



Northumberland Safeguarding Children Board Meeting
31 May 2016, from 1.00 pm – 4.00 pm
Northumberland Fire and Rescue Headquarters
West Hartford Fire Station, Cramlington

Present	Role	Initials
Paula Mead	Independent Chair, NSCB	PM
Robin Harper-Coulson	Business Manager, NSCB	RHC
Sue Reilly	Lay Member	SR
Jane Bowie	Associate Director, Adult Services - Safeguarding & Strategic Commissioning	JB
Ian Billham	Strategic Community Safety Manager, NCC	IB
Julie Young	Principal Housing Services Manager, NCC	JY
Annie Topping	Director of Nursing Quality & Patient Safety, NHS Northumberland Clinical Commissioning Group	AT
Andy Johnson	Director of Education and Skills, NCC	AJ
Sharon Dunbar	Children's Services Manager, Barnardo's	SD
Julie Dodson	Director, Voices	JD
Sheila Askew	National Probation Service, Deputy Head	SA
Leesa Stephenson	SAPP Manager, NTW, Deputising for Vida Morris	LS
Jackie Coleman	Detective Chief Inspector, Northumbria Police.	JC
Marcus Weatherly	NHCFT Senior Manager,	MW
Alan Hartwell	Senior Manager, Education & Safeguarding Performance Team, NCC	AH
Liz Kelly	Director of Offender Management, Northumbria Community Rehabilitation Company	LK
Christine Platton	Associate Nurse Director, Northumbria Healthcare, Deputising for Debbie Reape	CP
Karen Herne	Public Health Service Manager, Public Health, NCC	KH

Apologies received		
Anne Graney	Quality and Safety Manager, Cumbria and North East sub-region NHS England, NHS England	AG
Deborah Brown	Policy and Team Manager, Community Safety Department, Northumberland Fire & Rescue Service, NCC.	DB
Naomi Jones	Designated Doctor, Child Protection, Northumberland CCG	NJ
Deborah Reeman	Head Teacher, Prudhoe High School	DRee
Catherine Joyce	Action for Children	CJ
Robert Arckless	Cabinet Member, NCC	RA
John Barnes	Head Teacher, Astley High School (<i>Dee</i>)	JB
Carol Goodman	Senior Head of Service: A1 North and South of Tyne and Cumbria; the National Commissioning Team	CG
Margaret Tench	Head of Quality & Safety (Children) Designated Nurse Safeguarding Children, NHS Northumberland Clinical Commissioning Group.	MT
Daljit Lally	Executive Director Wellbeing & Community Health Services, NCC (<i>RF</i>)	DL



Debbie Reape	Deputy Director of Nursing, Northumbria Healthcare NHS Foundation Trust	DR
Vida Morris	Group Nurse Director In Patient Care, Northumberland Tyne and Wear NHS Foundation Trust	VM
Julie McVeigh	Assistant Director, Barnardo's East Region (SD)	JMcV

Did not attend		
Gillian Physick	Children's Services Manager, Action for Children (JA)	GP
Barry Frost	Head Teacher, Nunykirk Centre for Dyslexia	BF

In Attendance		
Christine Wright	NSCB Administrator/Minute Taker, Northumberland Children's Services Safeguarding Unit	NA
Georgia Evans	NDAS Northumberland Domestic Abuse Services, NDAS	GE
Yvonne Hush	Publish Health Manager, Public Health	YH
Maggie Martin	CYP Domestic Abuse Practitioner, NDAS	MM
Jean Hedley	Assistant Director, Barnardo's East Region (SD)	JH

