

PSYCHOLOGICAL SERVICES REQUEST FOR ADDITIONAL DAYS 2017-18

School/Setting Requesting Support:	School Telephone No:
Contact Name:	

This is to request support from Psychological Services.

The charge includes all work agreed with School/Setting and undertaken by an Educational Psychologist, eg Assessment, Report writing, Planning and Preparation time. A day consists of six hours. Travel time is not charged.

***Rates**

£425 per day (for schools requesting additional support from agreed Service Level Agreement)

£450 per day (for schools without a Service Level Agreement)

I wish to request _____ day(s) support from an Educational Psychologist

Total cost £ _____

Head Teacher _____ **Contact No:** _____

Signed _____ **Date:** _____

Psychological Services' Staffing is planned around SLAs purchased and predicted statutory work. Therefore purchase of days additional to the SLA is dependent on making staffing capacity available within the service. This results in additional costs to the service and so will be charged at the rates set out above.

Upon receipt of your request a member of the team will contact you to discuss your requirements and confirm if your request can be fulfilled. Completion of this request form does not guarantee purchase.

SUBMISSION
RETURN YOUR COMPLETED FORM
BY EMAIL TO :-
Psychological Services:
psychservices@northumberland.gov.uk

OR BY POST TO:
Psychological Services
SEND Support Services
South View
ASHINGTON
Northumberland
NE63 0SF

If you have any queries please contact:- Psychological Services - 01670 624813