

English National Concessionary Travel Scheme



Northumberland
County Council

Older Person's Concessionary Travel Pass Application Form

When will I qualify because of my age?

You become eligible for a Concessionary Travel Pass on your 66th birthday, in line with the state pension and pension credits scheme. The calculation is based on the state pensionable age and can be found on the direct.gov.uk website.

In Northumberland

Northumberland Older Person's pass holders can travel everyday from 9am onwards if your journey starts within Northumberland.

Outside Northumberland

The National Concessionary bus pass allows you FREE off-peak travel on local buses in England between 9.30am and 11pm on weekdays and all day weekends and bank holidays.

Replacement Passes

If you have lost your pass on a bus, please notify the council on 0345 600 6400 or call into one of our Information Centres so that the pass can be cancelled and a replacement ordered. There is a charge of £15 for the replacement of a lost or damaged pass. A free replacement will be issued if your pass was stolen and the crime was reported to the police. You will need to provide your crime reference.

Other information

Residents of Northumberland who hold a valid concessionary bus pass can also purchase a Nexus Gold Card which gives free off-peak travel on the Metro. The Gold Card can be bought from Nexus Travelshops. You will need to show your concessionary travel pass when you apply. Nexus have Travelshops at the Central Station, Haymarket and Monument and at other locations.

How to apply

Please ensure you supply:

- One **COPY** of a Proof of Identity and date of birth / Proof of Address (if supplying)
- One passport style/sized colour photograph

You may find it quicker and easier to email your completed application and supporting evidence to [**concessionarytravel@northumberland.gov.uk**](mailto:concessionarytravel@northumberland.gov.uk)

If you are applying by post, please return to the address below.

If you are applying by post, do not send original documents supply copies instead.

Please note copies **will not** be returned.

Concessionary Travel Team

Northumberland County Council
County Hall
Morpeth
Northumberland
NE61 2EF

You may also hand in your form into one of our Customer Services Centres. Please visit www.northumberland.gov.uk for details.

For NCC Office Use Only:

Date Received Evidence Decision

1. About You

Title
First Name
Surname
Address
.....
Postcode Date of Birth

Telephone Email.....

Preferred method of contact: Email / Letter / Telephone

Attach your photo here

Clearly print your name and postcode on the back of your photo before attaching it. Do not use staples

2. Proof of Identity

Please supply a **copy** of proof of your identity and date of birth from one of the following:

- Birth Certificate
- Driving Licence
- Passport

Please note copies will not be returned

3. Proof of Address

Do you give Northumberland County Council permission to check your personal details on the local authority Council Tax database to prove your address? **Yes.**

No I do not give permission – You must therefore supply a **copy** of one of the following. The requirements are similar to a passport photo. Copies will **not** be returned.

- Driving Licence
 - Council Tax Bill**
 - Utility Bill**
 - Benefit Letter**
- **dated within the last six months

4. Declaration

PLEASE READ THIS DECLARATION CAREFULLY BEFORE SIGNING YOUR FORM – I certify that the information supplied is correct, that I am eligible by age and that I am a permanent resident with the County of Northumberland and that I will abide by the conditions of use which I understand may be revised from time to time.

Signature: Date:

5. How to return the form

- Email your application and supporting evidence to concessionarytravel@northumberland.gov.uk
- Post the form to: Concessionary Travel Team, NCC, County Hall, Morpeth, NE61 2EF
- Visit one of our Customer Information Centres where you can apply in person.

Personal information retained by, or submitted to, Northumberland County Council is governed and protected by the General Data Protection Regulation 2018 (GDPR).