Item	Discussion and Actions Agreed	A	C
1	<p>Welcome, Introductions & Apologies</p> <p>Welcome, introductions and apologies noted, see above.</p>		
2	<p>Minutes of last meeting & Matters Arising & Action Log from 1 March 2016</p> <ul style="list-style-type: none"> • Previous minutes were agreed as accurate • Action log updated 		
3	<p>Correspondence</p> <p>Missing Persons – Missing Migrant Children – NPCC</p> <p>RHC informed the meeting that NSCB had been sent a letter regarding young migrants coming into the country. It is to remind people about the use of the referral system for trafficking. The LSCB website has lots of information on it regarding the trafficking services available and how we should act for both internal and migration trafficking of young people.</p>		
4	<p>Asylum Seekers & Refugees in Northumberland – Julie Young</p> <p>The Home Office required offers of assistance to place Asylum Seekers and Refugees from all areas including Syria from those Local Authorities willing to help.</p> <p>A proposal was developed and then agreed by Cabinet on the 10th May enabling an offer to be submitted to the Home Office for support for receiving refugees under the Syrian Vulnerable Persons Relocation Scheme (SVPRS). It is currently not the Council's intention to accept Unaccompanied Children as part of the offer.</p> <p>JY informed the meeting that a working group has been established. Northumberland</p>		

	<p>CC will be paid for the work they do with Syrian refugees. NCC will be involved with up to 12 families a year placing them in Cramlington to start with, then in Blyth. Unaccompanied children do not form part of this agreement.</p> <p>Challenge – AT – Are GP practices in these areas aware of this and what information is available to them?</p> <p>Response - JY – There is a member of the CCG who links to the medical professionals. Medical information is received 6 weeks prior to them arriving.</p> <p>JY informed the meeting that she had met with Gateshead LA today and they have said the medical information they have received so far is very limited.</p> <p>Challenge – PM – Will there be psychological support available that will be delivered quickly?</p> <p>Response – JY – NTW are members of the working group and we are planning this in.</p> <p>Challenge – SR - How many of the team are bilingual?</p> <p>Response - JY – None of the team are bilingual but we have costed in for interpreters. It has been confirmed the dialect that they require as well.</p> <p>Challenge - KH – links need to be stronger, health visiting services and school nurses will be an important resource. JY informed the meeting that Jan Thompson is on the working group.</p> <p>Challenge - PM asked if there had been any preparation in the receiving community for their arrival.</p> <p>Response - JY informed the meeting she was attending a community meeting this evening. The home office has stated that where the families are going should be kept confidential at this point. Community workers will form part of the new team.</p> <p>AH asked what the timescales are. JY informed the meeting it is going to be Sept/Oct.</p>		<p>AT</p> <p>PM</p> <p>SR</p> <p>KH</p> <p>PM</p>
<p>4.1</p>	<p><u>Findings of Health Related Behaviour Questionnaire related to Safeguarding. Karen Herne & Yvonne Hush – Presentation</u></p> <p>KH & YH presented the statistics of years 8 & 10, including sexual health. In most comparisons with 2013, the 2016 outcomes have improved. KH also informed the meeting that currently there is a Health and Wellbeing audit being carried out. From September 2016, School Nurses will also be attending School Assembly’s to raise awareness for young people on how to access their services as the survey has raised the issue of young people not being aware of how to access their services sufficiently to be satisfactory.</p> <p>Challenge – SR – In the background information of percentages of children living with either parent or both parents, it says that at least 20% are not living with a parent, that is a high portion of children.</p> <p>Response - KH – There are a lot more categories than the ones that we picked out for this presentation.</p> <p>AH asked if the issue of someone else using a young person’s identity to post online was being addressed in school’s as it is avoidable.</p>		<p>SR</p>

