3/L4 qualifications in teaching/training.
<b>For more information please contact:</b>	Carol.Young@northumberland.gov.uk 01670623665



**European Union**  
European  
Social Fund





## Northumberland Learning & Skills Service Course Description

<b>Course title</b>	<b>Level 3 Award in Education and Training 600/9554/4</b>
<b>Level</b>	<b>Level 3</b>
<b>Accredited</b>	Yes
<b>Who is this course for?</b>	This course is suitable for anyone 19 or over.
<b>What will I study? (Key modules or content)</b>	<p>The Level 3 Award in Education and Training is not a teaching qualification - it is an introduction to teaching that will give an insight into the roles, responsibilities and relationships in education and training, how to plan and deliver inclusive teaching/training sessions and how to assess and give constructive and developmental feedback.</p> <p>The qualification covers the knowledge and skills required by teachers/trainers in the further education and training skills sector; the roles, responsibilities and relationships in education and training, inclusive teaching and learning approaches, assessment of learners, facilitating learning and development for individuals, facilitating learning and development in groups, understanding principles and practices of assessment.</p>
<b>What are the Entry requirements?</b>	This qualification is designed to be taken by a learner who is already in work or with qualifications or experience in a vocational subject who wish to teach or; seeking to enter work, change career or move into a teaching or training role.
<b>Requirements of the course (e.g. kit/uniform info)</b>	None
<b>Progression and Careers</b>	These qualifications can help you to progress in teaching/training and support roles roles in a wide range of organisations in the lifelong learning sector. These include: Public sector organisations, Private sector organisations, Further Education, Adult and Community Education.
<b>For more information please contact:</b>	Carol.Young@northumberland.gov.uk 01670623665



## Northumberland Learning & Skills Service Course Description

<b>Course title</b>	<b>Level 4 Award in Education and Training 601/0253/6</b>
<b>Level</b>	<b>Level 4</b>
<b>Accredited</b>	Yes
<b>Who is this course for?</b>	This course is suitable for anyone 19 or over.
<b>What will I study? (Key modules or content)</b>	<p>The Level 4 Certificate in Education and Training is a first stage teaching qualification which has a teaching/training practice requirement. It is an 'in service' qualification designed for those working or wishing to work as teachers/trainers. It may be possible for pre-service teachers/trainers, those who are not formally contracted as teachers/trainers to also complete this qualification. All learners, whether pre-service or in-service must have access to 30 hours of teaching practice and a minimum of three teaching/training practice observations, which must reach the required Ofsted standard of practice. This qualification is also suitable for those delivering education and training in any learning environment.</p> <p>The Level 4 Certificate in Education and Training will give learners a fundamental understanding of the roles and responsibilities of a teacher/trainer in relation to legislation, equality, diversity, inclusivity and meeting the needs of learners. It includes the use of initial and diagnostic assessments and requires learners to plan and deliver inclusive teaching and learning, carry out assessments of and for learning and use resources effectively. There are five mandatory units. One of the mandatory units is also a mandatory unit in the Level 3 Award in Education and Training. There is no requirement to complete the Level 3 Award in Education and Training before commencing this qualification.</p>
<b>What are the Entry requirements?</b>	This qualification is designed to be taken by a learner who is already in work or with qualifications or experience in a vocational subject who wish to teach or; seeking to enter work, change career or move into a teaching or training role.
<b>Requirements of the course (e.g. kit/uniform info)</b>	None
<b>Progression and Careers</b>	These qualifications can help learners who work or who want to work as teachers/trainers in the further education and skills sector and wish to progress in teaching/training and support roles in a wide range of organisations.
<b>For more information please contact:</b>	Carol.Young@northumberland.gov.uk 01670623665

