

Community Chest Grant Application Form

For official use only				
C <input type="checkbox"/>	N <input type="checkbox"/>	SE <input type="checkbox"/>	SW <input type="checkbox"/>	W <input type="checkbox"/>
Date received:			Initials:	

ABOUT YOUR GROUP/ORGANISATION

Applicant	Group/Organisation
Name: Mrs A. Stonehouse	Name: New Seaton Senior Bowls Club
Address: 56 Meadowlark Road, New Seaton, NE09 7TY.	Address: The Pavillion, New Seaton Park, New Seaton, NE09 7TT
Tel: 01670 676999	Tel: 01670 676998
Email: Stonehouse47@gmail	Email: NSSBC@gmail.com
Position: Secretary	Web: NSSBC@northumberlandlife.org

Please give a brief description of your group/organisation.

We are a Bowls Club with 40 Male and Female members aged 16 to 76. We play in five leagues from May until the end of August.

Members compete in County Competitions to go forward to play in National finals in Skegness. We manage and maintain our own bowling greens and pavilion on lease from the County Council (15 years remaining on the current lease).

We are a membership club with annual subscription fees. We also undertake fundraising events throughout the year, such as coffee mornings, raffles, etc. Our income is sufficient to cover our costs but we do not have the resources to invest in new equipment.

What is the status of your group/organisation? (Tick all that apply)

- Registered Charity Charity Number:
 Community Group Voluntary Organisation Tenant Association
 Other, please specify:

ABOUT YOUR PROJECT

Please describe the project/activities that you plan to use your grant for.

We are looking to raise money for a new watering system. Currently, we water manually from a bowser and hose pipe and the members are finding this task increasingly difficult as they advance in years. We play at many other parks where they have a modern sprinkler system and the Greens are always lovely to play on. We would like to apply for a grant towards a new watering system. It will make the world of difference to our members, the majority of whom are retired. With improved Greens we will be able to hold more open events for the community as we seek to expand our membership in the coming years.

Please tell us how you identify the need for this project/activity?

Our members play on Greens all over the country and we find that our Greens are very substandard by comparison. As we are the current Northern Regional Champions we will be hosting other clubs later in the year and we would like them to come away thinking how wonderful our Greens are in Northumberland.

Who will be the main beneficiaries of the activity/project? Please give numbers and, where appropriate, age range(s).

All 40 of our members (16-76 years of age) will benefit directly, as will other clubs in the East Northumberland Senior League who will play regularly on our pitches. We also plan to hold more open days for the community once the Greens have improved.

Where will the project/activity take place?

New Seaton Senior Bowls Club.

Estimated Start date

June 2015

Estimated end date

July 2015

ABOUT YOUR GRANT

Please state how much money you need for your project and what it will be used for. If you can recover the Value Added Tax (VAT) you must only show the net amount. If you are including volunteer time this must be entered in both expenditure and funding.

Item of expenditure (include all costs of the project)	Cost
AquaSmart 2020 Lawn Irrigation System	10,999.00
Volunteer time: 10 days x 2 @ £50	1,000.00
Total	11,999.00

Please list all contributions towards your costs, including any cash, grants, volunteered time (per person per day @ £50 labour, £150 skilled, £350 professional), donations, and your own resources.

Sources of Funding	Current Status (secured or pending)	Amount
NCC Ward Councillor local improvement scheme	secured	5,000.00
Own resources	secured	999.00
Volunteer time: 10 days x 2 @ £50		1,000.00
Total		6,999.00

Amount that you are requesting from the Community Chest	5,000.00
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I confirm that to the best of my knowledge and belief that all the information provided is true and correct. I understand that Northumberland County Council reserves the right to recover all or part of any grant award in the event of non-compliance with the terms of the grant.

I confirm that all relevant documentation has been provided and that the group/organisation is adequately covered for all liabilities from the running of the activity/project.

I accept that Northumberland County Council, its partners, agents or employees are not liable for any costs, losses or damages incurred as a direct result of the activity or project taking place.

SIGNATURE: A. Stonehouse..... **NAME** (Please print): Mrs A. Stonehouse.....

DATE: ...23rd May 2015.....

Return to: Locality Development Team, Local Services, Northumberland County Council, County Hall, Morpeth NE61 2EF.

Email: Locality.Development@northumberland.gov.uk

FINISHING YOUR APPLICATION

We can only process your application if:

- You complete all the questions on this form; and
- You send us all of the necessary documents.

Please refer to the Community Chest Guidelines before completing this checklist.

ESSENTIAL – you must provide the following:	Please tick
Completed, signed application form. An application submitted via email will be considered to be signed.	✓
Copy of Constitution/Articles of Association	✓
End of year accounts or recent bank statements from all accounts held by the group including, savings, deposits and investments	✓
Equal Opportunities Policy or written statement approved by your group/committee	✓

WHERE APPLICABLE – by ticking the boxes you are confirming that you have the following:	Please tick
Licencing, including event licences and premises licence	
Liability Insurance	
Safeguarding policy	
Vulnerable adult statement	
Planning permissions	
Evidence of at least two quotations for goods or services above £5,000	

Any other relevant policies and procedures for working with the target community, please list:	Please tick