	<p>KH informed the meeting that the schools are aware of this and are taking action.</p> <p>Julie Dodson informed the meeting that they had some “young carer’s information” they would be happy to share if they would like to use it regarding on-line safety.</p>  <p>4.1 final HRBQ - For NSCB.pptx (1).pptx</p> <p>Action – Julie Dodson to share “young carers information for on-line safety”</p>	JD	
4.2	<p>CADAN Project, a new bespoke service for children and young people living in Northumberland. Maggie Martin, Children and Young Persons Practitioner. Specialist Domestic Abuse Service.</p> <p>Presentation from Maggie Martin to introduce the new project, CADAN (Children against domestic abuse Northumberland). The official launch was on 15th April 2016.</p> <p>Currently there are 11,000 children affected by domestic abuse in Northumberland.</p> <p>The CADAN project has 2 support workers who work 12 hours each, 6 volunteers and run participation groups. The participation groups are young people who have been trained by Children North East and they have been to Gateshead and Northumberland College to raise awareness of the group.</p> <p>They are looking at working with NDAS practitioners who are currently working with parents already participating in the programme.</p> <p>CADAN work with frontline staff to support professionals; they don’t directly work with young people. They work alongside Northumbria Police, Northumbria Health Care and Reach. They have a campaign called “Go Purple” which they are promoting.</p> <p>JC suggested that they contact the PCC to ask for funding as they might be worth approaching for funding for the project. Some funding is already forthcoming from the PCC.</p>  <p>4.2 Safeguarding board presentation.p</p>		
4.3	<p>NSCB Dashboard Indicators</p> <p>AH presented the dashboard of proposed key performance indicators which had been worked up by the QIP sub group as requested by the Board. He informed the meeting that the intention was to provide a core set of KPIs for each meeting, and a summary in the form of a dashboard so that NSCB members can receive an at a glance view of how performance is faring on each of the Board’s 5 priorities.</p> <p>Members of the QIP group were asked to sanction the process that had been used to consider the indicators, on the basis that the board’s performance framework would also consist of audit / qualitative information, and key management information and</p>		

	<p>prevalence data, not just PIs. Some concerns were raised about how some of the KPIs would be interpreted, e.g. home educated children, and the rationale for them being selected, i.e is a high number always a good thing?</p> <p>In response, AH provided the rationale for certain KPIs, but agreed that for those KPIs where interpretation of the data was open to question, those indicators could be presented as management information as opposed to performance information.</p> <p>A question was raised about how labour intensive the collection of the indicators was, and it was agreed that the QIP sub group would review the list to see if it could be shortened, as well as adding a column to identify the data source. The desired position was to automate the production of the information as much as possible.</p> <p>Finally, the Board was reminded by JY that the term DNA should now be referred to as "Was not brought", and this will be changed.</p> <p>Action – AH and QIP to review dashboard indicators on the basis of board’s comments and bring back to next meeting so that the process could be sanctioned and signed off</p>	<p>AH</p> <p>AH</p> <p>AH</p> <p>AH</p>	<p>AH</p>
<p>4.4</p>	<p>Case Reviews – Robin Harper-Coulson</p> <p>We currently have 4 referrals, 3 from the LA and one from the courts. The case review committee’s main agenda has been set aside so that they are able to look at these cases.</p> <p>Eve - Section 11 has given us a level of reassurance that Eve can be closed down.</p> <p>Kirsty SCR, parents have been to court. Father pleaded guilty and mother pleaded not guilty to all charges. Case review has been embedding the learning and it is anticipated that by the time SCR is published all actions will be complete.</p> <p>Case review meeting on 9th June will be looking at one review referred from Early Help, one baby who is still in RVI and one other case. RHC will be asking people to complete templates on the three cases to be returned by the end of this week.</p> <p>Final case will be considered at an extra-ordinary case review meeting on 21 June. This is a historic case. Foster carers took a special guardianship order out on these children. The case review will be comprehensive. These children are safe and well in different foster placement. The templates will be sent out on Friday.</p> <p>Action – Templates for case review cases to be completed by partners and returned to RHC and Chris Wright by Friday 3 June 2016</p>	<p>AL</p> <p>L</p>	
<p>4.5</p>	<p>Draft Improvement plan from Ofsted Inspection – SIF and NSCB – including work on Early Help/Thresholds – Alan Hartwell, Marcus Weatherly & Robin Harper-Coulson</p> <p>The report published on 14 April 2016.</p> <p><u>AH - SIF inspection recommendations</u></p>		

	<p>AH informed the meeting that NCC has provided Ofsted with a copy of the improvement plan with some reassurance of scrutiny arrangements. There were 15 recommendations with no timescales given. NCC has chosen to include timescales for the actions.</p> <p>A group of senior managers have identified the lead, deputy and timescales. Deputy CEO will oversee progress. AH will report back to the board every other meeting if that meets with the board's agreement. The plan has been signed off by senior managers.</p> <p>Challenge – JB and PM felt that progress needed to be reported the board each meeting, even if brief, to match up with the timescales set by the LA.</p> <p>Action – AH to provide brief update to each board meeting. Will be a standard agenda item.</p> <p><u>RHC – LSCB recommendations</u></p> <p>RHC informed the meeting that Ofsted deemed the annual report comprehensive, but needed to be SMARTER. RHC has written out to partnership organisations requesting analytical reports from them to be inserted into the next report. The draft of last years report has begun.</p> <p>Whilst the Threshold Document is good, its application by frontline practitioners needs work. In the process of devising a new format for the threshold document and cutting it down in size from 35 pages to 9 pages.</p> <p>Also looking at the role of the single point of contact and the audit of thresholds.</p> <p>The audit methodology has been drafted. RHC asked if anyone would like to look at the document, he would welcome comments.</p> <p>PM suggested that Joanne Sunderland, Audit Manager NHCFT has expertise in this area and advise should be sought from her.</p> <p>Action – RHC to contact JS.</p>	<p>AH</p> <p>RH C</p>	<p>JB/ PM</p>
<p>4.6</p>	<p>Police Safeguarding Department Restructure – DCI Jackie Coleman</p> <p>JC gave an overview of restructure of the Police Safeguarding department. They have created a new standalone department for protecting vulnerable people. There will be a new DCI, Paul Woods who will be taking over from JC. They are creating a Project implementation team, which will mean an increase in staff. The new DCI will also be attending the SE sub-group instead of JC.</p> <p>They have created a 'Contest Strategy' which looks at preparation for the work that comes in from the LSCB boards and what the Police can input in relation to Early intervention and linking in with schools.</p>		
<p>4.7</p>	<p>Increase in Child Victims and Offenders – DCI Jackie Coleman on behalf of Detective Superintendent 7603 Lisa Orchard</p> <p>JC gave an overview of the report provided to the board. A lot of the information is about the background and the national picture. Nationally reporting has gone up. The reasons for this are that national crime reporting standards has changed and improved so the government get a better picture. People are more willing to report crime. The way that Sanctuary works, it is a multi-agency approach, which has enabled young</p>		

	<p>people to make disclosures to those they feel comfortable with.</p> <p>Challenge – What are we doing to help those young people that aren't reporting?</p> <p>Challenge – AT – How should we use this information?</p> <p>Response - JC explained that Lisa has put some recommendations/proposals at the end of the report of how the information could be used.</p> <p>There has been a lot of work already carried out, but it is how to get to the people what we have missed that is the challenge.</p> <p>AJ asked Jackie what the Police did with the raw data they collected, did they do anything with it and analyse it between the relationship training and young people?</p> <p>JC thought that maybe this was something the VYP group could look at.</p> <p>Action – RHC to look at the recommendations in this report and ask each appropriate sub-group to look at them individually.</p>	RH C	AT AT
4.8	<p>Consent and Mental Capacity</p> <p>Deferred to next Board meeting</p>		
4.9	<p>Section 11 Audit – Robin Harper-Coulson</p> <p>RHC assured the board that this has given us reassurance that an action plan is in place and people are actively following through the audit actions. The challenge event was well attended. Some organisations have said N/A but are starting to look at them again to see if they can change their status to be Red/Amber. I.e. Fire Service said N/A for bruising in immobile babies but is re-looking at this.</p>		
4.10	<p>Children in Care – Lord Laming</p> <p>This report examines at the outcomes for looked after children, missing children and children that come to us through RMG</p> <p>JC to draw together working group from the vulnerable young person's sub-committee to identify action for the NSCB from the report.</p>	JC	
4.11	<p>Agency Impact Statement</p> <p>Karen Herne – Public Health commissioners will be reviewing 0 – 19 services and family nurse partnerships. Board will be kept up to date.</p> <p>Marcus Weatherly – Single point of access – thresholds in the process of how that will work. When appropriate a presentation will be brought to the board. A single consistent response to begin with.</p> <p>Leesa Stephenson – CQC in at the moment within safeguarding - NTW.</p> <p>Annie Topping – CCG's are currently carrying out benchmarking to give us focus to strengthen output and work.</p>		

	<p>Sheila Askew – Review going on.</p>		
4.12	<p>The Wood Review or LSCB and Government Response</p> <p>PM informed the meeting that Alan Wood was commissioned by the government to undertake a national review LSCBs which was submitted in March. The government have published the report and their high level response last week. There will be further guidance in due course, which will include fundamental changes to current strategic safeguarding arrangements.</p> <p><u>Overview of the Wood Report – RHC</u> RHC informed the meeting that there will be a lot to come out of the Wood report. The biggest challenge is keeping children safe during a transition period during which any new structures are put in place. The Wood report says current arrangements are inflexible involving large numbers of agencies and professionals.</p> <p>LA's, Police and Health Service and to make arrangements to working in local area. A new duty on the 3 key partners. There will be expectations placed on schools and other partner agencies.</p> <p>They will remove the need for local areas to have LSCB's and remove statutory legislation for partnerships.</p> <p>There is a concern on how this would look for North of Tyne, how this look would be for rural Northumberland and how LA's would manage their areas.</p> <p>There is the proposal to centralise serious case reviews.</p> <p>Responsibility for CDOP will be transferred from DfE to DH.</p> <p>JB commented that Alan Woods report is sharp in some of his comments, but it is noticeable that there is not always a level of coordination in the government's response. Is this about devolution?</p> <p>PM informed the meeting that as soon as further information is available, it will be brought back to the board.</p> <p>JB – We are trying to reduce the burden of meetings which is something we are doing already. It will be interesting to see what makes it into the white paper and what is in transition already.</p>		
4.13	<p>Life Story Work</p> <p>Deferred to next Board meeting</p>		
5	<p>Information Items</p> <p>Business Sub-committee meeting minutes Safeguarding Adults Board meeting Minutes Annual Training Report</p>		

6	Any other business <u>LSCB Website – Poster Section</u> RHC informed the meeting that there is now a poster section on the LSCB website where you can download posters and print them off. The ‘PASS IT ON’ posters are on the website now too.		
7	Dates and Times of Future Meetings Next meeting: 26 July 2016 – 1 – 4pm (West Hartford Fire Station, NE23 3JP) Future meetings: 27 September 2016, 29 November 2016		

Attendance 2016/2017

Name	19.01.16	01.03.16	31.05.16	26.07.16	27.09.16	29.11.16	
Paula Mead	✓	✓	✓				
Robin Harper-Coulson	✓	✓	✓				
Rachel Farnham	✓	✓	X	X	X	X	
Jackie Coleman	DNA	✓	✓				
Naomi Jones	✓	A	A				
Catherine Joyce (Deputising for Gillian Physick)	✓	✓	A				
Robert Arckless	✓	✓	A				
Julie Dodson	✓	✓	✓				
Vida Morris	✓	✓	X				
Debbie Reape	✓	A	A				
Deborah Reeman	✓	A	A				
Margaret Tench	✓	✓	A				
Annie Topping	✓	✓	✓				
Sharon Dunbar	✓	DNA	✓				
Sheila Askew	✓	A	✓				
Ian Billham	✓	✓	✓				
Alan Hartwell	✓	✓	✓				
Andy Johnson	DNA	✓	✓				
Karen Herne	✓	✓	✓				
Daljit Lally	✓	✓	A				
John Barnes	✓	A	A				
Julie McVeigh	✓	✓	A				
Julie Young	✓	✓	✓				
Liz Kelly	A	✓	✓				
Jane Bowie	✓	✓	✓				

Name	19.01.16	01.03.16	31.05.16	26.07.16	27.09.16	29.11.16	
Carol Goodman	A	✓	A				
Deborah Brown	A	✓	A				
Lisa Orchard	✓	DNA	A				
Sue Reilly	✓	✓	✓				
Jan Grey	✓		DNA				
Jane Abbott	DNA	✓	DNA				
Jean Hedley	DNA	✓	DNA				
Barry Frost	DNA	✓	DNA				
Anne Graney			A				
Christine Platton			✓				
Marcus Weatherly			✓				
Leesa Stephenson			✓				

✓ Attended A = Apologies DNA = Did not attend